



V. B.

**Grosse Pointe Board of Education  
Minutes of the Regular Meeting of May 12, 2014  
Brownell Middle School MultiPurpose Room  
260 Chalfonte, Grosse Pointe Farms, MI 48236**

**MEETING MINUTES**

**I. CALL TO ORDER**

President Dindoffer called the regular meeting to order at 7:01 p.m.

**Board members present:** Trustees Dindoffer, Gafa, Pangborn, Roeske and Summerfield  
(Trustee Valente arrived at 7:36 p.m. and Trustee Jakubiec arrived at 8:14 p.m.)

The Pledge of Allegiance was led by Trustee Pangborn.

**Also Present:** Superintendent Harwood; Deputy Superintendents Dean and Fenton

**II. APPROVAL OF BOARD AGENDA FOR MAY 12, 2014**

**It was Moved by:** Trustee Pangborn

**Supported by:** Trustee Gafa

**THAT the Board Agenda for Monday, May 12, 2014 be approved as presented.**

**Ayes:** Trustees Dindoffer, Gafa, Pangborn, Roeske and Summerfield

**Nays:** None

**Motion carried by a 5 – 0 vote.**

**III. PUBLIC COMMENTS ON AGENDA ACTION ITEMS**

There were no public comments on agenda action items.

**IV. AGENDA ACTION ITEMS FOR MAY 12, 2014**

**A. Approval of Human Resources Report for May 12, 2014**

The Human Resources Report for May 12, 2014 listed the resignation of South Principal, Dr. Matt Outlaw, as he accepts employment in the Brandon School District as their Superintendent of Schools. It also included five retirements: Barbara Whistler, Bea Birdsong, Nancy Davison, Barbara DiMaggio and Mary Jo Lauscher.

**It was Moved by:** Trustee Roeske

**Supported by:** Trustee Pangborn

**THAT the Board approve the Human Resources Report for May 12, 2014 as presented.**

**Ayes:** Trustees Dindoffer, Gafa, Pangborn, Roeske and Summerfield

**Nays:** None

**Motion carried by a 5 – 0 vote.**

**B. Approval of Regular Meeting Minutes of April 28, 2014**

**It was Moved by:** Trustee Gafa

**Supported by:** Trustee Pangborn

**THAT the Closed Session and Regular Meeting Minutes of April 28, 2014 be approved as presented.**

**Ayes:** Trustees Dindoffer, Gafa, Pangborn, Roeske and Summerfield

**Nays:** None

**Motion carried by a 5– 0 vote.**

### **C. Approval of Bid for Copiers**

Information for the copier bid was presented at the April 28, 2014 meeting of the Board. *This item was put on hold pending the arrival of Trustees Jakubiec and Valente in order to have a quorum.*

This agenda item resumed for a vote at 8:25 p.m. with a full board present. Trustees Dindoffer and Summerfield abstained from voting due to Mrs. Dindoffer's employer and Mr. Summerfield's client, Comerica, being the third party lease provider for the copier bid.

**It was Moved by:** Trustee Pangborn

**Supported by:** Trustee Jakubiec

**THAT the Board approve continuing the copier contract with Toshiba with the PaperCut software and card readers at an estimated annual cost of \$364,044 for the 60 month contract term.**

**Ayes:** Trustees Gafa, Jakubiec, Pangborn, Roeske and Valente

**Nays:** None

Trustees Dindoffer and Summerfield excused themselves from the vote.

**Motion carried by a 5 – 0 vote.**

### **D. Approval of Bid for Monteith Parking Lot Reconfiguration**

After several meetings with Grosse Pointe Woods officials and Monteith Principal, Keith Howell, the administration sought bids to change the entrance and exit to the existing parking lot and expand the parking lot to promote student drop off and help minimize traffic on Cook Road. While this current proposal does not solve all the traffic and drop off/pick up issues at Monteith, the administration feels it is one important part of the overall plan to improve student safety. The project will be funded from the sinking fund.

The following briefly describes the project:

- Expanding the existing parking lot approximately 30'x230'.
- Repair and resurface the existing parking lot with 2 additional inches of asphalt
- New rolled curbs
- New sidewalks
- Modify the site drainage systems

**It was Moved by:** Trustee Pangborn

**Supported by:** Trustee Roeske

**THAT the Board award the bid for the Monteith Parking Lot reconfiguration to Pro-Line Asphalt for \$164,500.**

**Ayes:** Trustees Dindoffer, Gafa, Pangborn, Roeske and Summerfield

**Nays:** None

**Motion carried by a 5 – 0 vote.**

## **V. INFORMATION AND DISCUSSION**

### **A. Projected Enrollment, Projected Staffing and Preliminary Budget Report for 2014-2015**

Superintendent Harwood noted that along with himself, Mr. Summerfield, Mr. Fenton and Dr. Dean met to carefully review budget realities and proposals. He said that due to the differences in the State House and Senate Committees to develop a compromise for a final review and approval. As the district anticipates their per pupil state aid allocation over the next few weeks, the district's budget process continues. Dr. Harwood noted that the district expects to be about ten students less next year for enrollment.

Mr. Fenton explained the district's efforts to increase fund equity while allocating funds for technology needs and building repairs and improvements on a limited sinking fund dollar amount. He navigated the Board through a budget document that included: budget highlights and parameters; enrollment and staffing; taxable value;

General Fund summary, revenue and variable expenses; Sinking fund projects and technology details and well as the Debt Retirement Fund.

## **B. District Survey Update**

Community Relations Specialist, Rebecca Fannon, shared summaries from three recent community surveys: the Winter Athletic Parent Survey, South High School Principal Search Survey, and the Community Satisfaction Survey. Each survey contained the demographics, feedback and characteristics of the survey questions and answers that were received from community participants.

## **C. Technology Planning Update**

Superintendent Harwood shared his recent meeting with seven community technology experts and central office administration to discuss where the district currently stands with existing technology and what are the most important needs in beginning the process of upgrading technology in the schools. There was a consensus from the group that cabling was a priority to update the current outdated network cabling to allow access to subsequent upgrades and devices.

## **D. Board Policies (1<sup>st</sup> reading)**

Policy Committee Chair, Mr. Roeske, said that there were no policies to review at this time, but four drafts will be upcoming at a later date.

## **VI. FUTURE MEETINGS**

President Dindoffer announced a Regular Meeting of the Board on Monday, May 19, 2014, at 7:00 p.m. in the Brownell Multipurpose Room.

## **VII. PUBLIC COMMENTS ON NON-ACTION ITEMS**

There were no public comments on non-action items at this time.

## **VIII. COMMENTS FROM THE BOARD AND SUPERINTENDENT**

Trustees Dindoffer, Jakubiec, Pangborn, Roeske and Summerfield had no comment.

Trustee Valente noted that she would not be in attendance at the May 19, 2014 board meeting due to business obligations. She encouraged families with graduates to appreciate this special time as much as she did as they participate in the commencement exercises.

Trustee Gafa thanked Mr. Summerfield, Mr. Fenton and Drs. Harwood and Dean for their work on the budget. She also said she would not be attending the May 19<sup>th</sup> meeting due to an awards ceremony for her daughter that evening. She said she appreciated the transparency and ethical way that Trustees Dindoffer and Summerfield excused themselves from the Copier vote this evening.

Superintendent Harwood said that the South Honor Awards Ceremony would be held on Thursday, May 15<sup>th</sup> and the North Honors Awards Ceremony on Monday, May 19<sup>th</sup>. He added that he would be meeting with South High School community members on Wednesday, May 14<sup>th</sup> at 7 p.m. to share and receive information on the current progress taking place in the selection of the South Principal position

## **IX. ADJOURNMENT**

President Dindoffer adjourned the meeting at 8:32 p.m.

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Judy Gafa, Board Secretary