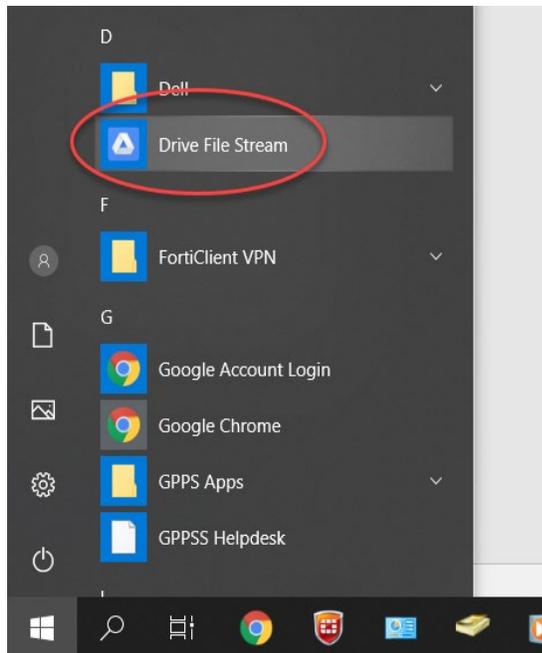


1.

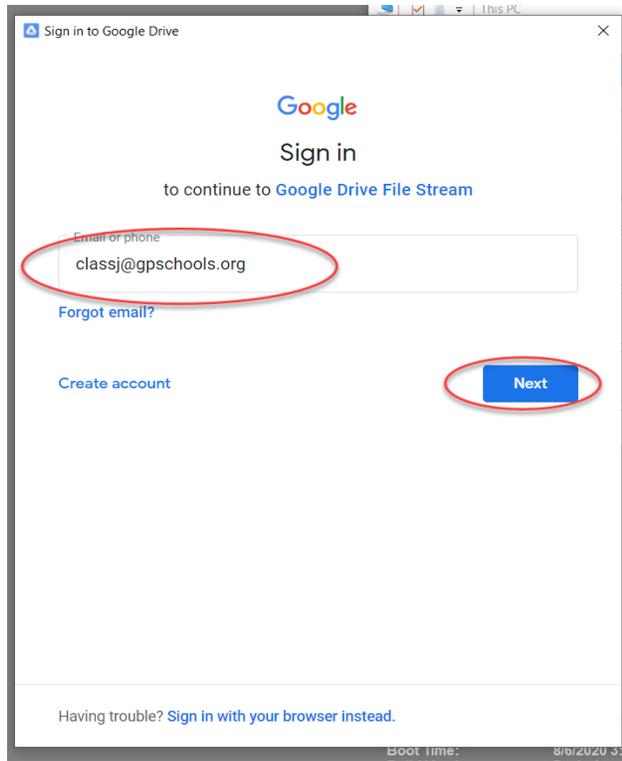
Having trouble? [Sign in with your browser instead.](#)

The first time you log in to your new laptop a google sign in screen will automatically appear for “Google Drive File Stream.”



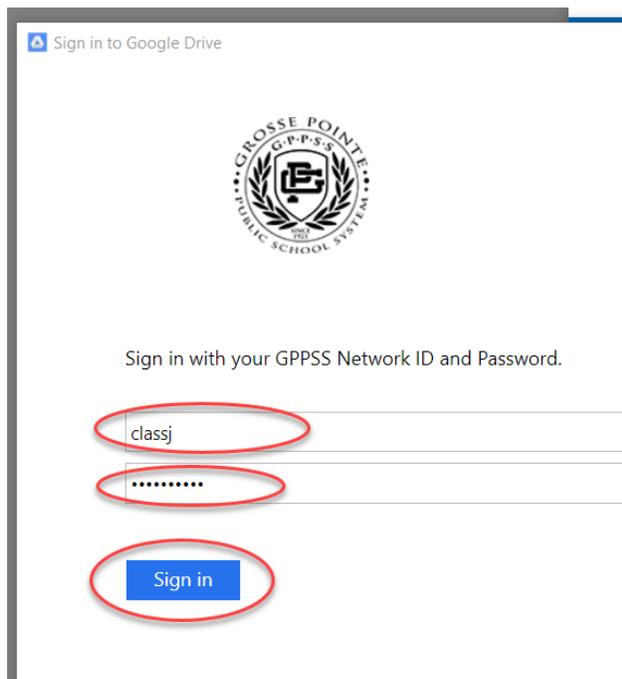
2.

If this doesn't pop up after 30 seconds, you can open it yourself. Open the start menu and click on a program called “Drive File Stream”



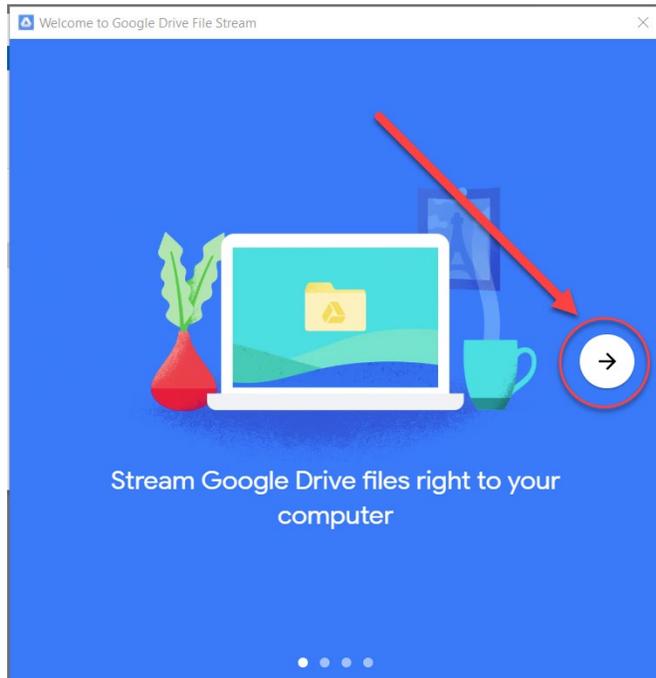
3.

Sign in with your full Grosse Pointe email address. Click “Next”.



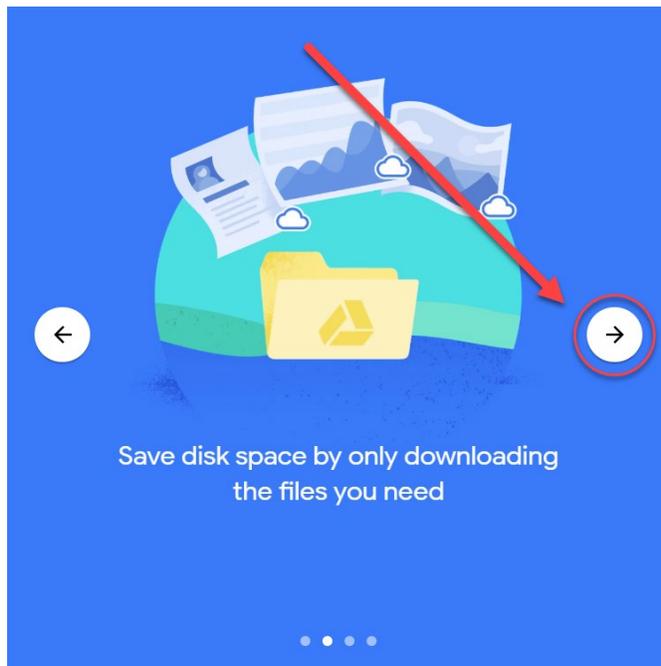
4.

Enter your UserID and Password. Click “Sign in”.



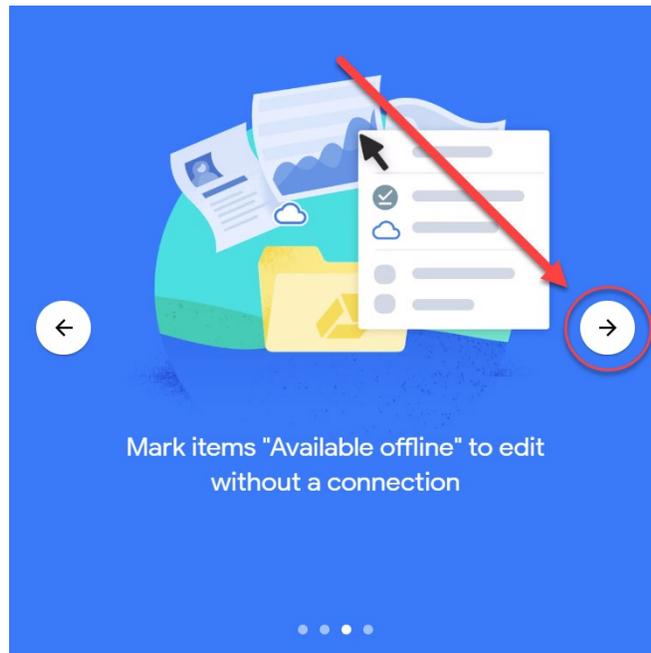
5.

This will bring up a new window. Click the right arrow.



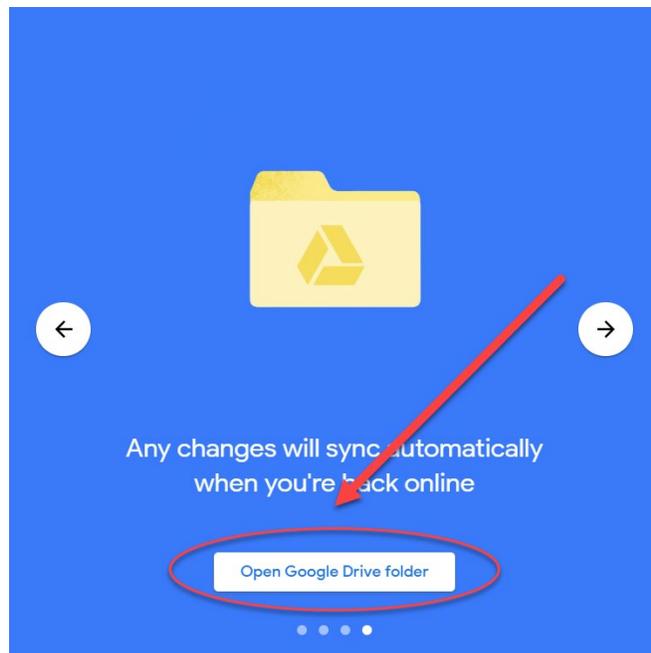
6.

Click the right arrow again.



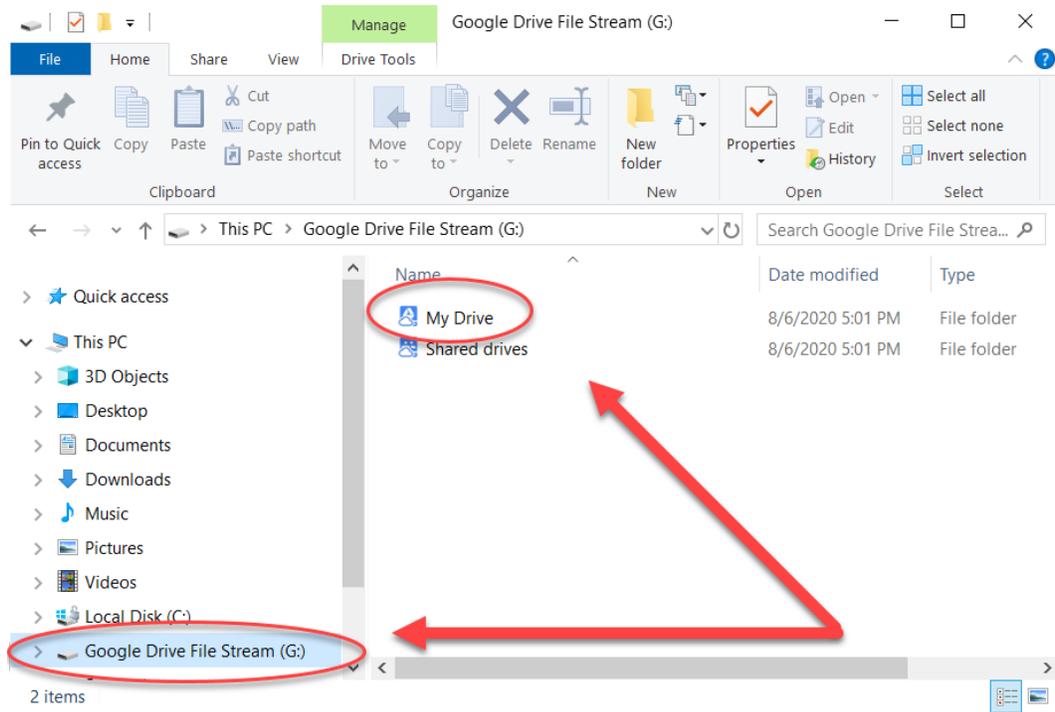
7.

Click the right arrow one last time.



8.

Click on the "open google drive folder" button on the bottom.



9.

This opens a folder in windows that will allow you to access all the files you have in your google drive. You will always be able to find "google drive file stream" In the left hand panel underneath "this pc".