

THE GROSSE POINTE PUBLIC SCHOOL SYSTEM
Grosse Pointe Woods, Michigan
March 13, 2023

AGENDA NUMBER & TITLE: 5.2

Approval of Food Service Equipment

BACKGROUND INFORMATION:

Our Food Service Fund accounts for the operations of our District food service program. Revenue is generated from meals sold and federal reimbursement of complete meals claimed. Our expenditures consist primarily of payments to Chartwells, our food service management company (FSMC). While we have a FSMC, all kitchen equipment and small wares are owned and maintained by the District.

Federal requirements allow the District to carry a fund balance equal to three (3) months of operating expenditures. Any amount exceeding this threshold is deemed “excess fund balance” and requires the District to establish a spend down plan. This determination is made annually when our financial information database (FID) is submitted for the most recently completed fiscal year (at the end of October) with excess fund balance notifications typically sent by the Michigan Department of Education (MDE) in February. Our Food Service fund balance as of June 30, 2022 was \$1,009,651.86, while allowable fund balance was \$358,082.12, generating an excess fund balance of \$651,569.74. Spend down plans can be used to improve the food quality, update, repair or replace food service equipment and/or improve program participation. Excess fund balances *must* be used solely for child nutrition programs and *cannot* be transferred to the general fund.

In collaboration with our Food Service Director, we have identified several pieces of equipment that need replacement. Enclosed are bid tabulations for equipment replacement at Brownell MS, Parcels MS and North HS. Based on the quotes received, our recommendation is to award the equipment purchases to TriMark in the following amounts:

Brownell Middle School	\$ 33,479.45
Parcells Middle School	\$ 32,217.47
North High School	<u>\$ 106,795.76</u>
	\$ 172,492.68

We will also be ordering new salad bars for each elementary school, a reach-in refrigerator for Pierce and six (6) burner range for South; each of these items is under the competitive bid threshold and will not require board approval.

REQUEST:

The Board of Education approve purchase of food service equipment from TriMark in the amount of \$172,492.68.

Funding Source		
<input type="checkbox"/> General Fund	<input checked="" type="checkbox"/> Food Service Fund	<input type="checkbox"/> Sinking Fund

Amanda M. Matheson
Deputy Superintendent for Business Operations

Brownell	TriMark			Johnson-Lancaster And Assoc, Inc.			Stafford-Smith, Inc		
	QTY	Unit Price	Total	QTY	Unit Price	Total	QTY	Unit Price	Total
Beverage Cart	5	\$ 173.15	\$ 865.75	5	\$ 233.00	\$ 1,165.00	5	\$2,073.00	\$10,365.00
3 Door Reach-In Refrigerator	1	\$7,119.48	\$ 7,119.48				1	\$8,519.00	\$ 8,519.00
Mobile Heated Cabinet	8	\$2,213.42	\$17,707.36	8	\$2,433.00	\$19,464.00	8	\$2,236.00	\$17,888.00
Plastic Dunnage Rack Recycled	8	\$ 147.67	\$ 1,181.36	8	\$ 137.00	\$ 1,096.00	8	\$ 187.00	\$ 1,496.00
Wire Shelving	10	\$ 262.55	\$ 2,625.50	10	\$ 272.00	\$ 2,720.00	10	\$ 229.00	\$ 2,290.00
C5 Centaur Caster(wire shelving part)							20	\$ 14.00	\$ 280.00
C5B Centaur Caster(wire shelving part)							20	\$ 17.00	\$ 340.00
Lift Gate Included In Freight	1	\$3,980.00	\$ 3,980.00	1	\$3,248.00	\$ 3,248.00	1	\$2,244.00	\$ 2,244.00
			<u>\$33,479.45</u>			<u>\$ 27,693.00</u>			<u>\$ 43,422.00</u>

*delays noted in quote

Parcells	TriMark			Johnson-Lancaster And Assoc, Inc.			Stafford-Smith, Inc		
	QTY	Unit Price	Total	QTY	Unit Price	Total	QTY	Ind Price	Total
Range 36", 6 Open Burners	1	\$ 6,590.25	\$ 6,590.25	1	\$ 7,243.00	\$ 7,243.00	1	\$ 6,656.00	\$ 6,656.00
Range Casters with locks	1	\$ 493.29	\$ 493.29	1	\$ 520.00	\$ 520.00	1	\$ 478.00	\$ 478.00
Pass-Thru Refrigerator(single door) Model D1RXNSSPT	1	\$11,879.78	\$11,879.78	1	\$13,187.00	\$13,187.00	1	\$12,117.00	\$12,117.00
Refrigerator Casters	1	\$ 186.26	\$ 186.26	1	\$ 207.00	\$ 207.00	1	\$ 238.00	\$ 238.00
Display Merchandiser, Heated, Multi-Product	1	\$ 2,809.82	\$ 2,809.82	1	\$ 3,088.00	\$ 3,088.00	1	\$ 3,060.00	\$ 3,060.00
Pass-Thru Refrigerator(double doors) Model No. D2RNPT	1	\$ 8,683.07	\$ 8,683.07	1	\$ 9,543.00	\$ 9,543.00	1	\$ 8,770.00	\$ 8,770.00
Refrigerator Casters		\$ -	\$ -	1	\$ 207.00	\$ 207.00	1	\$ 238.00	\$ 238.00
Lift Gate included in freight	1	\$ 1,575.00	\$ 1,575.00	1	\$ 2,289.00	\$ 2,289.00	1	\$ 1,663.00	\$ 1,663.00
			<u>\$ 32,217.47</u>			<u>\$ 36,284.00</u>			<u>\$ 33,220.00</u>

*delays noted in quote

North	TriMark			Johnson-Lancaster And Assoc, Inc.			Edward Don & Co			Stafford-Smith, Inc		
	QTY	Unit Price	Total	QTY	Unit Price	Total	QTY	Unit Price	Total	QTY	Unit Price	Total
Pass-Thru Refrigerator (single door)Continental Model No. D1RXNSSPT	1	\$ 11,879.78	\$ 11,879.78	1	\$ 13,187.00	\$ 13,187.00	1	\$ 12,379.92	\$ 12,379.92	1	\$ 12,117.00	\$ 12,117.00
Refrigerator Casters	1	\$ 186.26	\$ 186.26	1	\$ -	\$ -	1	\$ 197.44	\$ 197.44	1	\$ 238.00	\$ 238.00
Pass-Thru Refrigerator (double door)Continental Model No. D2RNPT	1	\$ 8,683.07	\$ 8,683.07	1	\$ 9,543.00	\$ 9,543.00	1	\$ 8,959.03	\$ 8,959.03	1	\$ 8,770.00	\$ 8,770.00
No Casters Standard 6" stainless steel adj. legs				1	\$ -	\$ -	1	\$ 197.44	\$ 197.44	1	\$ 238.00	\$ 238.00
Conveyor Oven, Electric	1	\$ 28,642.56	\$ 28,642.56	1	\$ 31,323.00	\$ 31,323.00				1	\$ 28,784.00	\$ 28,784.00
Convection Oven, Electric	2	\$ 24,635.13	\$ 49,270.26	2	\$ 27,345.00	\$ 54,690.00				2	\$ 25,128.00	\$ 50,256.00
oven casters	2	\$ 105.12	\$ 210.24	2	\$ 117.00	\$ 234.00				0	\$ -	\$ -
Griddle, Electric, Countertop	1	\$ 4,973.59	\$ 4,973.59	1	\$ 5,193.00	\$ 5,193.00				1	\$ 4,772.00	\$ 4,772.00
Lift Gate Fee			\$ 2,950.00						\$ 1,425.00			\$ 2,220.00
			<u>\$ 106,795.76</u>			<u>\$ 114,170.00</u>			<u>\$ 23,158.83</u>			<u>\$ 107,395.00</u>

*delays noted in quote

Did not quote all pieces