

# MAIRE ELEMENTARY PTO

## Minutes

Wednesday, August 20, 2008

**Present:** Kate Baudeloque, Kim Clexton, Katie Ecclestone, Jeff Hodges, Jenny Lawrence, Shannan McCarron, Liz Naporano, Cathy Pomaville, Kathy Satut, Julie Schuetze, Valerie Wouters-Seagram.

**Excused:** Amy Brauer, Liz Naporano, Ann Marie Smihal

**Call to Order:** Kim Clexton called meeting to order at 7:03pm

### Secretary – Shannan McCarron

- Minutes: June Minutes approved.

### President's Report – Kim Clexton

- PTO General Membership Meeting- Sept. 10 which is the same night as Back –to – School Night and Board packets will be distributed with new information.
- Maire Faire will coincide with St. Patrick's Day and have the theme "Maire Goes Green".
- Maire's website will now include a link for the Maire Fair to facilitate ease of communicating about this event.

### Vice President's Report – Jenny Lawrence

- Discussed need for Directory help.
- Discussed the idea of parent "personals" as a way to raise funds.

### Treasurer's Report – Katie Ecclestone

- Ed Jackman made a request for extra funds for repairs to the car, which will be used as a fundraiser for Maire Fair .
- Discussed need to push Kroger cards for the beginning of the school year.
- Sally Foster will take place later this year and a request was made to encourage online ordering. Also, information is ready for chairs.
- Tax Information is ready.
- Lowered goal for Membership dues.
- Budget was approved

### Principal's Report - Kathy Satut

- Building maintenance is on schedule and the new paint and repairs look great.
- A calendar of key dates is ready for distribution.
- There will be a slight change in conference times to balance the amount of time lost by a.m. and p.m. kindergarten class times.
- Class assignments are ready for distribution August 26<sup>th</sup>.

- Open House for new families will take place August 27. Discussed future plans to include student ambassadors to help with tour and hospitality.
- The position of Safety Coordinator has not been filled. The position will be posted for parent volunteers if a staff member does not fill this job.
- Discussed the Playground Safety Committee and the Safe Route to School Programs
- Zoomerang Survey will be conducted.
- Andy marting was named to the Downtown Development Authority and will represent Maire Elementary.
- Katie Eccelstone will represent the PTO Playground Committee.
- Reported that enrollment is down district-wide by 100 students.

#### **Special Projects Report – Cathy Pomaville**

- Back to School picnic is September 5<sup>th</sup> and will be hosted *far* away from the “splash pad” to avoid wet children.
- Ice cream is ordered, “Maire” wear will be available, and nametags will be used this year at the picnic.
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#### **PTO Council Report – Kate Beaudeloque**

- No report.

#### **Volunteer Report – Julie Schuetze**

- Discussed the use of party money collected and its specific uses.
- Party money or any “left-over” monies will not be used to purchase a teacher gift.
- PTO press will address this issue.
- Discussed the current list of volunteers.
- Proposed a new streamlined volunteer survey.
- Need Bike Day and Walk to School Day chairs and volunteers

#### **Ways & Means – Liz Naporano**

- No report

#### **Hospitality Report – Valerie Wouters-Seagram**

- Discussed Open House and the money that is available for this event.
- Will call if volunteers or donations are needed.

#### **School Board Report – Jeff Hodges**

- No Report.

#### **Historian Report - Amy Brauer**

- No Report

#### **Publicity Report - Ann-Marie Smihal**

- No Report

#### **Old Business**

- Discussed the success of Movie Night. Proposed a seasonal occurrence.
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**New Business**

- No Report

**Adjournment:** The meeting was adjourned at 8:13pm.

**Next meeting:** *Our next meeting will be Wednesday, September 17, 2008 at 7:00pm.*

*Respectfully submitted by Shannan McCarron.*