

**Maire Elementary School  
72 Years of Excellence  
1936-2008**

**Maire News**



**September 10, 2008**



**Dear Parents:**

Thank you for preparing your children so well for the start of school! There have been no tears (at school anyway) and everyone, including the principal, looks more wide awake this week! There is indeed a comfort in settling back into the structure of fall routines for everyone as the days shorten and the temperatures drop.

This newsletter contains information about important procedures and behavioral expectations as well as contact information for our staff. You may want to keep this as a reference throughout the school year.

It was a pleasure to catch up with many of you at the Back to School Picnic last Friday and to hear about your plans and hopes for the school year. We look forward to seeing you tonight at our Back to School Night. You will learn about curriculum with your children's homeroom teachers. Specials teachers will be on hand to talk about their subject areas. The PTO will be making a presentation in the gym about activities and ways you can support school activities throughout the year.

Looking forward to a fantastic year,

*Kathy Satut*

**Back to School Night**

Back to School Night is scheduled for Wednesday, September 10th. This evening is for parents and guardians only. Teachers will make presentations about their classroom routines and curriculum during the times scheduled. Special subject teachers will be here to meet you.

6:00-6:30	Kindergarten and Grade 1
6:30-7:00	PTO Welcome in Gym
7:00-7:30	Grades 4 & 5
7:30-8:00	Grades 2 & 3

**Inside this issue:**

<b>08-09 Staff</b>	<b>2</b>
<b>Wayne County Health Dept.</b>	<b>3</b>
<b>Playground Rules for Recess</b>	<b>3</b>
<b>Lunchroom Procedures</b>	<b>3</b>
<b>September Calendar</b>	<b>4</b>
<b>Safe Neighborhood</b>	<b>5</b>
<b>Pick-Up During School</b>	<b>5</b>
<b>Medication</b>	<b>5</b>

**Special points of interest:**

- **Sept. 10 — Back to School Night 6:00-8**
- **Sept. 11 — Patriot Day**
- **Sept. 12 — Safety Assembly 1:00**
- **Sept. 17 — Constitution Day**
- **Sept. 19 — Picture Day**
- **Sept. 26 & 29 — Hearing & Vision Testing**
- **Oct. 3 — Walk to School Day**
- **Oct. 14 — 30 — MEAP testing**

## MAIRE STAFF 2008-09

Mrs. Kathleen Satut	Principal	4304	kathleen.satut@gpschools.org
Mrs. Wilma McSkimming	Secretary	4303	wilma.mcskimming@gpschools.org
Mrs. Brooke Bertolini	Secretary	4311	brooke.bertolini@gpschools.org
Mrs. Kristen VandeVusse	Kindergarten	5571	kristen.vandevusse@gpschools.org
Mrs. Michelle Hunwick	Grade 1	5435	michelle.hunwick@gpschools.org
Mrs. Emily Rennpage	Grade 1	5674	emily.rennpage@gpschools.org
Mrs. Katy Forcillo	Grade 1	5506	katy.forcillo@gpschools.org
Mrs. Amy Brauer	Grade 2	5843	amy.brauer@gpschools.org
Mrs. Linda Whelan	Grade 2	5748	linda.whelan@gpschools.org
Ms. Ann-Marie Smihal	Grade 2	5676	ann-marie.smihal@gpschools.org
Mrs. Sarah Barba	Grade 3	5569	sarah.barba@gpschools.org
Mrs. Becky Easlick	Grade 3	5345	becky.easlick@gpschools.org
Mrs. Ann Wilkins	Grade 3	5813	ann.wilkins@gpschools.org
Mr. Neal Gross	Grade 4	5401	neal.gross@gpschools.org
Ms. Dana Moir	Grade 4	5558	dana.moir@gpschools.org
Mrs. Christina Pearson	Grade 4	5586	christina.pearson@gpschools.org
Mrs. Donna Bednarczyk	Grade 5	5231	donna.bednarczyk@gpschools.org
Mrs. Barb Davis	Grade 5	5322	barbara.davis@gpschools.org
Mr. Michael Heenan	Art	5391	michael.heenan@gpschools.org
Mrs. Karlyn Miilu-Maxon	Autistic Impaired	5417	karlyn.miilu-maxon@gpschools.org
Mrs. Carole Brozo	AI Classroom Asst.		carole.brozo@gpschools.org
Mrs. Laura Miller	AI Classroom Asst.		laura.miller@gpschools.org
Mr. Glen Williams	Physical Education	5756	glen.williams@gpschools.org
Mr. Glen Hipple	Vocal Music	5425	glen.hipple@gpschools.org
Mr. Jim Cadotte	Instrumental Music	5280	jim.cadotte@gpschools.org
Mrs. Gail Scarlett	Instrumental Music	5654	gail.scarlett@gpschools.org
Mr. Paul Miller	Instrumental Music	5553	paul.miller@gpschools.org
Mrs. Sherry Martin	Media Center	5597	sherry.martin@gpschools.org
Mrs. Cheryl Quinlan	Media Center	4817	cheryl.quinlan@gpschools.org
Mrs. Ann Lindeman	Media Cent. Asst	4307	ann.lindeman@gpschools.org
Mrs. Bernadette Hardin	Computer Lab	4347	bernadette.hardin@gpschools.org
Mrs. Dianne McPharlin	Elem. Res. Cent.	5543	dianne.mcpharlin@gpschools.org
Mr. Doug Merkle	Social Worker	5546	doug.merkle@gpschools.org
Mrs. Kathleen McClanaghan	Language Arts	5530	kathleen.mcclanaghan@gpschools.org
Mrs. Susan Richner	Speech/Language	4331	susan.richner@gpschools.org
Ms. Heather Carroll	Psychologist	5318	heather.carroll@gpschools.org
Mr. George Flora	Engineer	4300	george.flora@gpschools.org
Mrs. Arinda Mele	Playground Supervisor		
Mrs. Liz Naporano	Playground Supervisor		
Ms. Sarla Sharma	Playground Supervisor		
Mrs. Molly Susalla	Playground Supervisor		

### CALL IN ALL ABSENCES (313) 432-4301

PLEASE CALL IN ALL  
ABSENCES IF YOUR CHILD  
WILL BE MISSING SCHOOL.

The attendance line is a dedicated line and available 24 hours/ 7 days a week. If you know of a future absence (trip, appointment, etc.) please let the office know with a phone call to this number as soon as possible. Your cooperation will save a considerable amount of time spent calling to locate students. We appreciate your efforts in helping to keep our children safe.

To help aid in your decision to keep your child home, refer to the following typical signs of infection.

- Temperature above 98.6
- Diarrhea
- Vomiting
- Coughing/sneezing with thick mucous
- Yellow or green drainage from nose or ears
- Headache/Ear ache
- Skin Rash
- Sore Throat

Your child should be symptom free for 24 hours before returning. Thank you for your cooperation.

## WAYNE COUNTY HEALTH DEPT.

### Policy Recommendations:

At this time, MDCH and MDE recommend a policy that focuses on the exclusion of active infestations of head lice only. Active infestations can be defined as the presence of live lice or nits found within 1/4" of the scalp. Nits that are found beyond 1/4" of the scalp have more than likely hatched, or are no longer viable.

- Any student with live lice may remain in school until the end of the school day. Immediate treatment at home is advised. The student will be readmitted to school after treatment and examination. If, upon examination, the school-designated personnel finds no live lice on the child, the child may reenter the school.
- Any student with nits (farther than 1/4" from scalp) should be allowed in school.
- Parents should remove nits daily and treat if live lice are observed.

The entire document can be accessed at: [http://www.michigan.gov/documents/Final\\_Michigan\\_Head\\_Lice\\_Manual\\_103750\\_7.pdf](http://www.michigan.gov/documents/Final_Michigan_Head_Lice_Manual_103750_7.pdf)

## PLAYGROUND RULES FOR RECESS

### GENERAL

- Stay on the playground
- Stay off the fences
- Tag is not allowed anywhere
- Students must use appropriate language
- Only soft rubber or foam balls are allowed at school
- Throwing wood chips not allowed

### SWINGS

- One person at a time

- Keep your legs from wrapping around swings

- Only swing backwards and forwards

- Only sitting allowed on swings

### TIRE SWINGS

- Only sitting allowed on the swing: No Flying!

- Only 3 children allowed on the tire swing at a time

- Swing the tire swing up to three feet off the ground

### SLIDES AND OTHER EQUIPMENT

- Stay off the poles of the swing and slide equipment
- Stay off the outside of the tube slides
- Students MUST go down the slide one at a time
- Students must move away from the slide immediately
- Standing tricks or sliding backwards are forbidden
- Students may not jump or flip from bars

### CLINIC

We are still in need of volunteers to help staff the lunch time clinic from 11:30-12:30. If you are interested in helping, please contact Anne Nyboer at 885-6837.

### BOXTOPS 4

### EDUCATION

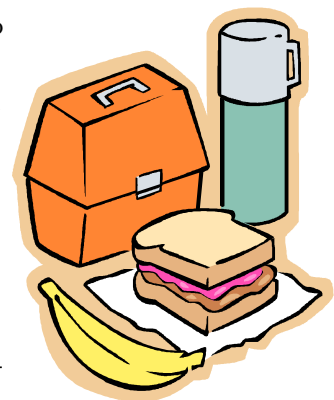
It's that time again! Start gathering all of those box tops you have been collecting over the summer. Soon you will be receiving new

collection bags and boxes for the classrooms, along with an information sheet about all of the different ways to support the Boxtops 4 Education program.

Anne Nyboer & June Lane, Program Chairs

## LUNCHROOM PROCEDURES

1. Children enter lunchroom through door by receiving room.
2. Children with lunches buy milk or go directly to table to eat.
3. Children who need to borrow money may go through the hot lunch line. Money must be repaid.
4. Children who are buying hot lunch line up to buy lunch and go to their tables.
5. Children may eat at their assigned or "friends" table.
6. Children with items to microwave will wait in the Receiving Room Hall.
7. Lunch Supervisors will oversee microwave heating.
8. Students may not save seats.
9. Students must remain seated while eating.
10. Lunch captains will clean off tables with brooms and trays.
11. Lunch captains will take lunch bins back to classrooms.
12. Lunch supervisors will clean off tables and benches after students are dismissed
13. Grades 3-5 students will be dismissed by Mrs. Satut or other school staff on duty starting at 11:50.
14. Grades 1-2 students will eat and be dismissed by lunch supervisors after 12:15.
15. Grades 1-2 students will play on their playground which will be vacated by grade 3-5 students.





# September 2008



Sun	Mon	Tue	Wed	Thu	Fri	Sat	
	<b>1</b>	<b>2</b>	<b>3</b> 1st Day of School Sally Foster sale through Sept. 17	<b>4</b>	<b>5</b> Back to School Picnic Patterson Park 5:30	<b>6</b>	
<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b> Back to School Night 6-8	<b>11</b> Patriot Day	<b>12</b> Safety Assembly 1:00	<b>13</b>	
<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b> Constitution Day PTO mtg. 7:00 NWEA testing through Nov. 21	<b>18</b>	<b>19</b> Picture Day	<b>20</b>	
<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b> Student Count Day	<b>25</b>	<b>26</b> Hearing—K, 1, 2, 4 & vision—K, 1, 3, 5 testing	<b>27</b>	
<b>28</b>	<b>29</b> Hearing & Vision testing	<b>30</b> Rosh Hashanah	<b>October Dates:</b> 3 — Walk to School Day 14 — MEAP testing through Oct. 30 17 — Sally Foster Pick-up 31 — No school AM for students. School begins at 12:29, Halloween Parade, assembly and parties				

# MAKING OUR SCHOOL NEIGHBORHOOD SAFE FOR PEDESTRIANS AND DRIVERS

Please read and follow these procedures when dropping off or picking up children:

Drop off/pick up children at the school side curb of Waterloo.

Cars left unattended on Waterloo WILL be ticketed and are subject to double fines.

(Live parking only on Waterloo, then move out quickly so that other parents can safely pull in.)

Park cars on Harvard, Loraine, or in the public lot at Krogers' if necessary and walk over to retrieve your children.

Make sure that you and students cross at the crossing-guard corners.

Never cross mid-block, especially at Loraine.

Do not use the parking lot, the alley or Cadieux for drop off/pick up.

Cars should not park in the school lot and wait for children. Children are not allowed in the parking lot.

NEVER pick up or drop off children in the alley.

Cars parking in the handicapped spots in the school lot will be subject to ticketing by the Grosse Pointe Police.

Try to carpool with other parents.

Even better, encourage your children to walk or ride their bicycles to school!



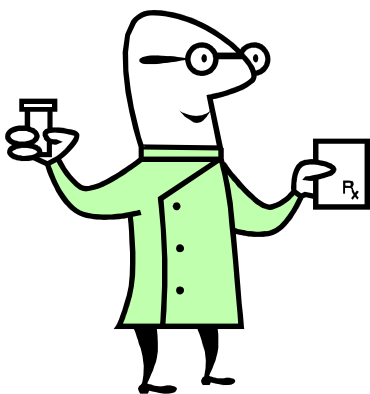
## STUDENT PICK-UP DURING SCHOOL



Please **come to the office to sign out your child** if you need to take him/her out of school between 8:25 am—3:38 pm. The office will contact your child's teacher and your child will be sent to the office to meet you. It is helpful if the parent writes a note to the teacher indicating what time the child will be picked up that day. **Parents should not go** directly to the classroom to release a child. Students **MUST** be picked up in the office. A child will only be released to the persons listed on his/her emergency form.

## MEDICATION

If your child needs medication, it is important that you follow these procedures:



1. The office **MUST** have a "Medication Prescriber/Parent Authorization" form completed and signed by your physician for the office to distribute **ANY MEDICATION**.
2. The label from the pharmacy that indicates quantity, day, time and duration of time medication is taken must be on the container. Over-the-counter medication must be labeled with the doctor's written prescription.
3. An adult **MUST** bring all medication to the office in the original container supplied by the pharmacy. **No child is allowed to keep medication with him/her during the school day.** This policy was designed to keep all Maire children safe and healthy and is a *Grosse Pointe School policy*.

The authorization forms are available in the school office.

## VISITOR INFORMATION

Every visitor/volunteer entering Maire during school hours **MUST** sign in at the office. All visitors/volunteers in the building **MUST** have a visitors badge. Wearing a badge lets staff and students know you are a safe person in our building.



## CLASSROOM AFTER HOURS

Please help to remind your child to gather everything they will need from their classroom at the end of the school day. Classrooms may not be unlocked after school hours. Please do not ask custodial/office staff to unlock a classroom for you. This causes many interruptions in the afternoon and evening work schedule of our custodial staff. We appreciate your cooperation in this matter.

## Michigan Booster Seat Law

A new law requiring booster seats for young children went into effect on July 1, 2008. <http://www.michigansafekids.org/>.

**Children must be in a booster seat until they are 8 years old or 4'9" tall.**

Children must be in a seat until they reach the age requirement or the height requirement, whichever comes first. For example:

If your child is 8 years or older, but under 4'9" tall, the law does not apply.

If your child is under 8 years old, but over 4'9" tall, the law does not apply.

### Types of booster seats

A booster is a seat that boosts a child up so that the seat belt fits properly. There are two types of booster seats, no-back and high-back.

A no back booster can be used when the vehicle seat/head rest supports the child's head.

A high-back provides head and neck support and can be used on vehicle seats with or without head restraints.

**ALL** booster seats **MUST** be used with a lap/shoulder safety belt.

### Field Trips:

All students who require the booster seat must have them when attending field trips with parent/volunteer drivers.

Parents are responsible for providing booster seats for their children.

Students who do not have them will not be allowed to attend field trips.

## Maire Fair Grounds/Safe Walks to School Update

This year's Maire Fair will provide funding to replace the larger playscape that was damaged in a storm. This has given us an opportunity to review any parking, walking and safety issues around the Maire campus/grounds.

The City of Grosse Pointe is working with us as we have enrolled in Michigan's "Safe Route To School" program. The program promotes the health and safety of our children when walking or biking to school. We hope to obtain a grant from this program to improve pedestrian safety around the school.

We need your input as we plan for these upgrades and improvements. Please take a few minutes to complete our on line survey soon to be posted on the Maire website: [www.gpschools.org/maire](http://www.gpschools.org/maire)

If you would like to join the Maire Grounds Committee, please send me an email.

Thanks,

*Michelle Agosta*

## Sally Foster/Cookie Dough Sale

The Sally Foster sale supports our PTO. It is one of our school's largest fundraisers with 53% of sales going directly to Maire. Information came home last week in your child's backpack. Catalogs are still available in the school office. Orders are due by September 17. Checks should be made payable to Maire Elementary PTO. (Not to the school.)

Cookie dough is new this year and a great value. Each tub or pre-portioned package can yield up to 100 cookies! (Cut pre-portioned cookies in half.)

Don't forget if you order your Sally Foster items online your order is shipped directly to your home. However, cookie dough orders cannot be placed online. With your help, we can make this year's fundraiser our best ever! Contact Sidney Graff (885-5350) or Anne Nyboer (885-6837) with any questions.

## ANNUAL NOTIFICATIONS

### PUBLIC INSPECTION OF DOCUMENTS

501©(3) nonprofits must make certain documents available to the public upon request. These documents must be available at the organization's main office during regular business hours. If copies are requested, the organization can charge only a reasonable fee for copying and mailing.

- Most recent Form 990 or 990-EZ for past three years (The organization need not disclose the names of its contributors.)
- Form 1023 or 1024 (Application for tax exemption)
- Any related correspondence with the IRS

If the request is in writing, the organization has 30 days to comply. The penalty for willful failure to allow public inspection of a return of exemption application is \$1,000 for each return or application.

For more information, see the IRS website at:  
[www.ustreas.irs.gov](http://www.ustreas.irs.gov)

### NONDISCRIMINATION

The Grosse Pointe Public School System is committed to a policy of nondiscrimination in relation to race, color, religion, or national origin (Title VI, Civil Rights Act of 1964); sex (Title IX, Educational Amendments of 1972); or handicap (Section 504, Rehabilitation Act of 1973). Policies GAAB and GAAC and Grievance regulations are available for those who believe that this policy may have been abused.

### AMERICAN WITH DISABILITY ACT (ADA)

Any qualified individual with a disability who wishes to participate in services, programs, and activities conducted by the School system but needs auxiliary aids or services should contact the Department of Support Services at 313-432-3080.

## PARENT AND STUDENT RIGHTS RELATED TO SCHOOL RECORDS

In accordance with the provisions of the Family Education Rights and Privacy Act of 1974, eligible persons, I.E. students eighteen years of age or older or the parents or guardians of students under the age of eighteen, have the right to examine the official records of the school district which are directly related to that student.

Specifically this Act mandates the following additional rights:

1. The right to have no records released to noneligible agencies, institutions, or persons without prior consent.
2. The right to be informed of the release of records to all eligible agencies, institutions, or persons.
3. The right to challenge at any time the accuracy and fairness of student records.
4. The right of due process in matters related to student records.

Information concerning these rights is available in the Student Records Policy (J) and related administrative procedures of the Grosse Pointe Public School System.

### THE FAMILY PRIVACY ACT

In accordance with the provisions of the Family Privacy Act of 1974, the Grosse Pointe Public School System is required to give public notice of the type of information related to students that it considers "directory information" and thus available to the general public.

It is also possible that photographs or videotape of students may be broadcast or released to newspapers, web sites, and other media sources in connection with school activities, awards, and honors.

If you do not want to have directory information, photographs, or videotaped pictures made available to the public, with the exception of random group pictures such as at a sporting event from which it would be difficult to exclude specific pictures, you may have the directory information and photographs excluded by sending a notice to:

The Department of Support Services  
The Grosse Pointe Public School System  
389 St. Clair  
Grosse Pointe, MI 48230

## GROSSE POINTE NORTH HIGH SCHOOL PRESENTS:

Grosse Pointe North High School presents "You Can't Take it With You", a wacky, screwball comedy directed by Marty Bufalini, at the Performing Arts Center at Grosse Pointe North on October 2, 3, and 4 at 7:30 pm. Tickets are \$10 for adults, \$8 for senior citizens and \$5 for students. Tickets will be on sale at the door and at Wild Birds Unlimited, 20485 Mack Ave. in Grosse Pointe Woods. Please call 313-886-8485 for further information.

"Children have never been very good at listening to their elders, but they have never failed to imitate them."

— James Baldwin, writer and civil rights activist

Maire Elementary School  
740 Cadieux  
Grosse Pointe, MI 48230

Phone: 313-432-4300  
Fax: 313-432-4302

## **Maire Mission Statement**

The staff at Maire School, in partnership with students, parents, and community, will provide a high quality instructional program. Our purpose is to prepare students to be life-long learners and productive citizens in a dynamic society.

## **District Mission Statement**

The Grosse Pointe Public School System, in partnership with students, staff, parents and community, will be at the forefront of education. An evolving curriculum and the highest standards of instruction and learning in every class, every day, will ensure that each student is challenged to fully develop individual abilities, skills and character to succeed in life. We are committed to creating an environment that cultivates knowledgeable, responsible, and caring citizens who embrace life's possibilities with a passion for continuous learning.

On the web at <http://www.gpschools.org/maire/>

## **PROPER DRESS FOR SCHOOL**

“During warm weather, students may wear shorts and skirts, The shorts and skirts must be no more than 4 inches above the knee to be acceptable for school. Midriff tops and tank tops are not appropriate attire. Students may not wear shirts with offensive language or pictures on them....Shoes should be appropriate and safe.”

Flip flops are not suitable for school

