



Richard Chronicle

Mary MacDonald-Barrett, Principal

September 2017 Welcome Edition

Dates to Remember

9/8/17

Picture Day

9/18 & 9/19

Hearing & Vision Screening

9/21/17

Back to School Night
7:00-8:30 P.M.

10/13/16

Picture Re-takes

Please go to our website for the Calendars, highlights, and important information.

<https://mi01000971.schoolwires.net/gprichard>

Dear Richard Families and Friends,

We are eager to begin the 2017-18 school year and we send a warm welcome to all of our new families . We welcome back our returning families after our summer break. Our many successes at our school are due in a large part to our partnership with our parents and community. There are many opportunities for you to be involved throughout the year and we *always welcome help with playground/lunchroom supervision each day.*

This year, we are happy to welcome some new faculty and staff members: Anne Lesha, the teacher of our third kindergarten class, Amanda Debow and Erin Maday who will teach Art, Heather Albrecht, who will teach some of our Music classes, Dr. Heather Carroll, our school psychologist, Katherine Lewandoski, our Speech and Language Therapist, and John Marlow, who will be our Computer Lab Paraprofessional

At our school, we always follow the district's Student Code of Conduct. This year we will continue use Positive Behavioral Interventions and Supports (**PBIS**) in order to help us teach our students **respect, responsibility, and safety** at school. Our goal is to continue to maintain a safe and effective school environment by teaching and reinforcing appropriate behavioral choices. Thank you, in advance, for your support.

We would like to express our thanks to our school secretary, Margaret O'Connell, and Brooke Bertolini, our office clerk, for their efforts to get our office up and running for this year's opening. We also thank Buddy Coughenour and Diane Kozikowski who worked hard over the summer through the district's Summer School program to get our building ready for teaching and learning this fall.

The faculty and I are looking forward to seeing all of you (adults only, please) on **Back-to-School Night on Thursday, September 21.**

Back to School Night Schedule:

7:00 – 7:10 Welcome and Introductions in the Gym

7:15 – 7:40 Classroom Presentation 1: Homeroom teacher presentations

7:45 – 8:10 Classroom Presentation 2: Homeroom teacher presentations

8:15 – 8:30 Classrooms Informal Drop-in

Sincerely,

Mary MacDonald-Barrett

Principal

REMEMBERTO FOLLOW US ON...



@RichardRaccoons

Join our Closed Group on **Facebook** :
Richard Families



**GPSS
Mobile
App**

Elementary Calendar Event	2017-18
First Teacher Day	8/29/2017
Full Staff Development	8/30/2017
First Day for Students/Full Day	9/5/2017
AM 1/2 Day Students/ AM Specials/ PM SD	10/31/2017
No School/ All Day SD	11/7/2017
AM 1/2 Day Students/ AM Specials/ Records Day	11/21/2017
Thanksgiving Break	11/22-11/24
Elementary Evening Conferences	12/6/2017
AM 1/2 Day Students/PM Specials/ PM & Evening Conferences	12/7/2017
Winter Break	12/25/2017-1/2/2018
MLK Day/ No School	1/15/2018
AM 1/2 Day Students/ AM Specials/ SD	1/19/2018
Mid-Winter Break	2/19-2/23
AM 1/2 Day Students/ PM Specials/ PM Records Day	3/6/2018
Elementary Evening Conferences	3/14/2018
AM 1/2 Day Students/AM Specials/ PM & Evening Conferences	3/15/2018
AM 1/2 Day Students/ PM Specials/ PD	3/16/2018
Spring Break	3/30-4/6
Memorial Day/ No School	5/28/2018
AM 1/2 Day Students/ AM Specials	6/14/2018
AM 1/2 Day Students/ PM Specials	6/15/2018

PLC Mondays/ Late Start **9:05 Entry Bell

Sept 11,18,25	February 5,12,19
October 2,9,16,23,30	March 5,12,19,26
November 6,13,20,27	April 9,16,23
December 4,11,18	May 7,14,21
January 8,22,29	June 4,11

Drop Off and Pick Up of Students

1. When dropping off or picking up students, please remember **NOT** to double park in front of the school. It's very dangerous.
2. McKinley Ave. is a **NO PARKING ZONE**. Please be considerate of others (neighbors across the street from our building), by using this area for drop off and pick up only. **Police will ticket anyone** parked in front of our school. Parents, you are encouraged to call the Farms police and report any repeat offenders.
3. Don't leave kids unattended in your cars. Never leave your automobile. If you must come into the building, park in the circle (**PLEASE DON'T DOUBLE PARK**) on McMillan or behind Rite Aid. **Never park in the STAFF LOT (RICHARD STAFF STICKER REQUIRED) or handicap spot**, as we have parents/teachers who need those spots in the parking lot.
4. Consider parking down the street and crossing Ridge Rd. with the crossing guard. This works well for many of our students and eliminates the Kercheval-McKinley "bottleneck."
5. **Never use Ridge Rd. as a drop off or pick up location.** It's dangerous and your car would be parked on the wrong side of the street.

BACK TO SCHOOL NIGHT

Thursday, September 21st

Parents, please note Back to School Night is created for parents only to receive valuable information about the school year. This evening event is not the time to hold individual conferences with the teacher. Thank you for your cooperation and understanding.

7:00 – 7:10 Welcome and Introduction in the Gym

7:15 – 7:40 Classroom Presentation 1: Homeroom teacher Presentation

7:45 – 8:10 Classroom Presentation 2

8:15 – 8:30 Classroom Informal Drop-in

BELL SCHEDULE

MONDAY

9:05 AM	Entry Bell
9:10 AM	AM Instruction Begins
11:56-12:44	Lunch/Recess
12:46 PM	PM Instruction Begins
3:38 PM	Dismissal

TUESDAY- FRIDAY

8:20 AM	Entry Bell
8:25 AM	AM Instruction Begins
11:36-12:24	Lunch/Recess
12:26 PM	PM Instruction Begins

BIRTHDAY TREATS

For the past three years, in consideration of the increased number of children with food allergies and sensitivities, our faculty and staff have chosen to replace edible birthday treats with **non-edible** "gifts" (pencils, erasers, Oriental Trading-type items) that the children may share. (Please keep in mind that bringing in any birthday treat has always been optional and no one is required to do so.)

This year, we are also asking parents to refrain from bringing any food in for your child to share with other students during lunch time. This creates many problems, such as not having enough for all students, having some students feeling left out, a lack of plates and/or serving utensils, and, most of all, unfairness to the students with food allergies and sensitivities. Feel free to drop off food for your own child/ren at lunch. Sharing food is always welcome during special classroom parties such as Halloween, when parents can plan and supervise the choices so that they are safe for all students. Thank you so much for your support as we remain sensitive to the needs of all of our children.

ATTENDANCE

Please be sure to call our attendance line at [432-4901](tel:432-4901) with all absences/late arrivals by 8:45 am. The attendance line is a dedicated line and available 24 hours/7 days a week. If you know of a future absence (trip, appointment, etc.) please let the office know with a phone call or note as soon as possible. Your cooperation will save a considerable amount of time spent calling to locate the student. We appreciate all of your efforts helping us keep your children safe.

ANNUAL NOTIFICATIONS:

PUBLIC INSPECTION OF DOCUMENTS

501©(3) nonprofits must make certain documents available to the public upon request. These documents must be available at the organization's main office during regular business hours. If copies are requested, the organization can charge only a reasonable fee for copying and mailing.

- Most recent Form 990 or 990-EZ for past three years
(The organization need not disclose the names of its contributors.)
- Form 1023 or 1024 (Application for tax exemption)
- Any related correspondence with the IRS

If the request is in writing, the organization has 30 days to comply. The penalty for willful failure to allow public inspection of a return or exemption application is \$1,000 for each return or application.

For more information, see the IRS website at:

www.ustreas.irs.gov

PARENT AND STUDENT RIGHTS RELATED TO SCHOOL RECORDS

In accordance with the provisions of the Family Educational Rights and Privacy Act of 1974, eligible persons, I.E. students eighteen years of age or older or the parents of guardians of students under the age of eighteen, have the right to examine the official records of the school district which are directly related to that student.

Specifically this Act mandates the following additional rights:

1. The right to have no records released to noneligible agencies, institutions, or persons without prior consent.
2. The right to be informed of the release of records to all eligible agencies, institutions, or persons.
3. The right to challenge at any time the accuracy and fairness of student records.
4. The right of due process in matters related to student records.

Information concerning these rights is available in the Student Records Policy (JR) and related administrative procedures of the Grosse Pointe Public School System.

NON DISCRIMINATION

The Grosse Pointe Public School System is committed to a policy of nondiscrimination in relation to race, color, religion, or national origin (Title VI, Civil Rights Act of 1964); sex (Title IX, Educational Amendments of 1972); or handicap (Section 504, Rehabilitation Act of 1973). Policies GAAB and GAAC and Grievance regulations are available for those who believe that this policy may have been abused.

THE FAMILY PRIVACY ACT

In accordance with the provisions of the Family Privacy Act of 1974, The Grosse Pointe Public School System is required to give public notice of the type of information related to students that it considers "directory information" and thus available to the general public.

It is also possible that photographs or videotape of students may be broadcast or released to newspapers, web sites, and other media sources in connection with school activities, awards, and honors.

If you do not want to have directory information, photographs, or videotaped pictures made available to the public, with the exception of random group pictures such as at a sporting event from which it would be difficult to exclude specific pictures, you may have the directory information and photographs excluded by sending a notice to:

The Department of Support Services
The Grosse Pointe Public School System
389 St. Clair

AMERICANS WITH DISABILITY ACT

(ADA)

Any qualified individual with a disability who wishes to participate in services, programs, and activities conducted by the School System but needs auxiliary aids or services should contact the Department of Support Services at 313-432-3080.