



## Defer Elementary PTO

Tuesday, August 20th  
Defer Elementary School  
7:00 PM



**Attendance: Sara Martin, Kristine Hayes, Lindy Holloway, Danielle Raether, Chelsea Crosby, Lisa Rheume, Amy Leech, Marianne Grano, Janette High, Kelly Warnick (phone), Megan Bejin, Lisa Dougherty.**

**1. Call to Order and Introductions:** Dani Raether

6:51pm

Defer PTO Mission Statement read.

Dani R. related that this is a transitional year as the School Board has voted to close Trombley and shift all students to Defer. As this decision is not finalized, we will wait to make plans regarding a shift to a larger school population.

**2. Review of the May Minutes:** Marianne Grano

May minutes were not sent via email, so May and August will be revised and approved for September meeting.

**3. Treasurer's Report:** Amy Leech

Budget Review for 2019 – 2020. Suggested changes:

- Increase projected Fun Run income to \$25.5k (2018 actual \$28.7k)
- Decrease Defer Wear to net \$50 (2018 actual \$50)
- Increase projected Box Top income to \$420 (2018 actual \$541)
- Increase Book Fair income and expense to \$5.5k each
- Increase Holiday Craft Fair income and expense to \$2.2k each
- New or increased expenses:
  - School technology hardware--\$5k
  - School technology subscriptions—\$3.5k
  - Classroom seating--\$3.5k
  - Classroom books--\$3k
  - One Book One School books--\$400
  - Leader In Me Parent Resources \$150
  - School print subscriptions--\$3.5k
  - 4<sup>th</sup> grade promotion added--\$400
  - Movie Night--\$850
  - Grounds upkeep--\$600
  - Dani G. suggested addition of line item for 4<sup>th</sup> grade trip.
- Suggested expense reductions:
  - Homework Club lowered to \$500 based on past expense
  - Lunchtime Enrichment lowered to \$400 based on past expense
  - Field Day—suggested elimination based on 2 years no expenses.
  - Progressive Dinner—budgeting \$700 for Park Grille.

- Misc--\$350 (down from \$500)

Revised budget attached. Total projected net income: (\$7630). Note that this projected loss is similar to last year's budget, and last year's actual income was \$9,908.41.

Dani G. moves approval of the budget. Chelsea C. seconded. Motion carried.

4. **Vice President's Report:** Lindy Holloway.

5. **Committee Reports:**

Volunteers – Kristine Hayes –transitioned with former chair. Need 4<sup>th</sup> grade promotion chair; Lindy H. would like to co-chair. Kristine to get in touch with Sara M. for communications.

- a. Fundraising – Chelsea Crosby & Beth Lowe. Frisbees are in production for Fun Run. Looking into prizes of spirit wear. Lots of updates on Get Movin' Crew website; prize can be featured when kids sign up; will need long code for kids to sign up (there is now more than one Defer Elementary using the service). There's a donor map and a teacher portal. Employer match is easier. We are adding over \$400 per family prize. Martin Photography, TCBY, Cornwall, Pepsi, GPP Parks and Recreation, and Buscemi's are among committed sponsors.
- b. Membership – Brooke Macuga –has ordered T-shirts but they are not in yet; updating picnic flyer and directory.
- c. Hospitality – Christy Sherding –transitioning with Holly. Has to finalize number of popsicles. She will get cake for picnic. Cornwall Bakery is our morning destination for first day of school.
- d. Communications – Sara Martin. Sara is creating a “chair tip sheet” for people chairing committees about communication procedures, reimbursement, existing stock, and budgeting; include tax exempt forms. Dani has created spreadsheet for special event calendar.
- e. School Board Observer – Lisa Dougherty –At June meeting, Poupard and Trombley closed and 4<sup>th</sup> grade moving to middle school. Proposal is that 100% of Trombley will move to Defer and Maire and Richard boundaries will not change. Magnet would move to another school and multi-age move to Maire. Reminder to be sensitive and thoughtful in social media posting.
- f. Technology Coordinator – Megan Bejin –Need to communicate with faculty to get subscriptions paid for by PTO.

6. **Teachers Report:** Janette High—teachers had a great book club over the summer.

7. **Principal's Report:** Lisa Rheame –New staff joining us; new office clerk; new day custodian; new school psychologist; new librarian. Staff is completing a Leader in Me training to continue developing leaders at Defer. Young Fives move-in; popsicles event. Registration is open. Class placements to go live Tuesday morning. Parents cannot get placement by calling the school. If you have any ideas about school reconfiguration, don't hesitate to reach out. Staff has suggested getting more parents involved through “Dragon CLAWS” or “Dragon TAILS” to encourage every family to participate once this year as a volunteer.

8. **President's Report:** Dani Raether

Back to School Events

Y5's & Kindergarten Visit (8/27/2019)

New Family Orientation Tour (8/28/2019 – 6:30-7:00pm) Chelsea C., Kelly W., Lindy H. will most likely be there.

Popsicles on the Playground (8/28/2019 – 7:00-8:00pm)

Tuesday Teacher Treats—Dani to set up a SignUpGenius for people to help with this series of teacher appreciation events.

**9. Old Business:**

School Supplies 2019-2020—Marianne G. reported these are getting delivered.

Organic Lawn Management Discussion—approved via budget.

Adding buses to Lansing for 4<sup>th</sup> grade bus to Lansing. Cost of field trip was \$35 last year. Lindy H. moves to approve \$700 (Haunted Garage or PTO funds) for bus to Lansing. Megan B. seconded. Motion carried.

**10. New Business:**

Back to School Night (9/10/2019).

Back to School Picnic (9/13/2019). PTO will bring desserts.

Grade Promotions. We will be adding a 4<sup>th</sup> grade promotion.

Progressive Dinner will be the 12<sup>th</sup> of October. Park Grille to cater. Amy L. has offered her house for appetizers. Lindy H. is working on this.

**11. Member Comment.**

Cub Scouts would like to have a small table at Back to School night.

**12. Adjourn**—Motion to adjourn carried, meeting adjourned 8:55pm.

Next Meeting: September 17, 2019, 7pm