

Tuition Based Early Childhood Programming during 100% Remote & Hybrid Learning

	Full Day Pre-K (4 years)	Full Day Infant, Toddler, Prep & Preschool (6 weeks-3 years)
Location(s):	Poupard and Trombly	Barnes Early Childhood Center (infants- 3 years) Trombly Early Childhood Center (Prep-Pre-K)
Hours:	7:30am-4:30pm	7:30am-4:30pm
Class Size:	10 children:2 staff	10 children:2-3 staff
Who is Eligible?	Priority will 1st be given to District Staff and 2nd Essential Workers <i>There are limited spaces available. In the event that demand exceeds capacity a lottery will be held**</i>	Priority will 1st be given to District Staff and 2nd Essential Workers <i>There are limited spaces available. In the event that demand exceeds capacity a lottery will be held.**</i>
Minimum Attendance:	Your child must attend a minimum of 3 days. 3, 4 and 5 offerings are available. Days are based on your original registration. Changes can only be made if space allows. Students should arrive no later than 9:00am.	Your child must attend a minimum of 3 days. 3, 4 and 5 offerings are available. Days are based on your original registration. Changes can only be made if space allows. Students should arrive no later than 9:00am
Tuition:	2020-21 Tuition rates apply*	2020-21 Tuition rates apply*
How to Enroll:	ALL Currently Registered Families and District Employees must complete an online enrollment form. Not currently enrolled: Click here You will be contacted regarding your placement. If demand exceeds capacity, a lottery will be held.	ALL Currently Registered Families and District Employees must complete an online enrollment form. Not currently enrolled: Click here You will be contacted regarding your placement. If demand exceeds capacity, a lottery will be held.
Enrollment Dates:	Dates: 08/12/2020-8/18/2020 Lottery: 08/19/2020 Family Notification: 08/20/2020	Dates: 08/12/2020-8/18/2020 Lottery: 08/19/2020 Family Notification: 08/20/2020
Safety Precautions:	See document with updated safety protocol Masks required for age 4 and up in hallways and common places	See document with updated safety protocol Masks required for age 4 and up in hallways and common places

*Financial liability will be assessed regularly and may result in an increase in tuition.

**When filling openings in this program GPPSS will prioritize as follows:

1. Children of GPPSS staff
2. Children of Essential Workers who had previously signed up for the program
3. Children of Essential Workers that had not previously signed up for the program (temporary care)
4. All other children

The number of classrooms and student openings offered for this program are dependent upon both enrollment and staffing. Signing up for these programs at this time does not guarantee a spot in the program.

New Health and Safety Precautions for 2020-2021

All items on this plan are subject to change based on feedback from the community and further direction from governmental agencies. Governor Whitmer's Return to School Task Force Document and other Governmental Agency Guidance Will Be Used by GPPSS to Ensure Student and Staff Safety

- **Attendance Minimums & Small Class Sizes**
 - Remote Learning: Tuition Based Early Childhood Students attend a minimum of 3 full days. Class sizes- 10 students: 2-3 staff
 - Hybrid Learning: Tuition Based Early Childhood Students attend a minimum of 3 full days. Class sizes- 10 students: 2-3 staff
 - Face to Face Learning: Tuition Based Early Childhood Students attend a 3 day minimum. All locations (3 year old half day students attend 2 days) Class sizes return to normal.
- **Limited Classroom Access**
 - To limit the number of people in our building, parents will not be allowed to enter the building beyond signing their child in/out. Please limit the number of adults entering the building for drop off and pick up. Designate one person if possible.
 - Adults, and siblings, will be required to wear a mask while dropping off and picking up.
 - Please plan a few extra minutes into your schedule for drop off and pick up. There may be a line at the door.
 - Plan to arrive by 9:00am. If you will be arriving late, please contact the office so we can have staff available to check in your child.
- **Extended Time Out for Illness**
 - Children who have a fever of 100.4 or higher, cough, shortness of breath, difficulty breathing, fever, chills, muscle pain, sore throat, nausea, vomiting or diarrhea will be required to be picked up immediately. Your child will be taken to a designated isolation room to wait for the pick up person.
 - Children must be symptom free for 72 hours before returning to care without the use of any medicine. Please have a few alternate plans in the event your child cannot come or stay at school because of illness.
 - If a child, or family member test positive for COVID-19, the child must wait 14 days before returning to care. We will also follow the direction of the local health department, CDC and LARA as needed.
- **Daily Health Screening**
 - By dropping your child off you are assuring us that your child is free of any symptoms and he/she has not received any fever reducing medicine in the last 24 hours.
 - In Remote and Hybrid Learning, children will have their temperature taken when they arrive at school before departing from the check in area.
 - Staff will fill out a daily screening questionnaire and take their temperature before reporting to their classroom.
- **Lunch and Snacks**

- Disposable paper cups will be available for use. All children are encouraged to bring in a labeled water bottle daily. Water bottles cannot be kept at school.
- Parents will be responsible for packing lunch and an AM & PM snack. Hot lunch will not be offered until further notice.
- **Naptime**
 - Cots will be spaced apart as much as possible alternating toe to head, and head to toe.
 - Nap blankets and other items must be taken home weekly and laundered.
- **Sunscreen**
 - Children must come to school with their first application of sunscreen applied at home.
 - Staff can reapply in the afternoon if needed.
- **Masks**
 - Staff will wear masks throughout the day as appropriate except when eating, drinking or outside.
 - Children age 4 and up are required to wear masks in hallways and common areas. Please send in a mask for your child. Homemade masks should be laundered each night.
 - Homemade masks will be washed daily, and disposable masks will be discarded at the end of the day.
 - Children under the age of 2 will not wear masks at any time.

Phase	Environment	Staff	Children Ages 2-3	Children Ages 4-11	Children Ages 12 and up	Parents and visitors
Phases 1-4	Classrooms, Small Groups, and Homes	Required	Should be encouraged*	Should be encouraged*	Required	Required
	Common spaces	Required	Should be encouraged*	Required	Required	Required
	Outside with social distancing	Not required	Not required	Not required	Not required	Not required
	Transportation	Required	Required	Required	Required	Required
Phase 5	All environments	Providers are strongly encouraged to continue wearing cloth face coverings as described in phases 1 through 4.				

* Although cloth face coverings are not required in these settings, they should be encouraged if tolerated.

- **Shared Spaces**
 - We will limit the use of shared spaces, as well as the combining of classrooms. Playground and gym use will be staggered.
- **Cleaning and Sanitizing**
 - We will continue following cleaning guidelines from LARA and best hand washing practices. Toys and high touch surfaces will be regularly cleaned through the day. Sensory tables will only include materials that can be easily washed or changed daily. Etc- water play changed after each group, or use of individual sensory bins.
- **Playground/Gym**

- Children will continue to use the playground/gym, Classes will have designated times and high touch points will be sanitized in between groups.
- **Social Distancing**
 - We acknowledge that social distancing is very challenging in a child care setting. These best practices identify steps we can take to help:
 - Maintain Consistent Groups
 - Limit, or Eliminate, Use of Common Spaces
 - Assess Drop Off and Pick Up Times
 - Limit Visitors
 - Promote Hygiene
 - Smaller group size
 - Less staff changes throughout the day/week
 - Utilize Internal substitute staff

Tuition Based Early Childhood Reopening Plan FAQ

Updated 8/11/2020

Q. When the District is in Remote or Hybrid Learning, will we lose our spot if we do not send our child during that time?

- A. No, you will not lose your spot. However, the tuition you have paid will remain on file to hold your spot until we are open for face to face learning.

Q. Do I have the ability to start our child at a later date when we feel more comfortable?

- A. We will not save spots for families during the face to face learning phase, unless families choose to pay tuition during their absence. If we are in face to face learning and spots are available, we will enroll families until spaces are full.

Q. How many children will attend in each group?

- A. Each classroom will be capped at ten children with two to three staff members pending age and ratio of children. When face to face learning resumes for the District, our classes will return to their normal ratios determined by LARA.

Q. How many days of the week can my child attend?

- A. In Remote and Hybrid Learning, children must attend a minimum of 3 full days per week. Drop in days will not be available at this time. When face to face learning resumes, children will attend a minimum of 3 days, with the exception of the half day program where 3 year olds attend two days per week.

Q. Will staff and students be required to wear masks?

- A. Staff members will wear masks, except when eating, drinking or outside. Children age 4 and up are required to wear masks in hallways and common areas. Children will be required to provide their own mask. Homemade masks must be laundered daily, and disposable masks discarded at the end of the day. Please talk with your child about wearing a mask and practice taking it on and off.

Q. Medically, I cannot tolerate a mask. Can I drop off my child without wearing one?

A. No, if you are unable to wear a mask, please assign a different adult for drop off and pick up.

Q. Will there be changes to the pick up and drop off routine?

A. Yes, adults will not be allowed to enter the building beyond the check in point. At the check in point, a staff member will take your child's temperature (in online and hybrid options) and walk them to their classroom. Please plan to arrive by 9:00am so a staff member will be available to check you in. At the end of the day, your child will be walked down to the check in point for pick up. Adults dropping off or picking up must wear a mask.

Q. Are there scheduled times for hand washing and cleaning?

A. Yes, frequent hand washing takes place as well as routine cleaning. Children and staff wash their hands upon entering the classroom, before/after using the restroom and diaper changes, before/after meal time and other times throughout the day. Materials are cleaned at nap time and the end of the day. Our maintenance staff cleans and disinfects our building throughout the day and after school.

Q. Do I need to pack snacks and lunch for my child?

A. Yes, parents need to provide an AM and PM snack, as well as a healthy lunch. Hot lunch will not be available until further notice.

Q. We are signed up for a Pre-K satellite program. If that program closes, where can my child attend school?

A. There will be Pre-K offerings at Trombly and Poupard, alongside the school aged child care program for District Employees and Essential Workers. You can indicate your location preferences on the enrollment form. There is no guarantee you will get your first choice location. When the district resumes face to face learning, students will return to their original placement.

Q. Who is an essential worker?

A. We will follow the guidelines provided here: [CISA Guidance on Essential Critical Infrastructure Workers, ver. 3.1](#)

Q. Is it required that both parents are essential workers?

A. No, only one parent needs to be an essential worker to qualify for care in the remote learning stage.

Q. Is there any update on protocol for sick children or staff members?

A. Yes, the sick policy now states that children and staff must be symptom free (without the use of fever reducing medications) for 72 hours before returning to school. This is an increase from our previous policy of 24 hours.

Q. What is the criteria for the daily refund for children absent with a health reason?

A. Children must stay home for 3 consecutive days (72 hours) if they have symptoms of fever, diarrhea, vomiting, headache, loss of smell or taste. The 3 day time period will be credited in the amount of \$150.00 (minus any discounts). Any days beyond the 3 will be refunded on a case by case basis.

Q. What is a student cohort?

- A. A student cohort is a consistent group of children that stay together during the school day. Student cohorts will be used in remote and hybrid phases. In face to face learning, and full hours 7:15am-6:00pm, student cohorts will not be used and classes will combine.

Q. When is my child's enrollment paperwork due?

- A. After the lottery on August 19, 2020, families will be notified of placement via email on August 20, 2020. All [enrollment paperwork](#) is due by August 24, 2020. Forms can be sent in through email to klostej@gpschools.org, mailed to Barnes Early Childhood Center Preschool Program 20090 Morningside Drive, Grosse Pointe Woods, MI 48236, or placed in the white drop box near the receiving door at the address above.

Q. Will my child still have specials such as Yoga, Spanish or Music?

- A. No, specials will not be offered at this time. We must limit the number of adults in our building and classrooms.

Q: How are you going to physically distance?

A: We acknowledge that physically/socially distancing is very challenging in a child care setting. These best practices identify steps we can take to help:

- Maintain Consistent Groups
- Limit, or Eliminate, Use of Common Spaces
- Assess Drop Off and Pick Up Times
- Limit Visitors
- Promote Hygiene
- Reduce group size
- Less staff changes throughout the day/week
- Utilize Internal substitute staff

Q. If we do not send our child in the online learning or hybrid phase, will online learning options be available for early childhood students?

- A. No, online learning will not be available during any phase for early childhood.

Q. The virus seems to have serious complications for children under the age of one. How will the infant room be handled to prevent illness?

- A. Our infant room has always followed strict safety guidelines from the State of Michigan. In addition, infant staff will follow the covid-19 safety guidelines set forth by the program.

Q: Who is eligible to enroll in the early child care program?

A: The preschool program will enroll District Employees first, and any remaining spots will go to Essential Workers during the Remote and Hybrid Phase. If demand exceeds capacity, a lottery will be held. When filling openings in this program GPPSS will prioritize as follows:

1. Children of GPPSS staff
2. Children of Essential Workers who had previously signed up for the program
3. Children of Essential Workers that had not previously signed up for the program
4. All other children

The number of classrooms and student openings offered for this program are dependent upon both enrollment and staffing. Signing up for these programs at this time does not guarantee a spot in the program.

Q: How does a lottery work?

A: If a lottery is needed for placement, all names will be pulled and assigned a number. Those names who do not receive a spot will form a waiting list in the order they were pulled. District employees will be pulled first then essential workers. Families will be notified via the email address provided on the application on Thursday, August 20, 2020.

Q: Will half day programming open mid-semester?

A: Half day programming will remain closed and we will evaluate circumstances.

Q. Do half day students still need to turn their paperwork in if their program is not starting?

- A. Families are welcome to turn their paperwork by the original August 21, 2020 deadline. However, we will set a new paperwork deadline once we have a reopening date scheduled.

Q. Will Open Houses run as originally planned?

- A. Dates for our virtual open houses will be revised. New dates will be sent out once enrollment for district employees and essential workers is complete. For programs that are currently closed, an open house will be scheduled once a reopening date is determined.

Q. Will the tuition rates remain the same?

- A. Yes, tuition rates will remain the same, however the district will regularly assess the financial liability and will adjust tuition rate if necessary. These are the current rates for 2020-2021:

Infants:

- 3 days per week- \$760.00/monthly
- 4 days per week- \$985.00/monthly
- 5 days per week- \$1,235.00/monthly

Toddlers & Preschool Prep:

- 3 days per week- \$709.00/monthly
- 4 days per week- \$917.00/monthly
- 5 days per week- \$1,152.00/monthly

Preschool and Pre-K

- 3 days per week- \$673.00/monthly
- 4 days per week- \$876.00/monthly
- 5 days per week- \$1,122.00/monthly