



**Grosse Pointe Board of Education
Minutes of the Regular Meeting of December 17, 2012
Multi-Purpose Room, Brownell Middle School
260 Chalfonte, Grosse Pointe Farms, MI 48236**

MEETING MINUTES

I. CALL TO ORDER

President Gafa called the meeting to order at 7:02 p.m.

Board members present: Trustees Dindoffer, Gafa, Jakubiec, Pangborn, Roeske, Valente and Walsh

The Pledge of Allegiance was led by State Representative Timothy Bledsoe.

Also Present: Superintendent Harwood; Deputy Superintendents Dean and Fenton; Curriculum Director Bur and Johnson

II. APPROVAL OF BOARD AGENDA FOR DECEMBER 17, 2012

It was Moved by: Trustee Walsh

Supported by: Trustee Roeske

THAT the Board Agenda for Monday, December 17, 2012 be adopted as presented.

Ayes: Trustees Dindoffer, Gafa, Jakubiec, Pangborn, Roeske, Valente and Walsh

Nays: None

Motion carried by a 7 – 0 vote.

III. SUPERINTENDENT'S REPORT

Superintendent Harwood spoke to the recent loss of lives in the New Town, Connecticut School District addressing the sadness facing the entire nation due to this horrific event. He noted that security systems were discussed with principals and emergency plans reiterated in buildings across the district as Drs. Harwood and Dean visited each school building and met with building administrators.

A. Legislative Update

Superintendent Harwood shared information from the legislative panel presentation he attended last week with that news provided on the district's website and available on the district's community cable channel.

B. Good News Items

Dr. Harwood recognized students and teachers involved in the many wonderful instrumental and vocal concerts that have taken place across the district during the months of November and December.

Superintendent Harwood thanked Dr. Timothy Bledsoe for his actions in the House and Senate on behalf of the school district. He applauded his consistent and tireless efforts in support of local control of schools.

IV. PUBLIC COMMENTS ON AGENDA ACTION ITEMS

George McMullen, Grosse Pointe Woods, shared his support of the action item honoring State Representative Timothy Bledsoe.

V. AGENDA ACTION ITEMS FOR DECEMBER 17, 2012

A. Approval of Resolution Honoring State Representative Dr. Timothy Bledsoe

State Representative Dr. Tim Bledsoe has represented the Michigan House 1st District for two terms, and his tenure has come to an end. Dr. Bledsoe has been an effective advocate on issues pertaining to the Grosse Pointe Public School System and has worked closely with administration and the Board. A resolution was presented to the Board for approval, authorizing the recognition of Dr. Bledsoe's service to the community.

It was Moved by: Trustee Roeske

Supported by: Trustee Dindoffer

THAT the Board approve the Resolution Honoring State Representative, Dr. Timothy Bledsoe.

Ayes: Trustees Dindoffer, Gafa, Jakubiec, Pangborn, Roeske, Valente and Walsh

Nays: None

Motion carried by a 7 – 0 vote.

B. Approval of Human Resources Report for December 17, 2012

The Human Resources Report was presented by Dr. Dean.

It was Moved by: Trustee Walsh

Supported by: Trustee Pangborn

THAT the Board approve the Human Resources Report as presented.

Ayes: Trustees Dindoffer, Gafa, Jakubiec, Pangborn, Roeske, Valente and Walsh

Nays: None

Motion carried by a 7 – 0 vote.

C. Approval of Regular and Closed Session Meeting Minutes of November 19, 2012, Regular Meeting Minutes of November 26, 2012 and revised Meeting Minutes of the Special Meeting of October 15, 2012

The minutes of the October meetings of the Board were presented for approval.

It was Moved by: Trustee Walsh

Supported by: Trustee Roeske

THAT the Board approve the Minutes of the November Board Meetings as presented.

Ayes: Trustees Dindoffer, Gafa, Jakubiec, Pangborn, Roeske, Valente and Walsh

Nays: None

Motion carried by a 7 – 0 vote.

D. Approval of Revised Policy 9130 (Second Reading), Public Complaint and Administrative Guidelines for Policy 5111, Enrollment Eligibility of Students – In District Transfer Portion Only

The district has not previously had Administrative Guidelines for Policy 9130, Public Complaints. The AG's provide a clear structure for how complaints are categorized (formal or informal) and provide direction to administration regarding how complaints should be processed, recorded and responded to. Additionally, this AG provides the community a specific expectation that complaints should come with a proposed solution or remedy.

The AG's also acknowledge that not all feedback is truly a 'complaint'. Key highlights of this policy include the creation of the following steps when a complaint is received:

- Acknowledgement of receipt
- Complaint determination
- Complaint follow up
- Complaint recording mechanism
- Complaint escalation

It was Moved by: Trustee Roeske

Supported by: Trustee Walsh

THAT the Board approve the Revisions to Policy 9130, Public Complaint, as presented.

Ayes: Trustees Dindoffer, Gafa, Jakubiec, Pangborn, Roeske, Valente and Walsh

Nays: None

Motion carried by a 7 – 0 vote.

VI. AGENDA ACTION ITEMS FOR JANUARY 28, 2013

The following items will be presented to the Board for approval at the January 28, 2013 meeting of the Board.

A. Organizational Items for January, 2013

- 1. Administration of Oath of Office of Newly Elected Trustees**
- 2. Election of Officers**
- 3. Approval of Resolution of Continuance of Funds and Designation of Signatories on Accounts**
- 4. Approval of Appointment of Christina Fenton, Isha Smith and Carolyn Kurtz as Representatives to MAISL for Property/Liability Insurance Underwriter**
- 5. Approval of Regular Board Meeting Calendar for 2013**
- 6. Approval of Reinstatement Panel**

B. Approval of Human Resources Report for January 28, 2013

The Human Resources Report for January, 2013 will be provided prior to the next regular meeting of the Board.

C. Approval of Minutes of November, 2012

The Meeting Minutes for December, 2012 will be available prior to the next regular meeting of the Board.

D. Approval of Policies

There were no policies to discuss for the January, 2013 at this time.

E. Approval of Human Sexuality Materials for High School Health Courses

Mr. Aaron Johnson reported that in December, 2012, the Human Sexuality Advisory board met for the first time this school year. This advisory board is comprised of parents, clergy, a community health representative, teachers, and administrators. The purpose of the advisory board is:

- To review materials and curriculum
- To make recommendations to the teachers, administration, and
- To make recommendations to Board of Education for approval of curriculum and materials to be used in classes 4th through 12th grades

The Human Sexuality Advisory Board will meet two more times this school year: **February 16, 2013 and April 16, 2013.**

The materials that are being forwarded to the Board of Education represent the Human Sexuality portion of the High School Health curriculum. The instructional videos will be available for review by board members from January 7, 2013 through January 28, 2013 in the curriculum office at 389 St. Clair.

F. Approval of Digital Seminar Courses at the High School

Mr. Johnson shared information on the Digital Seminar Course being offered. He noted that in December, 2007, the administration from both North and South high schools shared with the Board of Education the outline of a plan for restyling the district's high schools for rigor, relevance and our "millennial" generation. The administration called this plan "School 2.0" and proposed 10 action steps, one of which was a new course in digital communication, learning and presentation. The name of this class was called Digital Seminar. This is not a "computer" class, but rather an information literacy class that makes extensive use of the most modern technology available to schools. This course was approved as a North High School pilot by EPLC 4/16/08. Two sections ran in 2008-09.

During conversations with the 21st Century High School Review Team, there were several conversations about including Digital Seminar as a part of the Grosse Pointe Public Schools' curriculum. The Digital Seminar class has already been approved by both EPLC and the Board of Education in the past. However, it was removed from the High School Program of Studies for the 2012-13 school year. The Board was asked to approve North High School to include the Digital Seminar class into the 2013-14 program of studies; thus, allowing the school to continue the Pilot.

G. Approval of Budget Parameters Resolution for Budget Development for 2013-14

Treasurer Walsh presented an overview of the Resolution to Commence 2013-14 Budget Parameters Development and Related Parameters. He expounded on: reports used, but not included in the Resolution; the over-arching mission of the District; the prevailing financial strategy; administrative budget recommendations; and materials and reports to accompany the Administration's budget recommendations.

VII. INFORMATION AND DISCUSSION

A. Declaration of Candidacy for 2013 Board Officers

Board Bylaw 0152 indicates that the Board shall annually elect Board officers at its organizational meeting. Following the election of President, the new president then conducts the remainder of the meeting starting with the election of the 2013 vice-president. Elections for the positions of secretary and treasurer are then conducted before proceeding with the remainder of the agenda. Board members were asked to declare their preferences for a Board office.

Trustee Dindoffer stated that she would accept any office that her fellow Board members wish to elect her, but would also be willing to serve as the President.

Trustee Roeske has enjoyed serving as Secretary but would also entertain any position elected to.

Trustee Pangborn requested that instead of a Board office, she would prefer to serve on, or as a liaison to, a Board committee.

Trustee Jakubiec asked to remain a trustee at this point, but would also be interested in serving on a Board committee.

Trustees Walsh, Valente and Gafa stated that they would be willing to serve in any office their fellow Board members would wish to elect them.

B. Monthly Financial Report/Health Care Report

Mr. Fenton said that the reports provided were on target and there was nothing new to report.

Dr. Dean shared information from the health care reports provided to the Board. He noted that Brown and Brown will be adjusting health deductions during January as part of the employee election process.

C. Wellness Policy Update

Superintendent Harwood provided a Wellness Policy Update as part of Policy 8510, Wellness Policy.

D. Enrollment Update

Mr. Fenton said that there are only a few student changes in enrollment since the last report. Projections for 2013-14 will be provided at the January meeting.

E. Residency Update

Mr. Fenton shared information on the number of investigations, the number of exclusions and the number of leases and re-verifications that have occurred at central office. He said that there has not been a random audit scheduled at this point.

F. GPEA Informational Update

GPEA President, Cheri Burley thanked the Board, administration and Dr. Dean for the "Meet and Greet" this evening to introduce Stefanie Hayes, the new Director of Special Education Services. Mrs. Burley spoke highly of Ms. Hayes' qualifications in her anticipated role. She also spoke in support of the teachers and support staff in the buildings who diligently work to bring educational support and learning opportunities to the students of the district. Mrs. Burley shared good news that is occurring everyday in classrooms.

VIII. FUTURE MEETINGS

President Gafa announced there will Regular Meetings on Monday, January 14, 2013 and Monday, January 28, 2013, both at 7 p.m. also in the Brownell Multi-Purpose Room.

IX. PUBLIC COMMENTS ON NON-ACTION ITEMS

George McMullen, Grosse Pointe Woods, thanked Judy Gafa, Tom Harwood and Marcie Lipsett for the recent informative presentation and update on legislation they gave and how that legislation is affecting schools.

X. OTHER COMMENTS FROM BOARD AND SUPERINTENDENT

Board members and the Superintendent extended condolences to all who were touched by the tragedy in Connecticut. They thanked Representative Bledsoe for his service and GPEA Representative Burley for her good news about what teachers accomplish every day in the school buildings. They wished everyone a happy holidays, Merry Christmas and Happy New Year.

XI. ADJOURNMENT

There being no further business, President Gafa adjourned the meeting at 8:32 p.m.

Board Secretary