Enclosure: VII.H.

THE GROSSE POINTE PUBLIC SCHOOL SYSTEM Grosse Pointe, Michigan

AGENDA NUMBER & TITLE: VII.H. Approval of New Furniture

BACKGROUND INFORMATION:

As we plan for central administration to relocate to North High school in the fall of 2021 we assessed our existing furniture to determine what furnishings we owned that would fit in our new space and survive the move from 389 to North. During this process it became evident that our existing furniture, which was donated to us many years ago, has exceeded its useful life.

Our design team became aware of a few companies that have decided to continue allowing staff to work from home and were looking to donate their office furnishings. We visited three sites and accepted eighteen (18) HON Abound workstations, ten (10) Allstell Terrace workstations, one (1) National conference room 12' table and ten (10) chairs. The estimated value of the donated furniture is \$76,095.

After accepting the furniture donation, we were still in need of additional furniture for the remaining office spaces. We were able to work with Staples through an Omnia Partners cooperative contract to identify additional HON furnishings that will coordinate with the donated items. The quote for all items as well as a presentation with images of the furniture are enclosed for your review.

REQUEST:

The Board of Education approve the purchase of office furniture from Staples, Inc. in the amount of \$140,744.64 plus contingency of \$14,074.46 for a not to exceed cost of \$154,819.10.

	Funding Source	
✓ General Fund	☐ Bond Fund	☐ Sinking Fund

Amanda Matheson Deputy Superintendent for Business Operations

IMAGINE

the possibilities -see the vision-

GROSSE POINTE PUBLIC SCHOOL SYSTEM



[TYPICAL "U" OFFICES]





APPOINT MOREL Tackboard



SKYLINE WALNUT Laminate BLACK Grommets

Typical Office includes:

- 72"W x 30"D desk with BBF Storage
- 48"w x 24"d Bridge
- 72"W x 24"D return with FF Storage
- 72"W overhead hutch with tackboard & tasklight
- Task chair
- Guest chair(s)
- Personal Storage Tower with Coat closet, Cubby & FF storage

[NON-TYPICAL "U" OFFICE)]

AMANDA MATHESON



Typical Office Additional Options:

- Front bullet top
- · Round table with metal base
- Bookcase
- File W/ Stack on Bookcase





[SUPERINTENDENT OFFICE]

Office includes:

- 72"W x 36"D Bow front desk
- 48"W x 24"D Ht. adj. bridge
- 108" W return with overhead hutch & bookcase
- Task chair
- Guest chair(s)







Staples.

[TYPICAL CONFERENCE ROOMS]



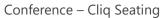
Typical Racetrack Conference Room Configuration includes:

- 72"W x 36"D OR 84"W x 42"D Conference top
- Laminate hollow panel base
- (6) Fixed arms seating
- Flip-top Power grommet with 3 Power, USB & Blank outlets



SKYLINE WALNUT Tabletop/Bases BLACK Grommet







COMPASS INK Seat



[J118 FOUNDATION ROOM]



Office includes:

- 66"W x 30"D Desk
- Mobile BF Storage
- Desk & Guest Seating



SKYLINE WALNUT Worksurfaces & Mobile Pedestal



TITANIUM O-Leg Supports & Storage Cubby

[J114 BADGE ROOM]



Office Includes:

- 60"W X 24"D Desk
- Mobile BF Storage
- Desk & Guest Seating
- Undermount Cubby Storage W/ Lock
- Wood Pencil Drawer



[WORKSTATIONS & BOARD ROOM]

HR AREA WK ST (Allsteel DNA Products)



Allsteel DNA Workstations

- HR AREA: With Storage towers
- Enrollment: Transaction top with 42H Panels







[BOARD ROOM]





Ergo-Edge



SKYLINE WALNUT Tabletop/ PLATINUM Ergo Edge

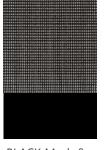


Flip-Top

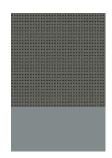


TITANIUM Bases/Grommets









SEED TRUFFLE Seat TITANIUM Legs

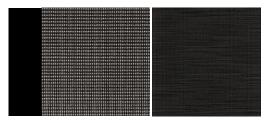


[SEATING OFFERING]

ALL WORKSTATION & OFFICE TASK SEATING, GUEST SEATING, & RECEPTION



HON Ignition Task Chair

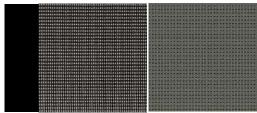


BLACK Mesh & BLACK Shell/Base/Arms

COMPASS INK Seat



HON Ignition Guest Chair

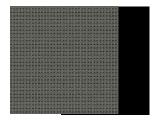


BLACK Mesh & BLACK Shell/Arms/Legs

SEED TRUFFLE Seat



HON Ignition Reception Seating



SEED TRUFFLE Seat & Back BLACK Legs





QUOTATION

Phone: Quote #:

SOLD TO: SHIP TO:

Richard VanGorder Grosse Pointe Schools 389 St Clair

Grosse Pointe MI 48230

Project: ADMINISTRATION BUILDING - BUDGET PROPOSAL - REVISED 4-6-21

	BI/	TOU	Ξ#	DATE 6/8/20		OMER PO NO	CUSTOMER NO Richard VanGorder		RSON
Line #	Qty	!	Part Numb	<u>er</u>	Part Description	<u>on</u>		Sell \$	Ext Sell \$
1	1	HON	HF22		Master Key (One	Key)		\$9.88	\$9.88
				<u>Tag For:</u>					
2	1		*zFreight		Workrite			\$0.00	\$0.00
				Tag For:					
(11) C	FFI	CES							
3	33	HON	HLINEARA3		Field Install Dwr	/Door Kits Linear Blk 3-p	oack	\$24.32	\$802.56
				Tag For:	(11) OFFICES				
4	4	HON	HF23B		Black Removabl	e Lock Core Kit		\$12.16	\$48.64
				<u>Tag For:</u>	(11) OFFICES	KEVALIMBED 404E		0 4 1	
5	4	HON	HF23B		.X101E Black Removabl	KEY NUMBER: 101E		Select Key Number \$12.16	\$48.64
J	•		202		Diaok Romovas.	0 200K 0010 IM		V.2	Ų 1010 I
				Tag For:					
					.X102E	KEY NUMBER: 102E		Select Key Number	
6	4	HON	HF23B		Black Removabl	e Lock Core Kit		\$12.16	\$48.64
				Tag For:	(11) OFFICES				
				-	.X103E	KEY NUMBER: 103E		Select Key Number	
7	4	HON	HF23B		Black Removabl	e Lock Core Kit		\$12.16	\$48.64
				Tag For:	(11) OFFICES	VEV AU IMPER, 404E		Oalaat Kara Namahan	
8	1	HON	HF23B		.X104E Black Removabl	KEY NUMBER: 104E		Select Key Number \$12.16	\$48.64
O	4	HON	11F43D		PIACK MEIIIOVADI	e Lock Cole VII		Ψ12.10	Ψ40.04
				Tag For:	(11) OFFICES				
					.X105E	KEY NUMBER: 105E		Select Key Number	

	BI/(1 / QUOTE # DATE CUSTOMER PO NO CUSTOM 6/8/2021 Richard Va		ERSON			
Line #	Qty	!	Part Numb	<u>per</u>	Part Description	Sell \$	Ext Sell
9	4	HON	HF23B		Black Removable Lock Core Kit	\$12.16	\$48.6
				To a For:	(44) OFFICES		
				<u>Tag For:</u>	(11) OFFICES .X106E KEY NUMBER: 106E	Select Key Number	
10	4	HON	HF23B		Black Removable Lock Core Kit	\$12.16	\$48.6
				Tag For:	(11) OFFICES		
					.X107E KEY NUMBER: 107E	Select Key Number	
11	4	HON	HF23B		Black Removable Lock Core Kit	\$12.16	\$48.0
				Tag For:	(11) OFFICES		
				<u> 109. 0.1</u>	.X108E KEY NUMBER: 108E	Select Key Number	
12	4	HON	HF23B		Black Removable Lock Core Kit	\$12.16	\$48.0
				<u>Tag For:</u>	(11) OFFICES		
1.0		ЦОМ	HF23B		.X109E KEY NUMBER: 109E Black Removable Lock Core Kit	Select Key Number	\$48.0
13	4	HUN	HF23B		Black Removable Lock Core Nit	\$12.16	\$48.I
				Tag For:	(11) OFFICES		
					.X110E KEY NUMBER: 110E	Select Key Number	
14	4	HON	HF23B		Black Removable Lock Core Kit	\$12.16	\$48.0
				Tag For:	(11) OFFICES	Salaat Kay Number	
3) CC	NF	RMS	J122 J1		.X111E KEY NUMBER: 111E	Select Key Number	
3) CC	ONF		_J122_J1 htlp72		.X111E KEY NUMBER: 111E	Select Key Number	\$448.
•				24_J138	.X111E KEY NUMBER: 111E Preside Laminate Panel Base For 72" W Table Tops	·	\$448.
-					X111E KEY NUMBER: 111E Preside Laminate Panel Base For 72" W Table Tops (3) CONF RMS_J122_J124_J138	\$224.25	\$448.
-				24_J138	.X111E KEY NUMBER: 111E Preside Laminate Panel Base For 72" W Table Tops	·	\$448.
-		HON		24_J138	X111E KEY NUMBER: 111E Preside Laminate Panel Base For 72" W Table Tops (3) CONF RMS_J122_J124_J138 \$(L2STD) Grd L2 Standard Laminates	\$224.25 Select Laminate	·
15	2	HON	HTLP72	24_J138 <u>Tag For:</u>	X111E KEY NUMBER: 111E Preside Laminate Panel Base For 72" W Table Tops (3) CONF RMS_J122_J124_J138 \$(L2STD) Grd L2 Standard Laminates LSW1 LAM: Skyline Walnut Lam Pan BaseFor 84" W Table Tops	\$224.25 Select Laminate Grd 2 Laminate Selection	\$448.£ \$237.£
15	2	HON	HTLP72	24_J138	X111E KEY NUMBER: 111E Preside Laminate Panel Base For 72" W Table Tops (3) CONF RMS_J122_J124_J138 \$(L2STD) Grd L2 Standard Laminates LSW1 LAM: Skyline Walnut Lam Pan BaseFor 84" W Table Tops (3) CONF RMS_J122_J124_J138	\$224.25 Select Laminate Grd 2 Laminate Selection \$237.38	·
15	2	HON	HTLP72	24_J138 <u>Tag For:</u>	X111E KEY NUMBER: 111E Preside Laminate Panel Base For 72" W Table Tops (3) CONF RMS_J122_J124_J138 \$(L2STD) Grd L2 Standard Laminates LSW1 LAM: Skyline Walnut Lam Pan BaseFor 84" W Table Tops	\$224.25 Select Laminate Grd 2 Laminate Selection	·
15	2	HON	HTLP72	24_J138 <u>Tag For:</u>	REY NUMBER: 111E Preside Laminate Panel Base For 72" W Table Tops (3) CONF RMS_J122_J124_J138 \$(L2STD)	\$224.25 Select Laminate Grd 2 Laminate Selection \$237.38 Select Laminate Finish	\$237.
15	1	HON	HTLP72	24_J138 Tag For: Tag For:	REY NUMBER: 111E Preside Laminate Panel Base For 72" W Table Tops (3) CONF RMS_J122_J124_J138 \$(L2STD)	\$224.25 Select Laminate Grd 2 Laminate Selection \$237.38 Select Laminate Finish Grd 2 Laminate Selection	\$237.
15	1	HON	HTLP72	24_J138 <u>Tag For:</u>	REY NUMBER: 111E REY NUMBER: 111E Preside Laminate Panel Base For 72" W Table Tops (3) CONF RMS_J122_J124_J138 \$(L2STD)	\$224.25 Select Laminate Grd 2 Laminate Selection \$237.38 Select Laminate Finish Grd 2 Laminate Selection \$264.00	\$237.
15	1	HON	HTLP72	24_J138 Tag For: Tag For:	REY NUMBER: 111E Preside Laminate Panel Base For 72" W Table Tops (3) CONF RMS_J122_J124_J138 \$(L2STD)	\$224.25 Select Laminate Grd 2 Laminate Selection \$237.38 Select Laminate Finish Grd 2 Laminate Selection	\$237.
15	1	HON	HTLP72	24_J138 Tag For: Tag For:	REY NUMBER: 111E REY NUMBER: 11E REY NUMBER: 111E REY NUMBER: 1	\$224.25 Select Laminate Grd 2 Laminate Selection \$237.38 Select Laminate Finish Grd 2 Laminate Selection \$264.00 Edge Option Select Edge Finish Select Grommet	\$237.
15	1	HON	HTLP72	24_J138 Tag For: Tag For:	REY NUMBER: 111E REY NUMBER:	\$224.25 Select Laminate Grd 2 Laminate Selection \$237.38 Select Laminate Finish Grd 2 Laminate Selection \$264.00 Edge Option Select Edge Finish	\$237.
15	1	HON	HTLP72	24_J138 Tag For: Tag For:	REY NUMBER: 111E Rey Number:	\$224.25 Select Laminate Grd 2 Laminate Selection \$237.38 Select Laminate Finish Grd 2 Laminate Selection \$264.00 Edge Option Select Edge Finish Select Grommet Select Laminate	\$237. \$528.
16	1 2	HON	HTLP84 HTLA3672	24_J138 Tag For: Tag For:	REY NUMBER: 111E REY NUMBER: 11E REY NU	\$224.25 Select Laminate Grd 2 Laminate Selection \$237.38 Select Laminate Finish Grd 2 Laminate Selection \$264.00 Edge Option Select Edge Finish Select Grommet Select Laminate Grd 2 Laminate Selection	\$237. \$528.
16	1 2	HON	HTLP84 HTLA3672	24_J138 Tag For: Tag For:	REY NUMBER: 111E REY NUMBER: 11E REY NU	\$224.25 Select Laminate Grd 2 Laminate Selection \$237.38 Select Laminate Finish Grd 2 Laminate Selection \$264.00 Edge Option Select Edge Finish Select Grommet Select Laminate Grd 2 Laminate Selection \$366.00	\$237. \$528.
16	1 2	HON	HTLP84 HTLA3672	24_J138 Tag For: Tag For:	Preside Laminate Panel Base For 72" W Table Tops (3) CONF RMS_J122_J124_J138 \$(L2STD)	\$224.25 Select Laminate Grd 2 Laminate Selection \$237.38 Select Laminate Finish Grd 2 Laminate Selection \$264.00 Edge Option Select Edge Finish Select Grommet Select Laminate Grd 2 Laminate Selection \$366.00	·
16	1 2	HON	HTLP84 HTLA3672	24_J138 Tag For: Tag For:	REY NUMBER: 111E REY NUMBER: 11E REY NU	\$224.25 Select Laminate Grd 2 Laminate Selection \$237.38 Select Laminate Finish Grd 2 Laminate Selection \$264.00 Edge Option Select Edge Finish Select Grommet Select Laminate Grd 2 Laminate Selection \$366.00	\$237. \$528.

ı	BI/C	QUOTI	Ε#	DATE 6/8/20	2021 Richard VanG			SALESPER	SON
Line #	Qty		Part Numb	<u>oer</u>	Part Descrip	<u>tion</u>		Sell \$	Ext Sell \$
					.LSW1	LAM: Skyline Walnut		Grd 2 Laminate Selection	
19	3	HON	HTG2PWR-	3P-2B-2U	ElloraB G2 Fli	p-top 4 AC/1 Dual USB-A	/ 2 Blank/10' Cord	\$318.75	\$956.25
				Tag For:	•	<u>J122_J124_J138</u>			
					.SVR	Silver		Select Paint Color	
20	18	HON	HCLQT		HON Cliq Task	(Chair		\$231.25	\$4,162.50
				Tag For:	(3) CONF RMS	<u>J122_J124_J138</u>			
					.W0 .CC1 .F .S .IM \$(1) .COMP 10	Weight Activated Conference Cylinder Fixed Black All-Surface Caste Black Grade 1 Uph Compass Ink No Lumbar	er	Select Control Option Select Cylinder Option Select Arm Type Select Caster Option Select Mesh Color Fabric Uph Grd 1 Upholstery Selection Compass UPH Select Lumbar	
(5) TY	P. "I	_H" L	SET-UP		.SB .T	Standard Base Black		Select Base Type Select Frame	
21	4	HON	H10502		10500 Series F	Floorstnd Full Ht Ped B/B	/F 15-5/8W x 22-3/4D	\$270.18	\$1,080.72
				<u>Tag For:</u>	(5) TYP. "LH" L	SET-UP			
				rag r or.	\$(L2STD)	Grd L2 Standard Lamin	nates	Select Laminate	
					.LSW1	LAM: Skyline Walnut		Grd 2 Laminate Selection	
22	4	HON	H105301R		10500 Series F	Personal Wardrobe/Strg (Cab 24W 24D 66-5/8"H	l \$848.92	\$3,395.68
				<u>Tag For:</u>	(5) TYP. "LH" L	SET-UP			
					\$(L2STD) .LSW1 LSW1	Grd L2 Standard Lamin LAM: Skyline Walnut LAM: Skyline Walnut	ates	Select Top Laminate Color Select Top Laminate Color Select Chassis Laminate Colo	r
23	5	HON	H10534G		10500 Series7	2Wx14-5/8Dx37-1/8H Stac	ck-on Stg-Frosted Dr	\$645.62	\$3,228.10
				<u>Tag For:</u>	(5) TYP. "LH" L	SET-UP			
					\$(L2STD) .LSW1 LSW1	Grd L2 Standard Lamin LAM: Skyline Walnut LAM: Skyline Walnut	nates	Select Top Laminate Color Select Top Laminate Color Select Chassis Laminate Color	r
24	1	HON	H105896L		10500 Series 7	72Wx36Dx29-1/2H SglPed	IDskLH B/B/F RectTop	\$543.78	\$543.78
				<u>Tag For:</u>	(5) TYP. "LH" L	SET-UP			
					\$(L2STD) .LSW1 LSW1	Grd L2 Standard Lamin LAM: Skyline Walnut LAM: Skyline Walnut	ates	Select Top Laminate Color Select Top Laminate Color Select Chassis Laminate Colo	r
25	5	HON	H105903R		10500 Series 7	72Wx24Dx29-1/2H Single	Ped Cred RH F/F Ped	\$480.70	\$2,403.50
				Tag For:	(5) TYP. "LH" L	SET-UP			
					\$(L2STD) .LSW1 LSW1	Grd L2 Standard Lamin LAM: Skyline Walnut LAM: Skyline Walnut	ates	Select Top Laminate Color Select Top Laminate Color Select Chassis Laminate Color	r
26	4	HON	H10592		10500 Series I	Desk Shell 72W x 30D x 2	9-1/2H	\$305.90	\$1,223.60
				Tag For:	(5) TYP. "LH" L	SET-UP			
				-	\$(L2STD)	Grd L2 Standard Lamin			

Prepared By: SHERRY LOCKHART Page 3 of 22

E	31/0	ITOUS	Ε#	DATI 6/8/20		TOMER PO NO	CUSTOMER NO Richard VanGorde		RSON
ine #	Qty	1	Part Number	<u>er</u>	Part Descript	ion		Sell \$	Ext Sell
					.LSW1 LSW1	LAM: Skyline Walnut LAM: Skyline Walnut		Select Top Laminate Color Select Chassis Laminate Co	lor
27	5	HON	H90056			kbd for 72"W Stack on	Strg Bck Enclosure	\$114.38	\$571.9
				Tag For:	(5) TYP. "LH" L S	SET-LIP			
				rag r or.	\$(A)	Gr A Fab		Fabric Selection	
					.APN	FABRIC: Appoint		Gr A Fab	
	_				09	COLOR: Morel		Select Appoint Fabric Color	
28	5	HON	H105856		10500 Series B	ack enclosure for 72"W	Stack on Storage	\$93.86	\$469.3
				Tag For:	(5) TYP. "LH" L S	SET-UP			
					\$(L2STD)	Grd L2 Standard Lamin	nates	Select Laminate	
29	5	HON	HMASD		.LSW1 Dual Dynamic I	LAM: Skyline Walnut		Grd 2 Laminate Selection \$279.00	\$1,395.0
27			TIMAGE		Daar Dynamio i	World Am		Ψ270.00	Ψ1,000.0
				Tag For:	(5) TYP. "LH" L S	SET-UP			
					.SVR	Silver Generic		Select Paint	
30	1	HON	НСТ29МХ		Arrange Seated	I Height X-base for 36"	Surfaces	\$198.38	\$198.3
				<u>Tag For:</u>	(5) TYP. "LH" L S	SET-UP			
				-	\$(P1)	P1 Paint Opts		Select Paint Color	
					.BLCK	Black Textured		Select Grade 1 Paint	
31	1	HON	HCTRND36		Arrange Table 3	36" Round Top		\$149.25	\$149.2
				Tag For:	(5) TYP. "LH" L S	SET-UP			
					.G	One Grommet Centere		Grommet Selection	
					\$(L2STD) .LSW1	Grd L2 Standard Lami LAM: Skyline Walnut	nates	Select Grade Grd 2 Laminate Selection	
					.SW	Skyline Walnut		Select Edgeband Color	
32	5	HON	HHAW2448P	1	48W x 24D Rec	tangle Worksurface		\$137.64	\$688.2
				Tag For:	(5) TYP. "LH" L S	SET-UP			
					\$(L2STD)	Grd L2 Standard Lami	nates	Select Grade	
					.LSW1 .SW	LAM: Skyline Walnut EDGE: Skyline Walnut	t	Grd 2 Laminate Selection Select Edgeband Color	
					.P	Grommet: Black	•	Select Grommet Color	
33	5	HON	HHAB3S2L		Height Adjusta	ble Base - electric 3 Sta	ge, 2 Leg	\$420.00	\$2,100.0
				<u>Tag For:</u>	(5) TYP. "LH" L S	SET-UP			
				_	.P71	Black		Select Paint Color	
34	14	HON	HIGS6		Ignition Guest/	Multi-Purpose Chair Fo	ur-Leg Stacking	\$187.59	\$2,626.2
				Tag For:	(5) TYP. "LH" L S	SET-UP			
				<u> </u>	.F	Arm: Fixed		Select Arm Type	
					.H	Hard		Select Caster/Glide Option	
					.IM \$(2)	Back: Black GRADE: II UPHOLSTI	ERY	Select Back Select Upholstery	
					.SED	Seed		Upholstery Selection	
					14 .T	Color: Truffle Black		Fabric: Seed Select Frame Color	
35	5	HON	HIWMM			Mid-back, ilira back		\$267.14	\$1,335.7
				Tag For:	(5) TYP. "LH" L S	SET-UP			

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l ino #	Otv	,	Part Numb	6/8/202	Part Description		Richard VanGorder		Ext Sell \$
<u>Line #</u>	<u> </u>	4	<u>rait Nullik</u>	<u>Jei</u>	.Y2	Advanced Synchro- Tilt		Control Type	EXt Sell 4
					.A	Arm: Height and Width A	dj. Arm	Select Arm Type	
					.H	Hard Caster		Select Caster/Glide Option	
					.IM \$(1)	Mesh: Black Gr 1 UPH		Select Mesh Color Select Upholstery	
					.COMP	Compass		Upholstery Selection	
					10	Ink		Compass UPH	
					.BL	Black Adjustable Lumbar	•	Select Lumbar	
					.SB .T	Base: Standard Base Frame: Black		Select base Select Frame Color	
5) TY	P "	. н" і	SET-UP_	OFFICE		Traine. Black		Colcot Frame Color	
36	1		H105720	_00_		36D x 13-1/2H Recep	t Station w/Transac	\$204.82	\$204.82
30	•	11014	11103720		10300 Series/244 X	30D X 13-1/211 Necep	t Station w/ mansac	Ψ 2 04.02	Ψ204.02
				Tag For:	(5) TYP. "LH" L SET-	-		0.1.17	
					\$(L2STD) .LSW1	Grd L2 Standard Lamina LAM: Skyline Walnut	tes	Select Top Laminate Color Select Top Laminate Color	
					LSW1	LAM: Skyline Walnut		Select Chassis Laminate Color	
6) TY	P. "	RH" L	SET-UP						
37	4	HON	H10502		10500 Series Floors	stnd Full Ht Ped B/B/F	= 15-5/8W x 22-3/4D	\$270.18	\$1,080.72
				Tag For:	(6) TYP. "RH" L SET	<u>-UP</u>			
					\$(L2STD)	Grd L2 Standard Lamina	tes	Select Laminate	
38	1	HON	H10504		.LSW1	LAM: Skyline Walnut stnding Full Ht Ped F/	/F 15-5/8W x 22-3/4D	Grd 2 Laminate Selection \$270.18	\$270.18
30	•		1110004		10000 001100 1 10010	striding Full Her Cu 17	1 10 0/077 X 22 0/40	Ψ270.10	Ψ210.10
				<u>Tag For:</u>	(6) TYP. "RH" L SET				
					\$(L2STD) .LSW1	Grd L2 Standard Lamina LAM: Skyline Walnut	tes	Select Laminate Grd 2 Laminate Selection	
39	5	HON	H105302L		10500 Series Perso	nal Wardrobe/Strg Ca	ab 24W 24D 66-5/8"H	f \$848.92	\$4,244.60
				<u>Tag For:</u>	(6) TYP. "RH" L SET	<u>-UP</u>			
				•	\$(L2STD)	Grd L2 Standard Lamina	tes	Select Top Laminate Color	
					LSW1	LAM: Skyline Walnut LAM: Skyline Walnut		Select Top Laminate Color Select Chassis Laminate Color	
40	1	HON	H10533G			14-5/8Dx37-1/8H Stac	k-on Stg-Frosted Dr		\$634.60
				<u>Tag For:</u>	(6) TYP. "RH" L SET \$(L2STD)	<u>-UP</u> Grd L2 Standard Lamina	tos	Select Top Laminate Color	
					.LSW1 LSW1	LAM: Skyline Walnut LAM: Skyline Walnut	ies	Select Top Laminate Color Select Chassis Laminate Color	
41	5	HON	H10534G			4-5/8Dx37-1/8H Stack	κ-on Stg-Frosted Dr	\$645.62	\$3,228.10
				To a Four	(C) TVD "DLI" L CET	LID			
				<u>Tag For:</u>	(6) TYP. "RH" L SET				
					\$(L2STD) .LSW1	Grd L2 Standard Lamina LAM: Skyline Walnut	tes	Select Top Laminate Color Select Top Laminate Color	
40		ПОМ	U40E40V		LSW1	LAM: Skyline Walnut	4/24	Select Chassis Laminate Color	
42	1	HUN	H10542X		10500 Series Cred	Shell 66W x 24D x 29-	-1/ ZH	\$273.98	\$273.98
				Tag For:	(6) TYP. "RH" L SET	<u>-UP</u>			
					\$(L2STD)	Grd L2 Standard Lamina	tes	Select Top Laminate Color	
					.LSW1 LSW1	LAM: Skyline Walnut		Select Top Laminate Color	

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I	31 / C	QUOTI	Ε#	DATE			CUSTOMER NO		RSON	
line#	Oto		Dout Novel	6/8/20		ntion	Richard VanGorder		Evt Call 6	
Line #		HON	Part Numb	<u>er</u>	Part Descri		DalaDII D/D/FDaatT	Sell \$	Ext Sell \$ \$975.84	
43	2	HON	H102097K	<u>Tag For:</u>	(6) TYP. "RH" \$(L2STD) .LSW1 LSW1	L SET-UP Grd L2 Standard Lamina LAM: Skyline Walnut LAM: Skyline Walnut		Select Top Laminate Color Select Top Laminate Color Select Chassis Laminate Col	,	
44	5	HON	H105904L			72Wx24Dx29-1/2H Single F	Ped Cred LH F/F Ped		\$2,403.50	
				<u>Tag For:</u>	(6) TYP. "RH" \$(L2STD)	L SET-UP Grd L2 Standard Lamina	tos	Soloet Top Laminate Color		
					.LSW1	LAM: Skyline Walnut	nes	Select Top Laminate Color Select Top Laminate Color		
					LSW1	LAM: Skyline Walnut		Select Chassis Laminate Colo		
45	4	HON	H10592		10500 Series	Desk Shell 72W x 30D x 29	-1/2H	\$305.90	\$1,223.60	
				Tag For:	(6) TYP. "RH"	L SET-UP				
					\$(L2STD) .LSW1 LSW1	Grd L2 Standard Lamina LAM: Skyline Walnut LAM: Skyline Walnut	ites	Select Top Laminate Color Select Top Laminate Color Select Chassis Laminate Colo	or	
46	1	HON	H105855		10500 Series	Back enclosure for 66"W S	Stack on Storage	\$87.78	\$87.78	
				To a Fore	(6) TVD "DU"	I CET LID				
				<u>Tag For:</u>	(6) TYP. "RH" \$(L2STD)	Grd L2 Standard Lamina	ites	Select Laminate		
					.LSW1	LAM: Skyline Walnut		Grd 2 Laminate Selection		
47	1	HON	H90055		10500 Series	Tckbd for 66"W Stack on S	trg Bck Enclosure	\$108.68	\$108.68	
				Tag For:	(6) TYP. "RH"	L SET-UP				
					\$(A) .APN 09	Gr A Fab FABRIC: Appoint COLOR: Morel		Fabric Selection Gr A Fab Select Appoint Fabric Color		
48	5	HON	H105856		10500 Series	Back enclosure for 72"W S	Stack on Storage	\$93.86	\$469.30	
				Tag For:	(6) TYP. "RH"	I SET-UP				
				149 1 01.	\$(L2STD)	Grd L2 Standard Lamina	ites	Select Laminate		
					.LSW1	LAM: Skyline Walnut		Grd 2 Laminate Selection		
49	5	HON	H90056		10500 Series	Tckbd for 72"W Stack on S	trg Bck Enclosure	\$114.38	\$571.90	
				Tag For:	(6) TYP. "RH"	L SET-UP				
					\$(A)	Gr A Fab		Fabric Selection		
					.APN 09	FABRIC: Appoint COLOR: Morel		Gr A Fab Select Appoint Fabric Color		
50	6	HON	HMASD		Dual Dynami	c Monitor Arm		\$279.00	\$1,674.00	
				<u>Tag For:</u>	(6) TYP. "RH"	I SET-UP				
				<u>149 1 57.</u>	.SVR	Silver Generic		Select Paint		
51	1	HON	HCT29MX		Arrange Seat	ed Height X-base for 36" S	urfaces	\$198.38	\$198.38	
				<u>Tag For:</u>	(6) TYP. "RH"	L SET-UP				
				149 1 OI.	\$(P1)	P1 Paint Opts		Select Paint Color		
					.BLCK	Black Textured		Select Grade 1 Paint		
52	1	HON	HCTRND36		Arrange Tabl	e 36" Round Top		\$149.25	\$149.25	

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ı	6/8/2		DATE 6/8/20		STOMER PO NO CUSTOMER Richard VanGe		RSON	
Line #	Qty	 !	Part Numb	<u>er</u>	Part Descript	ion	Sell \$	Ext Sell S
				Tag For:	(6) TYP. "RH" L			
					.G	One Grommet Centered	Grommet Selection	
					\$(L2STD)	Grd L2 Standard Laminates	Select Grade	
					.LSW1 .SW	LAM: Skyline Walnut Skyline Walnut	Grd 2 Laminate Selection Select Edgeband Color	
53	6	HON	HHAW2448F	,		etangle Worksurface	\$137.64	\$825.84
						3.0	*******	*
				Tag For:	(6) TYP. "RH" L	SET-UP		
					\$(L2STD)	Grd L2 Standard Laminates	Select Grade	
					.LSW1 .SW	LAM: Skyline Walnut	Grd 2 Laminate Selection	
					.9vv .P	EDGE: Skyline Walnut Grommet: Black	Select Edgeband Color Select Grommet Color	
54	6	HON	HHAB3S2L		Height Adjusta	ble Base - electric 3 Stage, 2 Leg	\$420.00	\$2,520.00
				T F	(0) T\(D D	OFTLIB		
				Tag For:	(6) TYP. "RH" L		Coloot Doint Color	
	46	ЦОМ	HIGS6		.P71	Black	Select Paint Color \$187.59	\$3,001.44
55	16	HON	пісов		ignition Guest/	Multi-Purpose Chair Four-Leg Stacking	\$107.59	\$3,001. 4 2
				Tag For:	(6) TYP. "RH" L	SET-UP		
					.F	Arm: Fixed	Select Arm Type	
					.Н	Hard	Select Caster/Glide Option	
					.IM	Back: Black	Select Back	
					\$(2) .SED	GRADE: II UPHOLSTERY Seed	Select Upholstery Upholstery Selection	
					14	Color: Truffle	Fabric: Seed	
					.T	Black	Select Frame Color	
56	6	HON	HIWMM		Ignition 2 Task	Mid-back, ilira back	\$267.14	\$1,602.84
				<u>Tag For:</u>	(6) TYP. "RH" L	SET-UP		
					.Y2	Advanced Synchro- Tilt	Control Type	
					.A	Arm: Height and Width Adj. Arm	Select Arm Type	
					.Н	Hard Caster	Select Caster/Glide Option	
					.IM	Mesh: Black	Select Mesh Color	
					\$(1)	Gr 1 UPH	Select Upholstery	
					.COMP 10	Compass Ink	Upholstery Selection Compass UPH	
					.BL	Black Adjustable Lumbar	Select Lumbar	
					.SB	Base: Standard Base	Select base	
					.T	Frame: Black	Select Frame Color	
BOAR	D R	RM J1	45					
57	38	HON	HMN2		Motivate Nest/	Stack Chair-Flex Bck-Uph Seat	\$254.19	\$9,659.2
57	38	HON	HMN2	<u>Tag For:</u>	Motivate Nest/S		\$254.19	\$9,659.2
57	38	HON	HMN2	<u>Tag For:</u>	BOARD RM J14			\$9,659.22
57	38	HON	HMN2	<u>Tag For:</u>		<u>45</u>	\$254.19 Select Arm Type Select Caster Option	\$9,659.22
57	38	HON	HMN2	<u>Tag For:</u>	BOARD RM J14 .F .H .IM	45 Arm: Fixed Arm Hard Black Mesh	Select Arm Type Select Caster Option Select Back	\$9,659.2
57	38	HON	HMN2	<u>Tag For:</u>	BOARD RM J14 .F .H .IM .ON	45 Arm: Fixed Arm Hard Black Mesh COLOR: Onyx	Select Arm Type Select Caster Option Select Back Select Shell Color	\$9,659.22
57	38	HON	HMN2	Tag For:	BOARD RM J14 .F .H .IM .ON \$(2)	45 Arm: Fixed Arm Hard Black Mesh COLOR: Onyx Grade: II Uph	Select Arm Type Select Caster Option Select Back Select Shell Color Select Upholstery	\$9,659.22
57	38	HON	HMN2	Tag For:	BOARD RM J14 .F .H .IM .ON	45 Arm: Fixed Arm Hard Black Mesh COLOR: Onyx	Select Arm Type Select Caster Option Select Back Select Shell Color	\$9,659.22
57	38	HON	HMN2	Tag For:	BOARD RM J14 .F .H .IM .ON \$(2) .SED	Arm: Fixed Arm Hard Black Mesh COLOR: Onyx Grade: II Uph Seed	Select Arm Type Select Caster Option Select Back Select Shell Color Select Upholstery Upholstery Selection	\$9,659.22
57	38			Tag For:	BOARD RM J12 .F .H .IM .ON \$(2) .SED 14 .P8V	Arm: Fixed Arm Hard Black Mesh COLOR: Onyx Grade: II Uph Seed Color: Truffle	Select Arm Type Select Caster Option Select Back Select Shell Color Select Upholstery Upholstery Selection Fabric: Seed	
				Tag For:	BOARD RM J12 .F .H .IM .ON \$(2) .SED 14 .P8V	Arm: Fixed Arm Hard Black Mesh COLOR: Onyx Grade: II Uph Seed Color: Truffle Textured Titanium	Select Arm Type Select Caster Option Select Back Select Shell Color Select Upholstery Upholstery Selection Fabric: Seed Select Frame Color	\$9,659.22 \$182.4
		HON		Tag For:	BOARD RM J14 .F .H .IM .ON \$(2) .SED 14 .P8V Motivate Cart f	Arm: Fixed Arm Hard Black Mesh COLOR: Onyx Grade: II Uph Seed Color: Truffle Textured Titanium	Select Arm Type Select Caster Option Select Back Select Shell Color Select Upholstery Upholstery Selection Fabric: Seed Select Frame Color	

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	BI / QUOTE # e # Oty Part Number	DATE 6/8/20		MER PO NO	CUSTOMER NO Richard VanGorder		SPERSO	N		
_ine #	Qty	!	Part Numb	<u>er</u>	Part Description			Sell \$	<u>Ext</u>	Sell
				Tag For:	BOARD RM J145					
					.G1	4x8 Electrical Port		Select Grommet Location	on	
					\$(L2STD)	Grd L2 Standard Laminate	S	Select Grade		
					.LSW1	LAM: Skyline Walnut		Grd 2 Laminate Selection	on	
					.K .C	Platinum Caster		Select Edge Color Select Caster/Glide Opt	tion	
					\$(P1)	P1 Paint Opts		Select Paint Grade	uon	
					.P8T	Titanium		Select Grade 1 Paint		
60	12	HON	HMVR-2460	R-NS	Motivate Table Red	ct 24Dx60W ERGO Edge	Nesting Base	\$592.	.50 \$7	,110.0
				Tag For:	BOARD RM J145					
					.G1	4x8 Electrical Port		Select Grommet Location	on	
					\$(L2STD)	Grd L2 Standard Laminate	S	Select Grade		
					.LSW1	LAM: Skyline Walnut		Grd 2 Laminate Selection	on	
					.K	Platinum		Select Edge Color		
					.C	Caster		Select Caster/Glide Opt	tion	
					\$(P1)	P1 Paint Opts		Select Paint Grade		
					.P8T	Titanium		Select Grade 1 Paint		
61	12	HON	HTG1PWR-3	P-1B	MhoB G1 Pop-up F	Port 3 AC Pwr / 1 Blank	/ 6' Cord	\$148.	.50 \$1	,782.0
				Tag For:	BOARD RM J145					
					.SVR	Silver		Select Paint Color		
62	12	HUM	NTSGG		NeatTech, Small, F	Pinstripe Graphite Bask	et / Gray trim	\$109.	.33 \$1	,311.9
				Tag For:	BOARD RM J145					
ΝΔΝ	JFW	/ Pro	ducts_J13	7 1126	.1113					
,,,,,,,,,		_	uuct3_0 10	1_3120	_0 1 10					
63	1	ALS	LKFE2SLV	7_0120		er - 2 Cores 2 Keys		\$97.	.60	\$97.6
				Tag For:		-		\$97.	.60	\$97.6
					Lock Core Kit Silv	-		\$97. Lock Core Pack Opts	.60	\$97.6
					Lock Core Kit Silv	s J137 J126 J113	art	,		\$97.6
					DNA NEW Products \$(KEYNUM) .SEQ/ 101	s J137 J126 J113 Key Number Key Number Sequence State Key Number 101	art	Lock Core Pack Opts Lock Numbers for LKFE Lock Nmbrs for Sequer	<u>=</u> nce Start	\$97.6
					DNA NEW Products \$(KEYNUM) .SEQ/	s J137 J126 J113 Key Number Key Number Sequence Sta	art	Lock Core Pack Opts Lock Numbers for LKFE	<u>=</u> nce Start	\$97.6
		ALS		Tag For:	DNA NEW Products \$(KEYNUM) .SEQ/ 101 .8	s J137 J126 J113 Key Number Key Number Sequence State Key Number 101		Lock Core Pack Opts Lock Numbers for LKFE Lock Nmbrs for Sequer	≣ nce Start ed	
63	1	ALS	LKFE2SLV	Tag For:	DNA NEW Products \$(KEYNUM) .SEQ/ 101 .8 Structural Racewa	Key Number Key Number Sequence Sta Key Number 101 Quantity: 8 By PnI Fr-No Top Trim 50 Statistics J137 J126 J113		Lock Core Pack Opts Lock Numbers for LKFE Lock Nmbrs for Sequer Specify Quantity Neede \$82.	≣ nce Start ed	
63	1	ALS	LKFE2SLV	Tag For:	DNA NEW Products \$(KEYNUM) .SEQ/ 101 .8 Structural Racewa	Key Number Key Number Sequence State Key Number 101 Quantity: 8 Ty PnI Fr-No Top Trim 50		Lock Core Pack Opts Lock Numbers for LKFE Lock Nmbrs for Sequer Specify Quantity Neede	≣ nce Start ed	\$97.6
63	7	ALS	LKFE2SLV	Tag For:	DNA NEW Products \$(KEYNUM) .SEQ/ 101 .8 Structural Racewa DNA NEW Products \$(P1) .PJW	Key Number Key Number Sequence State Key Number 101 Quantity: 8 Y PnI Fr-No Top Trim 50 S J137 J126 J113 P1 Paint Opts		Lock Core Pack Opts Lock Numbers for LKFE Lock Nmbrs for Sequer Specify Quantity Neede \$82.	Ence Start	\$578.6
63	7	ALS	LKFE2SLV	Tag For:	DNA NEW Products \$(KEYNUM) .SEQ/ 101 .8 Structural Racewa DNA NEW Products \$(P1) .PJW Ter Tackable Acou	Key Number Key Number Sequence Sta Key Number 101 Quantity: 8 Y PnI Fr-No Top Trim 50 S J137 J126 J113 P1 Paint Opts Designer White		Lock Core Pack Opts Lock Numbers for LKFE Lock Nmbrs for Sequer Specify Quantity Neede \$82. Pnt Grd Opts Core Clr Opts	Ence Start	
63	7	ALS	LKFE2SLV	Tag For:	DNA NEW Products \$(KEYNUM) .SEQ/ 101 .8 Structural Racewa DNA NEW Products \$(P1) .PJW Ter Tackable Acou	Key Number Key Number Sequence State Key Number Sequence State Key Number 101 Quantity: 8 IN PRI Fr-No Top Trim 50 S J137 J126 J113 P1 Paint Opts Designer White Stic Tile 50H x 24W		Lock Core Pack Opts Lock Numbers for LKFE Lock Nmbrs for Sequer Specify Quantity Neede \$82. Pnt Grd Opts Core Clr Opts \$52.	Ence Start	\$578.6
63	7	ALS	LKFE2SLV	Tag For:	DNA NEW Products \$(KEYNUM) .SEQ/ 101 .8 Structural Racewa DNA NEW Products \$(P1) .PJW Ter Tackable Acou DNA NEW Products \$(B)	Key Number Key Number Sequence State Key Number Sequence State Key Number 101 Quantity: 8 IN PRI Fr-No Top Trim 50 S J137 J126 J113 P1 Paint Opts Designer White Stic Tile 50H x 24W S J137 J126 J113 GRD B FAB		Lock Core Pack Opts Lock Numbers for LKFE Lock Nmbrs for Sequer Specify Quantity Neede \$82. Pnt Grd Opts Core Clr Opts \$52.	Ence Start	\$578.6
63	7	ALS	LKFE2SLV	Tag For:	DNA NEW Products \$(KEYNUM) .SEQ/ 101 .8 Structural Racewa DNA NEW Products \$(P1) .PJW Ter Tackable Acou DNA NEW Products \$(B) .COA	Key Number Key Number Sequence State Key Number Sequence State Key Number 101 Quantity: 8 IN PRI Fr-No Top Trim 50 S J137 J126 J113 P1 Paint Opts Designer White Stic Tile 50H x 24W S J137 J126 J113 GRD B FAB FAB: Coast		Lock Core Pack Opts Lock Numbers for LKFE Lock Nmbrs for Sequer Specify Quantity Neede \$82. Pnt Grd Opts Core Clr Opts \$52. FAB Gr opts GRD B FAB	Ence Start	\$578.6
63	7	ALS	LKFE2SLV	Tag For:	DNA NEW Products \$(KEYNUM) .SEQ/ 101 .8 Structural Racewa DNA NEW Products \$(P1) .PJW Ter Tackable Acou DNA NEW Products \$(B) .COA 910	Key Number Key Number Sequence State Key Number Sequence State Key Number 101 Quantity: 8 IN PRI Fr-No Top Trim 50 S J137 J126 J113 P1 Paint Opts Designer White Stic Tile 50H x 24W S J137 J126 J113 GRD B FAB		Lock Core Pack Opts Lock Numbers for LKFE Lock Nmbrs for Sequer Specify Quantity Neede \$82. Pnt Grd Opts Core Clr Opts \$52.	Ence Start ed	\$578.6 \$738.7
63	7	ALS	TK05024WR	Tag For:	DNA NEW Products \$(KEYNUM) .SEQ/ 101 .8 Structural Racewa DNA NEW Products \$(P1) .PJW Ter Tackable Acou DNA NEW Products \$(B) .COA 910 Pass-Thru Harness	Key Number Key Number Sequence State Key Number Sequence State Key Number 101 Quantity: 8 IN PRI Fr-No Top Trim 50 S J137 J126 J113 P1 Paint Opts Designer White Stic Tile 50H x 24W S J137 J126 J113 GRD B FAB FAB: Coast CLR: Headlands S w/Power Block 48W		Lock Core Pack Opts Lock Numbers for LKFE Lock Nmbrs for Sequer Specify Quantity Neede \$82. Pnt Grd Opts Core Clr Opts \$52. FAB Gr opts GRD B FAB Coast FAB Clr opt	Ence Start ed	\$578.6
63	7	ALS	TK05024WR	Tag For:	DNA NEW Products \$(KEYNUM) .SEQ/ 101 .8 Structural Racewa DNA NEW Products \$(P1) .PJW Ter Tackable Acou DNA NEW Products \$(B) .COA 910	Key Number Key Number Sequence State Key Number Sequence State Key Number 101 Quantity: 8 IN PRI Fr-No Top Trim 50 S J137 J126 J113 P1 Paint Opts Designer White Stic Tile 50H x 24W S J137 J126 J113 GRD B FAB FAB: Coast CLR: Headlands S w/Power Block 48W		Lock Core Pack Opts Lock Numbers for LKFE Lock Nmbrs for Sequer Specify Quantity Neede \$82. Pnt Grd Opts Core Clr Opts \$52. FAB Gr opts GRD B FAB Coast FAB Clr opt	Ence Start ed	\$578.6 \$738.7
63	7	ALS	TK05024WR	Tag For:	DNA NEW Products \$(KEYNUM) .SEQ/ 101 .8 Structural Racewa DNA NEW Products \$(P1) .PJW Ter Tackable Acou DNA NEW Products \$(B) .COA 910 Pass-Thru Harness	Key Number Key Number Sequence State Key Number Sequence State Key Number 101 Quantity: 8 IN PRI Fr-No Top Trim 50 S J137 J126 J113 P1 Paint Opts Designer White Stic Tile 50H x 24W S J137 J126 J113 GRD B FAB FAB: Coast CLR: Headlands S w/Power Block 48W		Lock Core Pack Opts Lock Numbers for LKFE Lock Nmbrs for Sequer Specify Quantity Neede \$82. Pnt Grd Opts Core Clr Opts \$52. FAB Gr opts GRD B FAB Coast FAB Clr opt	Ence Start ed	\$578.6 \$738.7
63	7 14 5	ALS	TK05024WR	Tag For:	DNA NEW Products \$(KEYNUM) .SEQ/ 101 .8 Structural Racewa DNA NEW Products \$(P1) .PJW Ter Tackable Acou DNA NEW Products \$(B) .COA 910 Pass-Thru Harness DNA NEW Products .P	Key Number Key Number Sequence State Key Number Sequence State Key Number 101 Quantity: 8 IN PRI Fr-No Top Trim 50 S J137 J126 J113 P1 Paint Opts Designer White Stic Tile 50H x 24W S J137 J126 J113 GRD B FAB FAB: Coast CLR: Headlands S W/Power Block 48W S J137 J126 J113		Lock Core Pack Opts Lock Numbers for LKFE Lock Nmbrs for Sequer Specify Quantity Neede \$82. Pnt Grd Opts Core Clr Opts \$52. FAB Gr opts GRD B FAB Coast FAB Clr opt	Ence Start and	\$578.6 \$738.7 \$247.0
63 64 65	7 14 5	ALS ALS	TK05024WR TKG45024T	Tag For: Tag For:	DNA NEW Products \$(KEYNUM) .SEQ/ 101 .8 Structural Racewa DNA NEW Products \$(P1) .PJW Ter Tackable Acou DNA NEW Products \$(B) .COA 910 Pass-Thru Harness .P	Key Number Key Number Sequence State Key Number Sequence State Key Number 101 Quantity: 8 IN PRI Fr-No Top Trim 50 S J137 J126 J113 P1 Paint Opts Designer White Stic Tile 50H x 24W S J137 J126 J113 GRD B FAB FAB: Coast CLR: Headlands S w/Power Block 48W S J137 J126 J113 CLR: Black S w/Power Block 30W		Lock Core Pack Opts Lock Numbers for LKFE Lock Nmbrs for Sequer Specify Quantity Neede \$82. Pnt Grd Opts Core Clr Opts \$52. FAB Gr opts GRD B FAB Coast FAB Clr opt \$49 P Color Option	Ence Start and	\$578.6 \$738.7
63 64 65	7 14 5	ALS ALS	TK05024WR TKG45024T	Tag For:	DNA NEW Products \$(KEYNUM) .SEQ/ 101 .8 Structural Racewa DNA NEW Products \$(P1) .PJW Ter Tackable Acou DNA NEW Products \$(B) .COA 910 Pass-Thru Harness DNA NEW Products .P	Key Number Key Number Sequence State Key Number Sequence State Key Number 101 Quantity: 8 IN PRI Fr-No Top Trim 50 S J137 J126 J113 P1 Paint Opts Designer White Stic Tile 50H x 24W S J137 J126 J113 GRD B FAB FAB: Coast CLR: Headlands S w/Power Block 48W S J137 J126 J113 CLR: Black S w/Power Block 30W		Lock Core Pack Opts Lock Numbers for LKFE Lock Nmbrs for Sequer Specify Quantity Neede \$82. Pnt Grd Opts Core Clr Opts \$52. FAB Gr opts GRD B FAB Coast FAB Clr opt \$49 P Color Option	Ence Start and	\$578.6 \$738.7 \$247.0

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ı	BI/C	QUOT	E#	6/8/2021 Richard Va		CUSTOMER NO Richard VanGorder		SALESPE	RSON	
Line #	Qty	,	Part Number	<u>er</u>	Part Description	<u>n</u>			Sell \$	Ext Sell \$
68	5	ALS	8989EB		Terr Ter Elec Mtg	Brkt for Ports (12 pk)-l	Beltline		\$21.05	\$105.2
				<u>Tag For:</u>	DNA NEW Produc	ts_J137_J126_J113				
69	5	ALS	A871366		Jumper Cable 66	W			\$52.77	\$263.8
				Tag For:	DNA NEW Produc	ts J137 J126 J113				
				-	.P	CLR: Black		P Color Option	า	
70	4	ALS	TK04224WR		Structural Racew	ay Pnl Fr-No Top Trim	42 1/2Hx24W		\$76.86	\$307.44
				Tag For:	DNA NEW Produc	ts_J137_J126_J113				
					\$(P1)	P1 Paint Opts		Pnt Grd Opts		
71		A1.C	TI/C 4 400 4T		.PJW	Designer White		Core Clr Opts		£200.40
71	8	ALS	TKG44224T		ier lackable Aco	ustic Tile 42H x 24W			\$46.06	\$368.48
				Tag For:	DNA NEW Produc	ts J137 J126 J113				
				<u>g</u>	\$(B)	GRD B FAB		FAB Gr opts		
					.COA 910	FAB: Coast CLR: Headlands		GRD B FAB Coast FAB Clr	ont	
72	11	ALS	TK324PTF		Flat Top Trim 24V			Oddst 17tb Oil	\$10.07	\$110.77
				To a For:	DNA NEW Broduc	to 1127 1126 1112				
				<u>Tag For:</u>	\$(P1)	ts_J137_J126_J113 P1 Paint Opts		Pnt Grd Opts		
					.PJW	Designer White		Core Clr Opts		
73	2	ALS	TK04230WR		Structural Racew	ay Pnl Fr-No Top Trim	42 1/2Hx30W		\$81.44	\$162.88
				Tag For:	DNA NEW Produc	ts_J137_J126_J113				
					\$(P1) .PJW	P1 Paint Opts Designer White		Pnt Grd Opts Core Clr Opts		
74	4	ALS	TKG44230T			ustic Tile 42H x 30W		Core on Opts	\$53.07	\$212.28
				To a For:	DNA NEW Dradua	to 1427 1426 1442				
				<u>Tag For:</u>	\$(B)	ts_J137_J126_J113 GRD B FAB		FAB Gr opts		
					.COA	FAB: Coast		GRD B FAB		
7.5	_	41.0	TKOOODTE		910	CLR: Headlands		Coast FAB Clr		***
75	2	ALS	TK330PTF		Flat Top Trim 30V	V			\$11.90	\$23.80
				Tag For:	DNA NEW Produc	ts J137 J126 J113				
				<u></u>	\$(P1)	P1 Paint Opts		Pnt Grd Opts		
					.PJW	Designer White		Core Clr Opts		
76	2	ALS	TK04248WR		Structural Racew	ay Pnl Fr-No Top Trim	42 1/2Hx48W		\$91.50	\$183.00
				Tag For:	DNA NEW Produc	ts_J137_J126_J113				
					\$(P1) .PJW	P1 Paint Opts Designer White		Pnt Grd Opts Core Clr Opts		
77	4	ALS	TKG44248T			ustic Tile 42H x 48W		July Oil Ohts	\$73.20	\$292.80
				Tag Far:	DNA NEW Drader	to 1127 1126 1442				
				Tag For:	\$(B)	ts_J137_J126_J113 GRD B FAB		FAB Gr opts		
					.COA	FAB: Coast		GRD B FAB		
					910	CLR: Headlands		Coast FAB Clr	opt	

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ı	BI/(QUOTE	Ε#	DATE 6/8/20		MER PO NO	CUSTOMER NO Richard VanGorder	SALESPI	ERSON
Line #	Qty	'	Part Number	er	Part Description		<u> </u>	Sell \$	Ext Sell \$
78	2	ALS	TK348PTF	_	Flat Top Trim 48W			\$18.00	\$36.00
				Tag For:	DNA NEW Products	_J137_J126_J113			
					\$(P1) .PJW	P1 Paint Opts Designer White	Pnt Grd O Core Clr C		
79	1	ALS	TK05030WR			y Pnl Fr-No Top Trim 5		\$87.54	\$87.54
, ,	•	7120			on dotara racorra,	,		407.10 1	40.101
				Tag For:	DNA NEW Products	J137_J126_J113			
					\$(P1)	P1 Paint Opts	Pnt Grd O		
-00		ALS	TKG45030T		.PJW	Designer White	Core Clr C	pts \$61.00	\$122.00
80	2	ALS	1KG450301		Ter Tackable Acous	STIC THE SUH X 30VV		\$61.00	\$122.00
				Tag For:	DNA NEW Products	J137 J126 J113			
				109.011	\$(B)	GRD B FAB	FAB Gr op	ts	
					~	Undecided FABRIC Optio	n GRD B FA	В	
81	1	ALS	TK330PTF		Flat Top Trim 30W			\$11.90	\$11.90
					DNIA NEW Door doorte	1407 1400 1440			
				<u>Tag For:</u>	DNA NEW Products \$(P1)		Pnt Grd O	nte	
					φ(F1) .PJW	Designer White	Core Clr C		
82	1	ALS	TK05048WR		Structural Raceway	y Pnl Fr-No Top Trim 5	0Hx48W	\$95.47	\$95.47
				Tag For:	DNA NEW Products				
					\$(P1) .PJW	P1 Paint Opts Designer White	Pnt Grd O Core Clr C		
83	2	ALS	TKG45048T		Ter Tackable Acous	stic Tile 50H x 48W		\$90.89	\$181.78
				Tag For:	DNA NEW Products	J137_J126_J113			
					\$(B) ~	GRD B FAB Undecided FABRIC Optio	FAB Gr op on GRD B FA		
84	1	ALS	TK348PTF		Flat Top Trim 48W	Ondeoided 17151110 Optio	III ORBBITA	\$18.00	\$18.00
04	•	7120			riat rop mini tott			Ų 10100	¥ 10.00
				Tag For:	DNA NEW Products	J137_J126_J113			
					\$(P1)	P1 Paint Opts	Pnt Grd O		
0.5	_	41.0	4070070		.PJW	Designer White	Core Clr C		
85	5	ALS	A876072		Base Infeed 6'Seal	tight Cable		\$85.40	\$427.00
				Tag For:	DNA NEW Products	.1137 .1126 .1113			
				rag r or.	.P	CLR: Black	P Color Op	tion	
86	10	HON	HIWMM		Ignition 2 Task Mid	-back, ilira back		\$267.14	\$2,671.40
				Tag For:	DNA NEW Products	J137_J126_J113			
					.Y2	Advanced Synchro- Tilt	Control Ty		
					.A .H	Arm: Height and Width Ad Hard Caster	· = ·	Type ter/Glide Option	
					.IM	Mesh: Black	Select Mes		
					\$(1)	Gr 1 UPH	Select Uph	•	
					.COMP	Compass	Upholstery		
					10	Ink	Compass Select Lun		
					.BL .SB	Black Adjustable Lumbar Base: Standard Base	Select Lun Select bas		
					.T	Frame: Black	Select Fra		
							20.001114		

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	BI/C	ΙΤΟυ	Ξ#		6/8/2021 Richard VanGorder	SALESPE	RSON		
Line #	Qtv	,	Part Numi		Part Descripti	ion	Titinala valiooldel	Sell \$	Ext Sell \$
87		HON	HMASD		Dual Dynamic I			\$279.00	\$2,790.00
					•				
				Tag For:	DNA NEW Prod	ucts_J137_J126_J113			
					.SVR	Silver Generic	Select	Paint	
88	5	ALS	T6BK		Worksurface B	racket Kit		\$15.56	\$77.80
				To a For:		usto 1427 1426 1442			
				<u>Tag For:</u>	\$(P1)	ucts_J137_J126_J113 P1 Paint Opts	TERK	Pnt Grd Opts	
					.PJW	Designer White		Cir Opts	
89	4	ALS	TK342EF		E End Trim Flat	t ConnKit - 42"H base pane	el	\$24.71	\$98.84
					DAIA NEW D	. 1407 1400 1440			
				<u>Tag For:</u>		ucts_J137_J126_J113	D. 1.0	10.1	
					\$(P1) .PJW	P1 Paint Opts Designer White	Pnt Gr Core C	d Opts Ir Opts	
90	2	ALS	TK342LF		L 90-degree Fla	ıt ConnKit - 42"H base pan	nel	\$46.06	\$92.12
				<u>Tag For:</u>		ucts_J137_J126_J113	B. (0		
					\$(P1) .PJW	P1 Paint Opts Designer White	Pnt Gr Core C	d Opts Ir Opts	
91	4	ALS	TK350L		L 90-Degree Ra	dius ConnKit 50H Base Pr	nl	\$47.89	\$191.56
				<u>Tag For:</u>		ucts_J137_J126_J113			
					\$(P1) .PJW	P1 Paint Opts Designer White	Pnt Gr Core C	d Opts Ir Opts	
92	4	ALS	TN51536S		Straight 15Dx3			\$103.40	\$413.60
				<u>Tag For:</u>		ucts_J137_J126_J113			
					\$(L3WDGRN) .LWCW	L3 Woodgrain Lam Opts Lam: Charcoal Walnut		ate Grd Opt // Clr opts	
					.DC	Charcoal Walnut *Prev ED		•	
					\$(P1)	P1 Paint Opts	Pnt Gr	•	
93	1	ALS	YPTF42242	24I RRFM	.PJW Δlian 42x24x24	CLR: Designer White Personal Twr MetFront Fo		select Paint Colors \$2,519.00	\$2,519.00
70	•	ALO	11 11 42242		Aligii TEXETXET	Totoliai iwi mon fone i	,,,,	Ψ2,010.00	Ψ2,010.00
				Tag For:	DNA NEW Prod	ucts_J137_J126_J113			
					.TF	Terrace Foot	Bases		
					PR6	Silver	Base (Color	
					.H PR6	Straight Silver	Pulls Pull Co	olor	
					\$(P1)	P1 Paint Opts		Grade Options	
								N- O-4-	
					.PJW	CLR: Designer White	Core C		
					.PJW \$(P1)	CLR: Designer White P1 Paint Opts	Paint F	ront Grade Options	
					.PJW	CLR: Designer White	Paint F	Front Grade Options nt Color Opts	
94	1	ALS	YPTF42242	24RBBFM	.PJW \$(P1) .NA .L	CLR: Designer White P1 Paint Opts Match Case	Paint F P1 Pai Lock o	Front Grade Options nt Color Opts	\$906.84
94	1	ALS	YPTF42242		.PJW \$(P1) .NA .L Align 42x24x24	CLR: Designer White P1 Paint Opts Match Case Std Lock Personal Twr MetFront Fo	Paint F P1 Pai Lock o	Front Grade Options nt Color Opts pts	\$906.84
94	1	ALS	YPTF42242	24RBBFM Tag For:	.PJW \$(P1) .NA .L Align 42x24x24 DNA NEW Prode	CLR: Designer White P1 Paint Opts Match Case Std Lock Personal Twr MetFront Foucts Ucts J137 J126 J113	Paint F P1 Pai Lock o	Front Grade Options nt Color Opts pts	\$906.84
94	1	ALS	YPTF42242		.PJW \$(P1) .NA .L Align 42x24x24 DNA NEW Produ	CLR: Designer White P1 Paint Opts Match Case Std Lock Personal Twr MetFront Foucts J137_J126_J113 Terrace Foot	Paint F P1 Pai Lock o Poot Bases	Front Grade Options nt Color Opts pts \$906.84	\$906.84
94	1	ALS	YPTF42242		.PJW \$(P1) .NA .L Align 42x24x24 DNA NEW Prode	CLR: Designer White P1 Paint Opts Match Case Std Lock Personal Twr MetFront Foucts Ucts J137 J126 J113 Terrace Foot Silver	Paint F P1 Pai Lock o	Front Grade Options nt Color Opts pts \$906.84	\$906.84
94	1	ALS	YPTF42242		.PJW \$(P1) .NA .L Align 42x24x24 DNA NEW Produ	CLR: Designer White P1 Paint Opts Match Case Std Lock Personal Twr MetFront Foucts J137_J126_J113 Terrace Foot	Paint F P1 Pai Lock o Dot Bases Base 0	Front Grade Options Int Color Opts Int Specific	\$906.84
94	1	ALS	YPTF42242		.PJW \$(P1) .NA .L Align 42x24x24 DNA NEW Produ .TF PR6 .H PR6 \$(P1)	CLR: Designer White P1 Paint Opts Match Case Std Lock Personal Twr MetFront Foucts Ucts J137 J126 J113 Terrace Foot Silver Straight Silver P1 Paint Opts	Paint F P1 Pai Lock o Pot Bases Base 0 Pulls Pull Co Paint 0	\$906.84 Color Options \$906.84	\$906.84
94	1	ALS	YPTF42242		.PJW \$(P1) .NA .L Align 42x24x24 DNA NEW Produ .TF PR6 .H	CLR: Designer White P1 Paint Opts Match Case Std Lock Personal Twr MetFront Foucts Ucts J137 J126 J113 Terrace Foot Silver Straight Silver	Paint F P1 Pai Lock of Pot Bases Base (Pulls Pull Co Paint (Core C	ront Grade Options nt Color Opts pts \$906.84 Color	\$906.84

	BI/(ITOUG	Ε#	DATE 6/8/202			ISTOMER NO hard VanGorder	SALESPE	RSON
Line #	Qty	<u>.</u>	Part Number	<u>er</u>	Part Description	!		Sell \$	Ext Sell \$
					.L	Std Lock	Lock o	pts	
95	5	ALS	YPTF502424	RBBFM	Align 50x24x24 Pe	ersonal Twr MetFront Foot		\$933.48	\$4,667.4
				Tag For:	DNA NEW Products	s_J137_J126_J113			
					.TF	Terrace Foot	Bases		
					PR6	Silver	Base C	Color	
					.H PR6	Straight Silver	Pulls Pull Co	lor	
					\$(P1)	P1 Paint Opts		Grade Options	
					.PJW	CLR: Designer White		Ir Opts	
					\$(P1)	P1 Paint Opts		ront Grade Options	
					.NA .L	Match Case Std Lock	Lock o	nt Color Opts pts	
96	3	ALS	YPTF502424	LBBFM	Align 50x24x24 Pe	ersonal Twr MetFront Foot		\$933.48	\$2,800.4
				<u>Tag For:</u>	DNA NEW Products	s J137 J126 J113			
					.TF	Terrace Foot	Bases		
					PR6	Silver	Base C	Color	
					.H	Straight	Pulls		
					PR6 \$(P1)	Silver P1 Paint Opts	Pull Co	olor Grade Options	
					.PJW	CLR: Designer White		Ir Opts	
					\$(P1)	P1 Paint Opts		ront Grade Options	
					.NA	Match Case		nt Color Opts	
\					.L	Std Lock	Lock o	pis	
OFFIC	E J								
97	1	HON	H1526		Wood Center Drav	ver 26W x 15-3/8D		\$80.94	\$80.94
				Tag For:	OFFICE J114				
					\$(L2STD) .LSW1	Grd L2 Standard Laminates LAM: Skyline Walnut		Laminate _aminate Selection	
98	1	HON	HAUFHR15N	l	Undermount Cubb	by with Locking Door Flush	Mount	\$210.22	\$210.22
				Tag For:	OFFICE J114				
					.S	Square	Select	Pull Type	
					PR6	Silver	Select	Pull Color	
					\$(P1) .P8T	Select Grade 1 Paint Opts Titanium		Case Paint Color Grade 1 Paint	
					\$(P1)	Select Grade 1 Paint Opts		Door Paint Color	
					.P8T	Titanium	Select	Grade 1 Paint	
00	4	ном	HIGS6		L	Lock: Lock		Lock Option	¢407 E
99	1	HON	HIGS		ignition Guest/Mu	lti-Purpose Chair Four-Leg	Stacking	\$187.59	\$187.5
				Tag For:	OFFICE J114				
					.F	Arm: Fixed		Arm Type	
					.H .IM	Hard Back: Black	Select Select	Caster/Glide Option	
					\$(2)	GRADE: II UPHOLSTERY		Upholstery	
					.SED	Seed	Uphols	tery Selection	
					14 .T	Color: Truffle Black	Fabric: Select	Seed Frame Color	
100	1	HON	HIWMM		Ignition 2 Task Mid		2.3000	\$267.14	\$267.14
				Tan Fam	OFFICE 1444				
				<u>Tag For:</u>	OFFICE J114				
				<u>rag For:</u>		Advanced Synchro- Tilt	Contro	l Type	
				<u>rag For:</u>	.Y2 .A	Advanced Synchro- Tilt Arm: Height and Width Adj. Arr	Contro n Select	l Type Arm Type	

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Grosse Pointe Schools- Admin bldg REV 6-8.visual.sp4

	BI/(ΙΤΟυΣ	≣#	DATE 6/8/20		TOMER PO NO	CUSTOMER NO Richard VanGorde		RSON
Line #	Qty	!	Part Numb	<u>er</u>	Part Descripti	<u>on</u>		Sell \$	Ext Sell S
					.IM \$(1) .COMP 10 .BL .SB	Mesh: Black Gr 1 UPH Compass Ink Black Adjustable Lumba Base: Standard Base Frame: Black	ar	Select Mesh Color Select Upholstery Upholstery Selection Compass UPH Select Lumbar Select base Select Frame Color	
101	2	HON	HLSL2428O			eg Support for Wksf (si	inale lea)	\$123.12	\$246.24
101	-	TION	1120224200	<u>Tag For:</u>	OFFICE J114 \$(P1)	P1 Paint Opts	ingle leg/	Select Paint Color	ΨZ-10.2·
					э(Р1) .P8T	Titanium		Select Faint Color Select Grade 1 Paint	
102	1	HON	HLSLR2460		Voi 24"D x 60" V	V Rectangle Worksurfac	ce	\$143.64	\$143.64
				Tag For:	OFFICE J114 \$(L2STD) .LSW1 SW .G	Grd L2 Standard Lamin: LAM: Skyline Walnut EDGE: Skyline Walnut Grommets	ates	Select Laminate L2 Laminate Finish Selection Select Edgeband Color Select Grommet	
					Р	Clr: Black		Select Grommet Clr	
103	1	HON	HLSLZ5SC6	0	48"W External S	Stiffener		\$37.24	\$37.24
				<u>Tag For:</u>	OFFICE J114 .P	Color: Black		Select Color Option	
OFFIC	E J	117							
104	1	HON	H105296L		10500 Series 18	-7/8W x 24D x 66-5/8H W	Vardrobe/Strg Cab	\$611.04	\$611.04
							· ·		·
				<u>Tag For:</u>	OFFICE J117 \$(L2STD) .LSW1 LSW1	Grd L2 Standard Lamina LAM: Skyline Walnut LAM: Skyline Walnut	ates	Select Top Laminate Color Select Top Laminate Color Select Chassis Laminate Colo	or
105	1	HON	H10563		10500 Series La	t File 2-Drawer 36W x 20	DD x	\$388.74	\$388.74
				Tag For:	OFFICE J117				
					\$(L2STD) .LSW1 LSW1	Grd L2 Standard Lamina LAM: Skyline Walnut LAM: Skyline Walnut	ates	Select Top Laminate Color Select Top Laminate Color Select Chassis Laminate Color	ρΓ
106	1	HON	H105292		1050 Series Boo	okcase Hutch 36"W x 37	'-1/8"H	\$222.30	\$222.3
				Tag For:	OFFICE J117				
					\$(L2STD) .LSW1 LSW1	Grd L2 Standard Lamina LAM: Skyline Walnut LAM: Skyline Walnut	ates	Select Top Laminate Color Select Top Laminate Color Select Chassis Laminate Colo	or
107	1	HON	H10522		10500 Series Pe	en w/End Panel 66W x 30	DD x 29	\$324.14	\$324.1
				Tag For:	OFFICE J117 \$(L2STD) .LSW1 LSW1	Grd L2 Standard Lamin: LAM: Skyline Walnut LAM: Skyline Walnut	ates	Select Top Laminate Color Select Top Laminate Color Select Chassis Laminate Colo	or
108	1	HON	HMASD		Dual Dynamic N	lonitor Arm		\$279.00	\$279.0
				Tag For:	OFFICE J117				
					.SVR	Silver Generic		Select Paint	

E	31 / 0	QUOTE	Ε#	DATE 6/8/20:			CUSTOMER NO Richard VanGorder	SALESPER	RSON
Line#	<u>Qty</u>	,	Part Number	<u>er</u>	Part Description	!		Sell \$	Ext Sell \$
109	2	HON	HLINEARA3		Field Install Dwr/D	oor Kits Linear Blk 3-pac	k	\$24.32	\$48.64
				Tag For:	OFFICE J117				
110	3	HON	HF23B		Black Removable	Lock Core Kit		\$12.16	\$36.48
				Tag For:	OFFICE J117 .X120E	KEY NUMBER: 120E		Calaat Kay Number	
111	1	HON	HWR2436P			ılar Worksurface Edgeba	nd 24D x 36W	Select Key Number \$111.91	\$111.91
				Tag For:	OFFICE J117				
				<u>Tag For:</u>	\$(L2STD) .LSW1 .SW	Grd L2 Standard Laminates Skyline Walnut EDGE: Skyline Walnut Grommet: Black		Select Laminate L2 Laminate Finish Selection Select Edgeband Color Select Grommet Color	
112	1	WRT	34-SEHX30-4	18-F24		ase, 24" Flat Feet, For 34	"W Wksf	\$848.00	\$848.00
				Tag For:	OFFICE J117 -PS ~ -B	Programmable Switch Standard Cord Black		Switch Selection Chicago Compliant 9' Cord Base Color Choice	
113	1	HON	H105904L		10500 Series 72W)	x24Dx29-1/2H Single Ped	Cred LH F/F Ped	\$480.70	\$480.70
				Tag For:	OFFICE J117 \$(L2STD) .LSW1 LSW1	Grd L2 Standard Laminates LAM: Skyline Walnut LAM: Skyline Walnut		Select Top Laminate Color Select Top Laminate Color Select Chassis Laminate Colo	r
114	1	HON	HCT29MX		Arrange Seated He	eight X-base for 36" Surfa	aces	\$198.38	\$198.38
				Tag For:	OFFICE J117 \$(P1) .BLCK	P1 Paint Opts Black Textured		Select Paint Color Select Grade 1 Paint	
115	1	HON	HLSL4214MI	М	42"W x 14"H Mixed	d Material Floating Mode	sty Panel	\$313.88	\$313.88
				Tag For:	OFFICE J117 .FT01 .P	CLR: Frost Color: Black		Frosted Translucent Cir Opt Select Color Option	
116	1	HON	HCTRND36		Arrange Table 36"			\$149.25	\$149.25
				<u>Tag For:</u>	OFFICE J117				
					.G \$(L2STD) .LSW1 .SW	One Grommet Centered Grd L2 Standard Laminates LAM: Skyline Walnut Skyline Walnut		Grommet Selection Select Grade Grd 2 Laminate Selection Select Edgeband Color	
117	4	HON	HIGS6		Ignition Guest/Mul	lti-Purpose Chair Four-Le	eg Stacking	\$187.59	\$750.36
				Tag For:	OFFICE J117 .F .H .IM \$(2) .SED 14 .T	Arm: Fixed Hard Back: Black GRADE: II UPHOLSTERY Seed Color: Truffle Black		Select Arm Type Select Caster/Glide Option Select Back Select Upholstery Upholstery Selection Fabric: Seed Select Frame Color	

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	BI/	QUOTI	Ε#	DATE 6/8/202			JSTOMER NO chard VanGorder	SALESPER	SON
Line #	# Qt	L	Part Number	[Part Description	<u>on</u>		Sell \$	xt Sell S
118	1	HON	HIWMM		Ignition 2 Task N	Mid-back, ilira back		\$267.14	\$267.1
			<u></u>	Tag For:	OFFICE J117				
					.Y2	Advanced Synchro- Tilt		Control Type	
					.A .H	Arm: Height and Width Adj. Arr Hard Caster	m	Select Arm Type Select Caster/Glide Option	
					.IM	Mesh: Black		Select Mesh Color	
					\$(1)	Gr 1 UPH		Select Upholstery	
					.COMP	Compass		Upholstery Selection	
					10 .BL	Ink Black Adjustable Lumbar		Compass UPH Select Lumbar	
					.SB	Base: Standard Base		Select base	
					Т	Frame: Black		Select Frame Color	
OFFIC	SE J								
119	1	HON	HLSLZ5SC66		54"W External S	Stiffener		\$38.38	\$38.38
]	Tag For:	OFFICE J118				
100		HON	LIMACTO		.P	Color: Black		Select Color Option	6445.00
120	1	HON	HMASTS		Single Dynamic	Monitor Arm		\$145.08	\$145.08
				Tag For:	OFFICE J118				
					.SVR	Silver Generic		Select Paint	
121	2	HON	HLSL3028O		30"D x 28"H O-L	eg Support for Wksf (single l	leg)	\$136.42	\$272.84
				Tag For:	OFFICE J118				
					\$(P1) .P8T	P1 Paint Opts Titanium		Select Paint Color Select Grade 1 Paint	
122	1	HON	HLSLR3066		Voi 30"D x 66" V	V Rectangle Worksurface		\$175.18	\$175.18
				Tag For:	OFFICE J118				
					\$(L2STD)	Grd L2 Standard Laminates		Select Laminate	
					.LSW1	LAM: Skyline Walnut		L2 Laminate Finish Selection	
					SW .X	EDGE: Skyline Walnut No Grommets		Select Edgeband Color Select Grommet	
123	1	HON	HLSL2016MP2	2	Mobile ped: 20x			\$320.34	\$320.3
				Tag For:	OFFICE J118				
					\$(L2STD) .LSW1	Grd L2 Standard Laminates		Select Chassis Laminate Finish Grd 2 Laminate Selection	
					\$(L2STD)	LAM: Skyline Walnut Grd L2 Standard Laminates		Select Drwr Front Lam Finish	
					.LSW1	LAM: Skyline Walnut		Grd 2 Laminate Selection	
104		11011	111000		.PR6	Pull Type: Silver	Ota alda a	Select Pull Color	6075 4
124	2	HON	HIGS6		ignition Guest/N	Multi-Purpose Chair Four-Leg	Stacking	\$187.59	\$375.18
]	Tag For:	OFFICE J118				
					.F	Arm: Fixed		Select Arm Type	
					.H .IM	Hard Back: Black		Select Caster/Glide Option Select Back	
					\$(2)	GRADE: II UPHOLSTERY		Select Upholstery	
					.SED	Seed		Upholstery Selection	
					14 .T	Color: Truffle Black		Fabric: Seed Select Frame Color	
105	4	HON	HIWMM					\$267.14	\$267.14
125	1	HUN	UTAA IAITAI		igiiiuOii z Task I	Mid-back, ilira back		⊉ 207.14	φ ∠0 /.14

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	BI/	ITOUS	E # DAT 6/8/20			CUSTOMER NO Richard VanGorder		SON
Line #	t Otv	,	Part Number	Part Description		Richard vanGorder		Ext Sell S
		_	<u>Tag For:</u>	OFFICE J118				
				.Y2 .A .H .IM \$(1) .COMP 10 .BL .SB	Advanced Synchro-Tilt Arm: Height and Width Adj. Hard Caster Mesh: Black Gr 1 UPH Compass Ink Black Adjustable Lumbar Base: Standard Base Frame: Black	Arm	Control Type Select Arm Type Select Caster/Glide Option Select Mesh Color Select Upholstery Upholstery Selection Compass UPH Select Lumbar Select base Select Frame Color	
FFIC	E J	121						
126	1	HON	HMASD	Dual Dynamic Mor	nitor Arm		\$279.00	\$279.00
			<u>Tag For:</u>	OFFICE J121				
			-	.SVR	Silver Generic		Select Paint	
127	1	HON	HNL122428BKE	12Wx24Dx28-1/2H	Bookcase End Support		\$194.18	\$194.18
			Tag For:	OFFICE J121				
				\$(L2STD)	Grd L2 Standard Laminates	S	Select Chassis Color	
128	1	HON	HNL233028PSL	.LSW1	LAM: Skyline Walnut /2H Shelf/Box/Box/Lat F	ilo Pod	Grd 2 Laminate Selection \$494.38	\$494.38
120	•	ном	HNL233020F3L	30VVX23-1/0DX20-1	/2H Sileli/BOX/BOX/Lat F	ile reu	ў494.3 0	Ψ+34.3 (
			<u>Tag For:</u>	OFFICE J121				
				.B .P \$(L2STD) .LSW1 \$(L2STD) .LSW1	Cylinder/Black Color: Black Grd L2 Standard Laminates LAM: Skyline Walnut Grd L2 Standard Laminates		Select Handle Detail Select Grommet Color Select Chassis Color Grd 2 Laminate Selection Select Front Color	
129	1	HON	HNL3672LPBB		LAM: Skyline Walnut ed Desk bow top bkft mo	od	Grd 2 Laminate Selection \$839.42	\$839.42
/							, , , ,	,
			<u>Tag For:</u>	OFFICE J121 .G SW .B .P \$(L2STD) .LSW1 \$(L2STD) .LSW1 \$(L2STD) .LSW1 \$(L2STD)	Smooth, Flat Skyline Walnut Cylinder/Black Color: Black Grd L2 Standard Laminates LAM: Skyline Walnut Grd L2 Standard Laminates LAM: Skyline Walnut Grd L2 Standard Laminates LAM: Skyline Walnut Grd L2 Standard Laminates	3	Select Edge Detail Edgeband Color Selection Select Handle Detail Select Grommet Color Select Top Laminate Color Grd 2 Laminate Selection Select Chassis Laminate Color Grd 2 Laminate Selection Select Front Color Grd 2 Laminate Selection	
130	1	HON	HNL4942FD	42x15x48-5/8 Stac	k-on Storage frosted drs	3	\$671.46	\$671.40
			<u>Tag For:</u>	OFFICE J121				
			<u>149 1 51 .</u>	\$(L2STD) .LSW1	Grd L2 Standard Laminates	3	Select Chassis Color Grd 2 Laminate Selection	
131	1	HON	HNL4948FD		k-on Storage frosted drs	5	\$828.78	\$828.78
			<u>Tag For:</u>	OFFICE J121 \$(L2STD) .LSW1	Grd L2 Standard Laminates LAM: Skyline Walnut	5	Select Chassis Color Grd 2 Laminate Selection	
132	1	HON	HNLLEP2428L	15-3/4Wx24Dx28-1	/2H L-Shaped End Pane	l Left	\$134.52	\$134.52

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	BI/	QUOTE	≣#	DATE 6/8/20		MER PO NO	CUSTOMER NO Richard VanGorder		RSON
Line #	‡ Qty	,	Part Number		Part Description		Trionara variooraer	Sell \$	Ext Sell \$
		-		— Tag For:	OFFICE J121				
					.P	Color: Black		Select Grommet Color	
					\$(L2STD) .LSW1	Grd L2 Standard Laminat	tes	Select Laminate Color	
100			11NU DO0400			LAM: Skyline Walnut		Grd 2 Laminate Selection	6404.44
133	1	HON	HNLRC2460		60W x 24D Rectang	gie Worksurface		\$134.14	\$134.14
				Tag For:	OFFICE J121				
					.G	Smooth, Flat		Select Edge Detail	
					SW .P	Skyline Walnut Color: Black		Edgeband Color Selection Select Grommet Color	
					\$(L2STD)	Grd L2 Standard Lamina	tes	Select Top Laminate Color	
					.LSW1	LAM: Skyline Walnut		Grd 2 Laminate Selection	
134	1	HON	HNLRC2490		90W x 24D Rectang	gle Worksurface		\$213.94	\$213.94
				Tag For:	OFFICE J121				
					.G	Smooth, Flat		Select Edge Detail	
					SW	Skyline Walnut		Edgeband Color Selection	
					.P \$(L2STD)	Color: Black Grd L2 Standard Laminat	tes	Select Grommet Color Select Top Laminate Color	
					.LSW1	LAM: Skyline Walnut		Grd 2 Laminate Selection	
135	4	HON	HIGS6		Ignition Guest/Mul	ti-Purpose Chair Four	-Leg Stacking	\$187.59	\$750.36
				Tag For:	OFFICE J121				
					.F	Arm: Fixed		Select Arm Type	
					.Н	Hard		Select Caster/Glide Option	
					.IM \$(2)	Back: Black GRADE: II UPHOLSTER	V	Select Back Select Upholstery	
					φ(2) .SED	Seed	.1	Upholstery Selection	
					14	Color: Truffle		Fabric: Seed	
10/	2	HON	HIGS6		.T	Black	Log Stocking	Select Frame Color \$187.59	\$375.18
136	2	HON	підоб		ignition Guest/Mul	ti-Purpose Chair Four	-Leg Stacking	\$107.59	\$375.10
				Tag For:	OFFICE J121				
					.F .H	Arm: Fixed Hard		Select Arm Type Select Caster/Glide Option	
					.IM	Back: Black		Select Back	
					\$(2)	GRADE: II UPHOLSTER	Y	Select Upholstery	
					.SED	Seed		Upholstery Selection	
					14 .T	Color: Truffle Black		Fabric: Seed Select Frame Color	
137	1	HON	HIWMM		Ignition 2 Task Mid	-back, ilira back		\$267.14	\$267.14
				<u>Tag For:</u>	OFFICE J121				
					.Y2	Advanced Synchro- Tilt		Control Type	
					.A	Arm: Height and Width A	dj. Arm	Select Arm Type	
					.H	Hard Caster		Select Caster/Glide Option	
					.IM \$(1)	Mesh: Black Gr 1 UPH		Select Mesh Color Select Upholstery	
					ه(۱) .COMP	Compass		Upholstery Selection	
					10	Ink		Compass UPH	
					.BL	Black Adjustable Lumbar		Select Lumbar	
					.SB	Base: Standard Base Frame: Black		Select base Select Frame Color	
					.T	Frame, black		Select Frame Color	
138	2	HON	HF23B		.⊺ Black Removable I			\$12.16	\$24.32
138	2	HON	HF23B	Tag For:					\$24.32

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I	BI/C	QUOTE	Ε#	DATE 6/8/202		OMER PO NO	CUSTOMER NO Richard VanGorder		RSON
Line #	Qty	<u> </u>	Part Number		Part Descriptio	<u>n</u>		Sell \$	Ext Sell \$
139	1	HON	HHAB3S2L		Height Adjustable	e Base - electric 3 Sta	ge, 2 Leg	\$420.00	\$420.0
				Tag For:	OFFICE J121				
					.P71	Black		Select Paint Color	
140	1	HON	HTLMT4260I	L	Preside 42x60 Se	eatd Team Touchdown	Tbl	\$427.88	\$427.8
				Tag For:	OFFICE J121				
					.N	No Grommets		Select Grommet	
					\$(L2STD) .LSW1	Gr L2 Standard Lamina LAM: Skyline Walnut	ates	Laminate Top Selection Grd 2 Laminate Selection	
					.SW	Skyline Walnut		Select Edge Color	
					\$(L2STD) .LSW1	Gr L2 Standard Lamina LAM: Skyline Walnut	ates	Laminate Chassis Selection Grd 2 Laminate Selection	
PEN	OF	FICE	J130_J13	4 (HON	Abound)				
141	12	EZK	KEYS		easykeys for exis	ting abound towers		\$10.67	\$128.0
				<u>Tag For:</u>	OPEN OFFICE J1	30_J134 (HON Abound	<u>1)</u>		
142	6	HON	HH871236		Electrical Power	Harness 36W 3-1 & 2-	2 Systems	\$63.86	\$383.1
				Tag For:	OPEN OFFICE J1	30_J134 (HON Abound	<u>1)</u>		
143	3	HON	HH871224		Electrical Power	Harness 24W 3-1 & 2-	2 Systems	\$63.86	\$191.5
				Tag For:	OPEN OFFICE J1	30_J134 (HON Abound	<u>1)</u>		
144	1	HON	HH871248		Electrical Power	Harness 48W 3-1 & 2-	2 Systems	\$66.96	\$66.9
				<u>Tag For:</u>	OPEN OFFICE J1	30_J134 (HON Abound	<u>d)</u>		
145	12	HON	HIWMM		Ignition 2 Task M	id-back, ilira back		\$267.14	\$3,205.6
				Tag For:	OPEN OFFICE J1	30_J134 (HON Abound	<u>1)</u>		
					.Y2	Advanced Synchro- Til		Control Type	
					.A .H	Arm: Height and Width Hard Caster	ı Adj. Arm	Select Arm Type Select Caster/Glide Option	
					.IM	Mesh: Black		Select Mesh Color	
					\$(1)	Gr 1 UPH		Select Upholstery	
					.COMP 10	Compass Ink		Upholstery Selection Compass UPH	
					.BL	Black Adjustable Lumb	par	Select Lumbar	
					.SB	Base: Standard Base		Select base	
146	12	HON	HMASD		.⊤ Dual Dynamic Mo	Frame: Black		Select Frame Color \$279.00	\$3,348.0
				<u>Tag For:</u>	OPEN OFFICE 11	30 J134 (HON Abound	4)		
				<u>ray F0r.</u>	.SVR	Silver Generic	<u>1)</u>	Select Paint	
147	3	HON	HH879168		Base- In-Feed Ca	ble 3-1 & 2-2 Systems	•	\$165.54	\$496.6
				<u>Tag For:</u>	OPEN OFFICE J1	30_J134 (HON Abound	<u>1)</u>		
148	2	HON	HRVC50PX		Abound X Conne	ctor Painted 50"		\$45.88	\$91.7
				<u>Tag For:</u>	OPEN OFFICE J1	30_J134 (HON Abound	<u>1)</u>		
					\$(P1)	P1 Paint Opts		Select Paint Color	

	BI/(QUOTE	≣#	DATE 6/8/20		TOMER PO NO CUSTOM Richard Va		SALESPE	RSON
Line #	Qty	<u>. </u>	Part Numb	<u>er</u>	Part Descript	<u>ion</u>		Sell \$	Ext Sell \$
					.LOFT	Loft	Select Gra	ade 1 Paint	
149	6	HON	HRVC50PT		Abound Conne	ctor T - Painted 50"		\$47.43	\$284.58
				Tag For:	OPEN OFFICE	J130_J134 (HON Abound)			
					\$(P1) .LOFT	P1 Paint Opts Loft	Select Pai Select Gra	int Color ade 1 Paint	
150	16	HON	HRVC50PF		Abound Finishe	ed End Painted 50"		\$29.14	\$466.24
				Tag For:	OPEN OFFICE	J130_J134 (HON Abound)			
					\$(P1)	P1 Paint Opts	Select Pai		
151	5	HON	HRVC50PL		.LOFT Abound L Conr	Loft nector Painted 50"	Select Gra	ade 1 Paint \$47.43	\$237.15
707	-							******	,
				Tag For:		J130_J134 (HON Abound)			
					\$(P1) .LOFT	P1 Paint Opts Loft	Select Pai Select Gra	int Color ade 1 Paint	
RECE	PTI	ON					00.001.01.0		
152	1	HON	HIWMM		Ignition 2 Task	Mid-back, ilira back		\$267.14	\$267.14
				<u>Tag For:</u>	RECEPTION				
					.Y2	Advanced Synchro- Tilt	Control Ty		
					.A .H	Arm: Height and Width Adj. Arm Hard Caster	Select Arn Select Car	n Type ster/Glide Option	
					.IM	Mesh: Black	Select Me	sh Color	
					\$(1) .COMP	Gr 1 UPH Compass	Select Upl	holstery y Selection	
					10	Ink	Compass		
					.BL	Black Adjustable Lumbar	Select Lur		
					.SB .T	Base: Standard Base Frame: Black	Select bas Select Fra		
RECE	PTI	ON S	EATING						
153	6	HON				Ob -:- F L F A		\$189.81	
			HIGCL		Ignition Guest	Chair Four Leg Frame Arms		\$109.01	\$1,138.86
			HIGCL	Tag For:		-		\$103.01	\$1,138.86
			HIGCL	Tag For:	RECEPTION SE	-	Select Glid		\$1,138.86
			HIGGE	<u>Tag For:</u>	RECEPTION SE .E .U	<u>EATING</u> Glide: Glide Back: Upholstered	Select Bad	de Option ck	\$1,138.86
			HIGGL	Tag For:	RECEPTION SE .E .U \$(2)	EATING Glide: Glide Back: Upholstered GRADE: II UPHOLSTERY	Select Bad Select Upl	de Option ck holstery	\$1,138.86
			HIGGE	<u>Tag For:</u>	RECEPTION SE .E .U	EATING Glide: Glide Back: Upholstered GRADE: II UPHOLSTERY Seed Color: Truffle	Select Bad Select Upl	de Option ck holstery y Selection	\$1,138.86
al abo	_		HIGGE	Tag For:	RECEPTION SE .E .U \$(2) .SED	EATING Glide: Glide Back: Upholstered GRADE: II UPHOLSTERY Seed	Select Bad Select Upl Upholstery	de Option ck holstery y Selection eed	\$1,138.86
				•	RECEPTION SE .E .U \$(2) .SED 14	EATING Glide: Glide Back: Upholstered GRADE: II UPHOLSTERY Seed Color: Truffle	Select Bac Select Upl Upholstery Fabric: Se	de Option ck holstery y Selection eed ime Color	
Labo	o r		****zSurcha	•	RECEPTION SE .E .U \$(2) .SED 14	EATING Glide: Glide Back: Upholstered GRADE: II UPHOLSTERY Seed Color: Truffle	Select Bac Select Upl Upholstery Fabric: Se	de Option ck holstery y Selection eed	
			****zSurcha	•	RECEPTION SE .E .U \$(2) .SED 14	EATING Glide: Glide Back: Upholstered GRADE: II UPHOLSTERY Seed Color: Truffle	Select Bac Select Upl Upholstery Fabric: Se	de Option ck holstery y Selection eed ime Color	
				rge	RECEPTION SE .E .U \$(2) .SED 14 .T Alisteel zLabor Labor to disass	EATING Glide: Glide Back: Upholstered GRADE: II UPHOLSTERY Seed Color: Truffle	Select Bar Select Upl Upholsten Fabric: Se Select Fra	de Option ck holstery y Selection eed ime Color	\$694.67
	1		****zSurcha	rge	RECEPTION SE .E .U \$(2) .SED 14 .T Alisteel zLabor Labor to disass	EATING Glide: Glide Back: Upholstered GRADE: II UPHOLSTERY Seed Color: Truffle FRAME: Black	Select Bar Select Upl Upholsten Fabric: Se Select Fra	de Option ck holstery y Selection sed ime Color \$694.67	\$694.67 \$2,100.00
154	1		****zSurcha	rge <u>Tag For:</u>	RECEPTION SE .E .U \$(2) .SED 14 .T Allsteel ZLabor Labor to disass with chairs. Sto	EATING Glide: Glide Back: Upholstered GRADE: II UPHOLSTERY Seed Color: Truffle FRAME: Black	Select Bac Select Upl Upholsten Fabric: Se Select Fra	de Option ck holstery y Selection sed ime Color \$694.67	\$694.67

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	BI / QUO	OTE#	DATE	CUSTOMER PO NO	CUSTOMER NO	SALESPE	RSON
			6/8/20		Richard VanGorder	2 !! 4	-
Line #	Qty	Part Num	<u>ber</u>	Part Description ** May 1st - October	20th FOTIMATED TIMING	Sell \$	Ext Sell \$
				** Actual Storage Tin	30th - ESTIMATED TIMING ne to be billed		
157	1	*zLabor		Labor to clean (22) existing worksta	ations, and conference chairs	\$1,717.33	\$1,717.33
			Tag For:	zLabor			
158	1	*zLabor		Apply fabric protection to all new c conference chairs from donation	hairs and 12 existing	\$1,575.00	\$1,575.00
			<u>Tag For:</u>	<u>zLabor</u>			
159	1	*zLabor		Labor to install (22) existing workst storage	tations from Staples warehouse	\$3,548.00	\$3,548.00
			<u>Tag For:</u>	zLabor			
160	1	*zLabor		Labor to receive deliver and install	new product per floorplan	\$4,800.00	\$4,800.00
			<u>Tag For:</u>	<u>zLabor</u>			
					Total S	ell: \$14	0,744.64
R	eturn F item	Policy : Furnit s will be repa	ture is sou ired or rep	nanagement and decommission	nser and is non-returnable. Dam facturer warranties in place at	aged or Defe time of orde	ective r.
	· 			Additional Instruction	one		
E	3y signir			mer authorizes the procurement to the Staples Furnitue Solution			erein.
ACCEP	TED BY			TITLE	DATE	PO NUMBER	
					Total S	ell: \$14	0,744.64

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BI / QUC	TE#	DATE	CUSTOMER PO NO	CUSTOMER NO	SALESF	ERSON
	6	6/8/2021		Richard VanGorder		
Line # Qty	Part Number	<u>Part</u>	<u>Description</u>		Sell \$	Ext Sell \$

FURNITURE TERMS AND CONDITIONS

These Terms and Conditions ("T&Cs") apply to all furniture products and services sold by Staples Contract & Commercial LLC ("Staples"). Throughout these T&Cs, your organization will be referred to as "Buyer" or as a "Party". These T&Cs, together with the quote with which these T&Cs are provided/incorporated, form a binding agreement between Staples and Buyer.

- 1) PRICES OF PRODUCTS AND SERVICES. Buyer may purchase and Staples shall provide the furniture products ("Products") and related services ("Services") at the prices set forth in Staples' written quote. All written quotes for the Products shall be governed by the terms and conditions of these T&Cs and any Exhibit if attached hereto. The purchase price of the Products does not include freight, handling, installation, insurance, sales or other taxes. Staples' prices are subject to change pursuant to the provisions contained herein and as quoted by Staples to Buyer for each project quoted. Freight, handling and installation charges are invoiced separately. Staples reserves the right to reasonably adjust a Product's price if extraordinary market events require immediate adjustment (e.g., shortages, trade disputes, natural disasters, etc.) and to adjust pricing with the impact of tariffs, customs, or duties imposed on Products. Staples will work with Buyer to identify alternative Products to mitigate customs impact where possible.
- 2) TERM. Either party shall have the right to terminate the provision of Products and Services pursuant to these T&Cs, for any reason, upon thirty (30) calendar days' prior written notice to the other party. All Products and Services quoted as of the effective date of termination shall be invoiced to Buyer upon termination. In the event of a termination by either party or upon cancellation or expiration of the Agreement, Buyer agrees to promptly pay all amounts owed to Staples. Following termination, Staples reserves the right to withhold shipment of Products until all past due invoices owed to Staples by Buyer are paid.
- 3) **DESIGN**. Designs, plans, drawings, specifications, and samples (and the contents thereof) provided in connection with the Products are the property of Staples, and may not be used, reproduced or distributed in whole or in part without Staples' written consent.
- **4) SHIPPING.** Staples shall not be responsible for delays or defaults caused by others or by circumstances beyond its control. Unless Buyer has specified shipping instructions in writing herein or by a subsequent written notice, shipment and delivery will be made by the designated carrier and in the manner deemed best by Staples, including partial shipments.
- 5) RISK OF LOSS AND DAMAGE. Title and risk of loss or damage to the Product shall pass to Buyer when it is delivered to Buyer or Buyer's agent, whichever first occurs. Staples shall not be liable for any shipping damage, delay, default, loss or expense occurring during or attributable to transportation by any third party carrier.
- 6) DELIVERY AND INSTALLATION. If delivery and installation are part of this sale, the following provisions shall apply:
- A. Installation Site Condition Buyer will ensure the site is clean and free of debris prior to installation. If Staples must remove or assist in removing existing furniture or equipment at the job site, Buyer shall pay Staples for this Service, as separately invoiced.
- **B.** Installation Site Services Electricity, heat, and elevator service will be furnished at Buyer's expense. Buyer shall provide adequate facilities for docking, moving and handling of Products.
- C. Special Packaging or Handling If special packaging or handling not contained in these T&Cs is required, Buyer shall pay an extra charge as invoiced separately.
- **D. Delivery/Installation** Delivery and installation will be during normal business hours (8:00 AM to 5:00 PM local time Monday through Friday, except for Staples designated holidays). Buyer shall pay additional labor costs resulting from overtime work performed at Buyer's request. Staples shall designate the personnel to install the Products sold herein. Buyer shall be responsible for obtaining proper permits for the installation. If regulations in force at the time of installation require the use of tradesmen at the site other than Staples designated personnel, Buyer shall pay for any additional costs incurred. If the Products must be moved due to progress of other trades, or other reason, the Buyer agrees to pay the extra cost of moving.
- **E.** Storage Space Unless the Products arrive at the site earlier than the date requested, the Buyer shall provide safe and adequate storage space at the Buyer's expense. If the space provided is inadequate or inconveniently located (such as on another floor) or requires excessive sorting or other additional expense, the Buyer shall pay the associated cost or expense.
- 7) INSTALLATION DELAYS. If construction delays or other causes not within Buyer's or Staples' control force postponement of an installation as scheduled, Staples or the Buyer shall store the Products until installation can be resumed, and the Products shall be considered accepted by the Buyer for purposes of invoicing and payment. Buyer shall pay all transfer and storage charges incurred.
- 8) COMPLETION OF INSTALLATION. Within a reasonable time after installation, authorized representatives of Staples and Buyer shall inspect the Product for conformity with the order and for defects and/or damages, and shall note all such mutually agreed upon items on an installation "Service Report". Upon completion of the inspection, the representatives of Staples and Buyer shall sign the Service Report, which shall constitute acceptance of Products installed, except as noted in the Service Report.
- 9) CHANGE ORDER/CANCELLATION. Any order changes must be submitted in writing. Staples will use commercially reasonable efforts to accommodate Buyer's written change order request. All changes/cancellation requests shall be evaluated at the time of request by Staples and are subject to revised lead times and/or additional charges as applicable.
- 10) RETURNS POLICY. Custom or made to order Products, or Products sourced specifically for Buyer are not eligible for return. Upon approval by Staples, stocked inventory Product may be returned subject to a restocking fee exclusive of freight and delivery. Returned Product must be in new and unused condition and returned in its original carton within 14 days of receipt.
- 11) PAYMENT. Buyer may be required to pay a deposit of 50% of the total purchase price of the Product ordered. Payment terms are net 30 days from the date of shipment and net 10 days on a consolidated billing method (e.g. weekly, monthly). For partial shipments, payment shall be due only for Products received. The remaining balance for any partial shipment shall be due within terms following installation of the Product. Staples may invoice Buyer at any time following shipment of the Product. Buyer shall pay the net amount shown on the face of the invoice. Credit cards shall not be

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BI / QUO	TE#	DATE	CUSTOMER PO NO	CUSTOMER NO	SALESP	ERSON
	6	6/8/2021		Richard VanGorder		
Line # Qty	Part Number	Part	<u>Description</u>		Sell \$	Ext Sell \$

accepted unless otherwise agreed by Staples. Staples reserves the right to charge interest on any past due amount at the rate of 1.5% per month, or the maximum rate legally permitted, whichever is less. Staples shall be entitled to recover its costs of collection, including reasonable attorneys' fees.

- 12) TAXES. Staples may collect, and Buyer shall pay, any taxes, which Staples may be required to pay or collect by law in connection with this sale. Any such taxes will be added to the price at time of invoicing and the Buyer shall pay the same unless the Buyer shall furnish written proof thereof of exemption to Staples prior to the estimated shipping date. The appropriate tax rate will be based on where the Product is received.
- 13) LIMITED WARRANTY. Staples will pass through all manufacturers' warranties for the Products sold to Buyer in lieu of any other express or implied warranties by Staples. STAPLES EXPRESSLY DISCLAIMS ALL REPRESENTATIONS AND WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, NON-INFRINGMENT, MERCHANTABILITY, FITNESS FOR A PARTICULAR USE OR PURPOSE, OR ANY OTHER STATUTORY OR COMMON LAW WARRANTY.
- 14) LIMITATION OF LIABILITY. Neither party shall be liable to the other for any special, indirect, incidental, consequential, or punitive damages of any kind even if advised of the possibility thereof. In no event shall Staples' liability (whether in contract, tort or otherwise) for damages arising out of the sale, delivery, installation, use or performance of the Product exceed the purchase price of the Product from which the claim arises.
- 15) CONFIDENTIALITY. The parties will not disclose any confidential information furnished by the other party, except as required by law. For purposes hereof, confidential information includes, but is not limited to, each party's customer lists, prices, purchasing patterns, and financial information provided by either party, whether or not marked as confidential. In the event a party believes it is required by subpoena or other legal process to disclose confidential information received from the other party, it will give prompt written notice to such other party prior to making any disclosures. If this section is breached, the parties agree that monetary damages may not be sufficient to remedy such breach and that the non-breaching party may suffer irreparable damages, and therefore, the parties agree that the non-breaching party will be entitled to equitable and injunctive relief.
- **16**) **Press Releases and Advertisements.** Unless expressly required by applicable law, neither party shall, without the prior written consent of the other, issue press releases, marketing literature, public statements, or in any way engage in any other form of public disclosure relating to these T&Cs.
- 17) SECURITY INTEREST. Staples reserves and Buyer grants to Staples a purchase money security interest in the Product and in the proceeds thereof to secure any payment due hereunder including subsequent invoices. Upon Staples request, Buyer shall execute financing statements and other documents reasonably requested by Staples to protect Staples' security interest. Buyer shall maintain the Product in good condition; keep the Product free from liens and encumbrances; and shall not use or permit use of the Product in a manner likely to damage it, nor remove or permit the removal of the Product from the installation location, nor permit the disassembly of the Product and shall permit inspection by Staples' representative at reasonable times. Buyer shall procure and maintain fire, extended coverage, vandalism and malicious mischief insurance to the full insurable value of the Products, with loss payable to Staples as its interest may appear.
- **18) INDEMNIFICATION**. Each party ("Indemnifying Party") shall defend, hold harmless and indemnify the other, its officers, directors, employees, and agents ("Indemnified Party") from and against all third-party claims, damages, or causes of action arising out of or related to the Indemnifying Party's grossly negligent acts or omissions or material breach of any representation, warranty, covenant or obligation under these T&Cs. The Indemnified Party will (a) notify the Indemnifying Party promptly in writing of such action, (b) give the Indemnifying Party sole control of the defense and settlement of such action and (c) provide the Indemnifying Party all reasonable information and assistance requested.
- 19) FORCE MAJEURE. Neither party shall be liable for delays or impairment of performance resulting in whole or in part from acts of God, labor disruptions, shortages, inability to procure product, supplies or raw materials, severe weather conditions, acts of subcontractors, interruption of utility services, acts of governments, or any other circumstances or causes beyond the control of either party in the conduct of its business.
- 20) ASSIGNMENT. Neither party may assign the benefits of these T&Cs without the prior written consent of the other, provided however that Staples may assign these T&Cs to any affiliate, subsidiary or controlled entity. Any party who is assigned these T&Cs is bound to all of the terms and conditions contained herein.
- 21) INSURANCE. Staples shall at its expense maintain: (i) commercial general liability insurance with limits of at least \$1,000,000 combined single limit per occurrence; (ii) if deliveries are to be made by Staples to any Buyer facility, automobile bodily injury and property damage liability insurance covering owned, non-owned and hired automobiles, the limits of which shall not be less than \$1,000,000 combined single limit per occurrence; (iii) employer's liability insurance, the limits of which shall not be less than \$1,000,000; (iv) workers' compensation insurance as prescribed by applicable law; and (v) umbrella/excess coverage in the amount of \$4,000,000 per occurrence. With respect to the coverage described in (i), (ii), and (v) above, Staples shall (a) name Buyer as an additional insured for loss or damage arising out of Staples' products or services under these T&Cs; (b) name Buyer's landlord or property manager as an additional insured when deliveries or services are to be made or performed by Staples at any Buyer facility; (c) waive insurer's subrogation rights against Buyer and Buyer's landlord or property manager, except to the extent loss or damage is caused solely by Buyer or Buyer landlord or property manager; (d) provide primary, non-contributory coverage to additional insureds to the extent loss or damage results from products or services under these T&Cs; and (e) be insured with insurance companies of recognized standing rated A VIII or better by A.M. Best. Buyer and Buyer's landlord or property manager shall receive prior written notice of cancellation in accordance with the policy provisions.
- 22) Governing Law. The provisions of these T&Cs shall be construed in accordance with the laws of the State of New York excluding its conflicts of law provisions.
- 23) TERMS AND CONDITIONS OF AGREEMENT. These terms and conditions, in addition to any quote, contain the entire agreement between the parties with respect to the subject matter hereof. All modifications must be in writing, signed by authorized agents of both parties. These T&Cs shall control over any terms and conditions presented in either party's order forms or other documents which conflict with these T&Cs. If there are any additional terms and conditions contained in Buyer's ordering documents that add to or conflict with these terms and conditions, except for product description, pricing, quantity, and delivery instructions, such terms and conditions are expressly objected to and shall not be binding on Staples.

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