



Defer PTO



**Annual Meeting of the Board of Directors and Officers
May 8, 2018
Defer Elementary School
7:00 PM**

ATTENDANCE: Megan Bejin, Chelsea Crosby, Diana Degen Gifford, Lisa Dougherty, Nicole Fonger, Janette High, Lindy Holloway, Amy Leech, Beth Lowe, Brooke Macuga, Sara Martin, Kelley McLean, Becca Ozar, Dani Raether, Lisa Rheame, Holly Ryan, Christy Sherding, Kelly Warnick, Heather Wiegand, Kelly Woolums

1. **Call to Order and Introductions:** Heather Wiegand
2. **Member Presentation/Request:** None
3. **Review of the April Minutes:** Kelly Woolums
 - Minutes approved.
4. **Treasurer's Report:** Amy Leech
 - a. Review of budgeted funds still available - SEE Report
 - Report approved.
5. **Vice President's Report:** Kelly Warnick
 - May 9th National Bike to School Day
 - Teacher Appreciation Week
 - Meeting minutes – 7 years retention, etc.
 - Be sure to turn in receipts helps with budgeting for next year.
 - Committees might be encouraged to keep a binder for the next year with details of job, accomplishments, etc.
6. **Committee Reports:**
 - a. Volunteers – Brooke Macuga
 - Brooke has been emailing people. Looking for chairs for the following positions: beautification co-chair, haunted garage, teacher appreciation, 5th grade promotion
 - b. Fundraising – Kelly Warnick & Nicole Fonger
 - Nothing to report.
 - c. Membership – Lindy Holloway

- Review of Parent Social at Atwater – 32 people attended, food & staff was excellent, event broke even,

 - All T-Shirts handed out to Young 5s and Kindergarteners.
 - A to Z Directory is recruiting for advertising. Let Lindy know.
 - d. Hospitality – Holly Ryan

- Nothing to report.

e. Communications – Sara Martin

- If you have a teacher that has a Defer Facebook page please let Sara know if she is not following someone or if there is a page she should know about
- Thank you for updating the flyer and being right on top of all of the information.

f. School Board Observer – Kelley McLean

- Various volunteers were recognized including Susan Artinian from Defer.
- Mrs. Cross is retiring from Defer.

7. **Teachers Report:** Janette High

- Thank you for the Teacher Appreciation events – over the top!
- Congrats to Alicia Brown for coordinating!

8. **Principal's Report:** Lisa Rheume

- Thank you for everything for Teacher Appreciation Week.
- Transition to KN event went well today. The T-Shirts were so exciting or the kids. Thank you for the positive messages about the community.
- No final awards ceremony as students/clubs were recognized at Town Halls throughout the year.
- Field Day is Friday May 25th with Rain Date June 4th.
- Talent Show June 5th at 2:15pm.
- May 19th Spring Clean UP
- Monday April 30th and Monday May 21st 6:30pm– Defer Diversity Club meeting.
- Spring Social May 24th.
- Friday May 18th Farmer John Visits.
- Idea for Next Year: Sending the Newsletter out on Mondays instead of Friday 6:00pm.
- Mrs. Cross is retiring.
- Class Lists: 2 Kn, 1 Young 5, 3 Grade 1, 2 Grade 2, 2 Grade 3, 1 Grade 4, 1 4 / 5 Split, 1 5th Grade, 1 2/3 Magnet, 1 4/5 Magnet
- Question was raised if we need to spend \$600 for 12 extra pre-ordered classroom supplies. This isn't cost-effective. We can keep our budget line item and then just purchase what is needed. 20-30% of the school used the service last year. The information went out later last year; therefore, we should try to promote this service while the students are still in school. Agreement was made to keep offering the service but not ordering the extra kits
- Lisa passed out hanging plants to the board – thank you!

9. President's Report: Heather Wiegand

- a. Teacher Appreciation Week: May 7-11th
- Park Grille again donated the teacher's lunch and offered to do this every year.
- Spring Concert May 9 K, 2, 2/3 Magnet, 4 /5 Choir. We have purchased flowers for Mrs. Moses and her accompanist.

10. Old Business:

- a. Sara/Lisa D.: Review of Disability Workshop
- It went really well. Volunteers from Community Campus were there in the morning. Brooke asked if they would chair again next year. Sara and Lisa want to know what is going on with the women who ran the program for the district in the past – to see what the district's plan is going forward. Dr. Rheume will look into this. Lisa D. offered to pass along all her information to others. One parent volunteer shared that she would like a run down of what to say and what not to say especially when it comes to identifying/naming people with disabilities as it might come up during a session.
- b. Lindy & Dani- Spring Social/Art Fair
- Sign up Genius is out and will be in the next 2 newsletters along with a flyer.
- Lindy will reach out to Brandon regarding set up, Amy L regarding start up cash, and Mrs. Moses regarding classroom set up for photo booth.
- There will be a ticket table for food. Inflatables are free. Photo booth has a cost.

11. New Business:

- a. School Supply boxes (Emily Summerfield)
- PTO funding 2 extra/grade? SEE Principal's Report above.
- b. Wish list items – We have extra funds so we will probably be able to purchase extra items off the wish list. The following items were top priority for this year's budget:
 - i. \$200/classroom for flexible seating (\$3200) – 1 order. Approved.
 - ii. Water Cooler for teacher's lounge (\$500/year) – Approved.
 - iii. 1 set of ipads for 7 classrooms (\$4640 – up to \$5000) – Approved.
 - iv. 4 /5 Magnet 15 Chrome Books + charging cart (\$4500) – Approved.
- c. Teacher Enrichment for 2018/19 to be given in August as gift cards: \$200/full time teacher.
- Questions were raised about if we should ask for receipts for gift cards given for teacher enrichment. Ideas for purchasing Amazon, Target, Staples, etc. and then giving them to the teachers in August. For next year's budget.

12. Member Comment

- Heather was presented with a gift and thank you from Kelly Warnick on behalf of the PTO.

13. Adjourn (8:20pm)

Next Meeting: Transitional Board Meeting TBD