

## **Kids Club and Mid Club Programming during 100% Remote & Hybrid Learning:**

	<b>Kids Club (Incoming Y5 - 4th Grade)</b>	<b>Mid Club (Incoming 5th - 8th Grade)</b>
<b>Locations:</b>	Poupard and Trombly	Poupard and Trombly
<b>Hours:</b>	7:30am-4:30pm	7:30am-4:30pm
<b>Class Size:</b>	10 children:2-3 staff	10 children:2-3 staff
<b>Who is Eligible?</b>	Priority will 1st be given to District Staff 2nd to <u>Essential Workers</u> <i>In the event that demand exceeds capacity a lottery will be held.</i>	Priority will 1st be given to District Staff and 2nd to <u>Essential Workers</u> <i>In the event that demand exceeds capacity a lottery will be held.</i>
<b>Masks:</b>	YES <a href="#">See FAQ</a>	YES <a href="#">See FAQ</a>
<b>Minimum Attendance Requirement:</b>	Each student must be signed up for a minimum of 3 days. 3, 4 and 5 day offerings are available.	Each student must be signed up for a minimum of 3 days. 3, 4 and 5 day offerings are available.
<b>How do I sign up?</b>	Sign up will take place via the <a href="#">Registration Form link</a> . Once signed up, families will need to complete the registration forms located on our <a href="#">website</a> . All forms will need to be filled out and scanned to: <a href="mailto:childcare.billing@gpschools.org">childcare.billing@gpschools.org</a> . <i>In the event that demand exceeds capacity a lottery will be held.</i>	Sign up will happen via the <a href="#">Registration Form link</a> . Once signed up, families will need to complete the registration forms located on our <a href="#">website</a> . All forms will need to be filled out and scanned to: <a href="mailto:childcare.billing@gpschools.org">childcare.billing@gpschools.org</a> . <i>In the event that demand exceeds capacity a lottery will be held.</i>
<b>Enrollment Dates:</b>	<b>Opens:</b> Wednesday, August 12 <b>Closes:</b> Tuesday, August 18 at 4:00pm <b>Lottery:</b> Wednesday, August 19 <b>Notification:</b> Thursday, August 20	
<b>Tuition*:</b>	<a href="#">See FAQ</a> for fee information *Financial liability will be assessed regularly and may result in an increase in tuition.	<a href="#">See FAQ</a> for fee information *Financial liability will be assessed regularly and may result in an increase in tuition.
<b>Devices:</b>	All students must bring a device (with audio and video capability) in order to access remote learning. <a href="#">SEE FAQ</a>	All students must bring a device (with audio and video capability) in order to access remote learning. <a href="#">SEE FAQ</a>
<b>Safety Precautions:</b>	<a href="#">See document with updated safety protocols</a>	<a href="#">See document with updated safety protocols</a>

*All items on this plan are subject to change based on feedback from the community and further direction from governmental agencies. Governor Whitmer's Return to School Task Force Document and other Governmental Agency Guidance Will Be Used by GPPSS to Ensure Student and Staff Safety.*

***When filling openings in this program GPPSS will prioritize as follows:***

- 1. Children of GPPSS staff***
- 2. Children of Essential Workers***
- 3. All other children***

***The number of classrooms and student openings offered for this program are dependent upon both enrollment and staffing. Signing up for these programs at this time does not guarantee a spot in the program.***

## **New Health and Safety Precautions: Kids Club/Mid Club 2020-2021**

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We have heightened our cleaning and sanitization protocols. We have also made some changes to daily programming as follows:

- **Attendance Minimums & Small Class Sizes**
  - Remote Learning: Children must attend a minimum of 3 days per week. You must choose to attend 3, 4, or 5 days per week for the entire month. Classrooms are capped at 10 students/room.
  - Hybrid Learning: Children must attend a minimum of 3 days per week. You must choose to attend 3, 4, or 5 days per week for the entire month. Classrooms are capped at 10 students/room.
  - Face to Face Learning: Children must attend a minimum of 3 days per week. You must choose to attend 3, 4, or 5 days per week for the entire month. Programs will resume at your home school with before and after school times.
  - No drop in days or schedule changes will be permitted.
  - Each classroom will be capped at ten children with two to three staff members.
  - Due to COVID-19, we must have a consistent schedule for your child. These days must be the same every week for the month. (ex. M/T/W for all weeks in September)
- **Limited Building Access**
  - Families should designate one person for pick up and drop off. Children will be dropped off in the main lobby area of Trombly or Poupard Elementary. To limit the number of people in our building an assigned staff member will take your child to the classroom and bring them out at the end of the day. Drop off and pick up adults will be required to wear a mask when interacting with preschool staff.
  - Parents are not permitted inside the building, beyond signing their child in/out.
- **Drop Off/Pick Up Procedures**
  - All staff and children will have their temperature taken before admittance to the program.
  - Parents will stand outside with their children on the indicated spots until it is time for them to sign in.
  - Once temperatures are taken and children are signed in, a staff member will bring each child to their assigned classroom.
  - During pick up, a staff member will bring children to the front with their parent arrives.
  - Please plan a few extra minutes into your schedule for drop off and pick up. There may be a line at the door.
  - **Students ages 4 and up are required to wear a mask during drop off and pick up.**
  - **Drop off and pick up adults will be required to wear a mask.**
- **Extended Time Out for Illness**
  - Children who have a fever of 100.4 or higher, cough, shortness of breath, difficulty breathing, fever, chills, muscle pain, sore throat, nausea, vomiting or diarrhea will be required to be picked up immediately. Your child will be taken to an isolation room to wait for the pick up person.
  - Children must be symptom free for 72 hours before returning to care without the use of any medicine.
  - If a child, or family member is exposed to COVID-19, the child must wait 14 days before returning to care. We will also follow the direction of the local health department, CDC and LARA as needed.
- **Daily Health Screening**
  - Staff and children will have their temperature taken when they arrive at school. Staff and children must be symptom free for 72 hours from cough, shortness of breath, difficulty breathing, fever,

chills, muscle pain, sore throat, nausea, vomiting or diarrhea. When you drop your child off at Kerby you are assuring us that your child(ren) is free of any symptoms and he/she has not received any fever reducing medicine in the last 24 hours.

- **Lunch and Snacks**

- Disposable paper cups will be available for use. All children are encouraged to bring in a labeled water bottle daily. Water bottles cannot be left at school. Parents will be responsible for packing daily snacks (am and pm) and lunch for their child. The program will not be providing snacks. Hot lunch will NOT be available. Children will eat lunch inside their classroom.

- **Masks**

Staff will be provided with masks and will wear throughout the day as appropriate. Students in grades Y5-4th are not required to wear masks however, masks will be required in the hallway and other common areas at Trombly and Poupard. Students in grades 5-8 are required to wear a mask inside the classroom unless they are eating, drinking, or are outside.

Phase	Environment	Staff	Children Ages 2-3	Children Ages 4-11	Children Ages 12 and up	Parents and visitors
Phases 1-4	Classrooms, Small Groups, and Homes	Required	Should be encouraged*	Should be encouraged*	Required	Required
	Common spaces	Required	Should be encouraged*	Required	Required	Required
	Outside with social distancing	Not required	Not required	Not required	Not required	Not required
	Transportation	Required	Required	Required	Required	Required
Phase 5	All environments	Providers are strongly encouraged to continue wearing cloth face coverings as described in phases 1 through 4.				

\* Although cloth face coverings are not required in these settings, they should be encouraged if tolerated.

- **Shared Spaces**

- We will limit the use of shared spaces, as well as the combining of different groups. Playground and gym use will be staggered.

- **Cleaning and Sanitizing**

- We will continue following cleaning guidelines from LARA and best hand washing practices. Toys and high touch surfaces will be regularly cleaned through the day.

- **Playground/Gym**

- Children will be allowed on the playground/Gym, classrooms will have designated times and high touch points will be sanitized in between groups.

- **Social Distancing**

- We acknowledge that social distancing is very challenging in a child care setting. These best practices identify steps we can take to help:
  - Maintain Consistent Groups
  - Limit, or Eliminate, Use of Common Spaces
  - Assess Drop Off and Pick Up Times

- Limit Visitors
- Promote Hygiene
- Smaller group size
- Less staff changes throughout the day/week
- Utilize internal substitute staff

***When filling openings in this program GPPSS will prioritize as follows:***

- 1. Children of GPPSS staff***
- 2. Children of Essential Workers***
- 3. All other children***

***The number of classrooms and student openings offered for this program are dependent upon both enrollment and staffing. Signing up for these programs at this time does not guarantee a spot in the program.***

## Kids Club/Mid Club Reopening Plan FAQ

Updated 8/12/2020

### **Q: What is the minimum attendance requirement for Kids Club/Mid Club?**

A: Students are required to sign up for a minimum of three days. These days have to be the same days each week of the month. (M/W/F OR M/T/W/Th each week for example.)

**Q: What are the fees associated with Kids Club/Mid Club?** Financial liability will be assessed regularly and may result in an increase in tuition.

A: The rates are as follows and are per child -

3 days per week- \$673.00/monthly

4 days per week- \$876.00/monthly

5 days per week- \$1,122.00/monthly

### **Q: Where will Kids Club/Mid Club be held?**

A: For the start of the 2020 school year, both Kids Club and Mid Club will be housed at two locations - a north end and a south end location. These two locations are Trombly Elementary and Poupard Elementary. This will be the same if GPPSS changes to a hybrid learning model. Note: there is no guarantee you will get your first choice of location.

### **Q: How do I enroll my student?**

A: Sign up will take place via the [Registration Form link](#). Once signed up, families will need to complete the registration forms located on our [website](#). All forms will need to be filled out and scanned to: [childcare.billing@gpschools.org](mailto:childcare.billing@gpschools.org). If you are unable to print/scan all of the registration forms, you may mail them to Kids Club/Mid Club, 20090 Morningside Dr., Grosse Pointe Woods, MI 48236 or place them in the white drop box near the receiving door at the above address.

*In the event that demand exceeds capacity a lottery will be held.*

### **Q: How does a lottery work?**

A: A lottery will be held for placement. At the time of the lottery, all names will be pulled and assigned a number. Those names who do not receive a spot will form a waiting list in the order they were pulled. District families will be pulled first then essential employees.

Families will be notified via the email address provided on the application on Thursday, August 20 . Should you have made other arrangements but received a spot, you must contact the Kids Club/Mid Club office to notify them.

### **Q: Who is eligible to enroll in the Kids Club and Mid Club program?**

**A: The Kids Club/Mid Club programs will accommodate district staff and essential workers beginning September 8, 2020. Space is limited. Students of GPPSS employees will be placed first. If space is available, essential workers will be placed. After district employees (1st) and essential workers are placed (2nd) any additional spots will be open to the community.**

### **Q: Who is an essential worker?**

A: We will follow the guidelines provided here: [CISA Guidance on Essential Critical Infrastructure Workers, ver. 3.1](#)

**Q: Is it required that both parents are essential workers?**

A: No, only one parent needs to be an essential worker to qualify for care in the online learning and hybrid learning stage.

**Q: Will there be changes to the pick up and drop off routine?**

A: Yes, adults will not be allowed to enter the building beyond the check in point. At the check in point, a staff member will take your child's temperature (in online and hybrid options) and walk them to their classroom. At the end of the day, your child will be walked down to the check in point for pick up. Adults dropping off or picking up must wear a mask.

**Q: Where do I drop off and pick up?**

A: **Poupard** - Drop off and pick up will be done at the main entrance to the building off of Lennon St. There is a circle drive where families can park. Parents must walk their student into the building. There is a buzzer if you arrive after 9am.

**Trombly** - Drop off and pick up will be done at the main entrance to the building off of Beaconsfield Ave. Parents must walk their student into the building. There is a buzzer if you arrive after 9am.

**Q: How will you separate the students?**

A: Students will be placed in a cohort classroom based on grade. (Families will not be placed in the same classroom unless otherwise requested.)

**Q: What is a student cohort?**

A: A student cohort is a consistent group of children that stay together during the school day. They do not come in contact or share space with anyone outside of their 'cohort.' Student cohorts will be used in online and hybrid phases.

**Q: Will there be computers available for students to use for their school work? What technology is needed?**

A: Students will need access to a device (chromebook, laptop, desktop) with the following characteristics:

- 10" or larger screen size
- Keyboard
- Internet access
- Speakers and microphone
- Camera (built in or webcam)
- The District will follow BYOD initiative and will encourage all families to purchase their own device.
  - If a family has a financial need of a device, the District can provide one through email request to [parentconnect@gpschools.org](mailto:parentconnect@gpschools.org) or calling 313-432-3131
  - Visit [here](#) for device purchasing information.
- Parents will need to provide their child with the proper equipment to go with their device, materials needed for the day, along with a power cord. Child Care is not responsible if the device breaks or gets lost.

**Q: Who will be teaching my child?**

A: A GPPSS teacher will be teaching each child remotely (virtually). Kids club staff will be able to support learning activities and help accessing the internet however, our staff are not the teacher of record and will not be teaching lessons given by the teacher. Kids Club/Mid Club staff are there to facilitate, support and guide students while learning virtually. Staff can help students get online and stay on task, but are not responsible if a student's work does not get completed. In the case of work not being done during the day, the staff in the room will discuss other options with the parent at pick up.

**Q: Are the Kids Club/Mid Club staff familiar with Schoology in order to assist students?**

A: The Kids Club and Mid Club staff will have training on Schoology. Our Kids Club/Mid Club staff are not the teachers of record and will not be teaching lessons but will have a general understanding of the program.

**Q. Medically, I cannot tolerate a mask. Can I drop off my child without wearing one?**

A: No, If you are unable to wear a mask, you can assign a different family member for drop off or pick up.

**Q: Will staff and students be required to wear a mask?**

A: All staff members will be required to wear a mask while inside. Students who are in grades Y5-4 do not have to wear a mask in the classroom, but will be required to wear one in common areas (i.e. hallways and drop off/pick up). Students in grades 5-8 will be required to wear a mask all day. Students and staff will not wear a mask while eating, drinking or while outside. Children will be required to provide their own mask. Homemade masks must be laundered daily and disposable masks discarded at the end of the day. Please talk with your child about wearing a mask.

**Q. Are there scheduled times for hand washing and cleaning?**

A: Yes, frequent hand washing takes place as well as routine cleaning. Children and staff wash their hands upon entering the classroom, before/after using the restroom, before/after meal time and other times throughout the day. Materials that are used get put to the side and cleaned at the end of the day. Our maintenance staff cleans and disinfects our building throughout the day and after school.

**Q: Will students' temperatures be taken each day?**

A: Yes. Upon arrival, a staff member will take their temperature.

**Q: Is there any update on protocol for sick children or staff members?**

A: Yes, the sick policy now states that children and staff must be symptom free (without the use of fever reducing medications) for 72 hours before returning to school. This is an increase from our previous policy of 24 hours.

**Q: What is the criteria for the daily refund for children absent with a health reason?**

A: Children must stay home for 3 consecutive days (72 hours) if they have symptoms of fever, diarrhea, vomiting, headache, loss of smell or taste. The 3 day time period will be credited in the amount of \$150.00 (minus any discounts). Any days beyond the 3 will be refunded on a case by case basis.

**Q: How are you going to socially distance?**

A: We acknowledge that social distancing is very challenging in a child care setting. These best practices identify steps we can take to help:

- Maintain Consistent Groups
- Limit, or Eliminate, Use of Common Spaces
- Assess Drop Off and Pick Up Times
- Limit Visitors
- Promote Hygiene
- Smaller group size
- Less staff changes throughout the day/week

**Q: Do I need to pack snacks and lunch for my child?**

A: Yes, parents will need to provide a morning and afternoon snack, along with a lunch daily. Hot lunch is not available.

We are preparing to provide the safest environment possible for your child and our staff. We ask that you keep your child home if they are feeling sick. Including cough, shortness of breath, difficulty breathing, fever, chills, muscle pain, sore throat, nausea, vomiting or diarrhea. Please have a few alternate plans in the event your child cannot come or stay at school because of illness.

We will be working hard to stay healthy and safe! Please do not hesitate to call or email if you have any questions.

**Crystal Fletcher**

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