



**Grosse Pointe Board of Education
Minutes of the Regular Meeting of July 23, 2012
Multi-Purpose Room, Brownell Middle School
260 Chalfonte, Grosse Pointe Farms, MI 48236**

MEETING MINUTES

I. CALL TO ORDER

President Gafa called the meeting to order at 7:13 p.m.

Board members present: Trustees Dindoffer, Gafa, Jakubiec, Pangborn, Roeske, Valente and Walsh

The Pledge of Allegiance was led by Trustee Valente.

Also Present: Superintendent Harwood; Deputy Superintendents Dean and Fenton; Curriculum Directors Bur and Johnson

II. APPROVAL OF BOARD AGENDA FOR JULY 23, 2012

It was Moved by: Trustee Walsh

Supported by: Trustee Valente

THAT the Board Agenda for Monday, July 23, 2012 be adopted as presented.

Ayes: Trustees Dindoffer, Gafa, Jakubiec, Pangborn, Roeske, Valente and Walsh

Nays: None

Motion carried by a 7 – 0 vote.

III. SUPERINTENDENT'S REPORT

Dr. Harwood addressed the move to the Brownell Multi-Purpose Room for future board meetings highlighting the wireless capabilities, information availability and easier visibility and seating arrangements for the Board and audience members.

Dr. Harwood noted that CBS Sports recognized South High School as the top high school athletic program in Michigan in their July 19, 2012 communication. He recognized the work of the athletes, Principal Matt Outlaw and Assistant Principal and Athletic Director Jeremy Hawkins. "This great news," he said, "recognizes the many talented student athletes we have in the school system."

IV. PUBLIC COMMENTS ON CONSENT AGENDA ITEMS

There were no public speakers at this time.

V. PUBLIC COMMENTS ON AGENDA ACTION ITEMS

There were no public speakers at this time.

VI. CONSENT AGENDA ACTION ITEMS

- A. Special Meeting Minutes of June 15, 2012, Closed and Work Session Minutes of June 18, 2012 and Regular Meeting Minutes of June 25, 2012
- B. Memberships for 1) Michigan Association of School Boards (MASB) and 2) Michigan High School Athletic Association (MHSAA)

- C. Resolution on Indemnification for 1) Liability Indemnification and 2) Asbestos Indemnification
- D. Authorized Debit/Credit Card Users

It was Moved by: Trustee Walsh

Supported by: Trustee Pangborn

THAT the Board approve the Consent Agenda Items as presented.

Ayes: Trustees Dindoffer, Gafa, Jakubiec, Pangborn, Roeske, Valente and Walsh

Nays: None

Motion carried by a 7 – 0 vote.

VII. AGENDA ACTION ITEMS FOR JULY 23, 2012

A. Approval of Human Resources Report for July 23, 2012

The Human Resources Report contained the appointments of one non-instructional supervisor and nine instructional staff members, and two resignations, one for retirement purposes and one for employment elsewhere. All appointments are replacements or otherwise within the 2012-13 budget allocations unless noted. Dr. Dean shared the appointment of the new Supervisor of Information Services, Dr. Kevin Kurkowski and well as information on the recall of a variety of teaching positions from layoff. He then asked President Gafa if a Special Meeting of the Board could be called to approve a new hire for the Kerby Principal vacancy; South choir Director; and South/Pierce band teacher openings.

It was Moved by: Trustee Pangborn

Supported by: Trustee Valente

THAT the Board approve the Human Resources Report as presented.

Ayes: Trustees Dindoffer, Gafa, Jakubiec, Pangborn, Roeske, Valente and Walsh

Nays: None

Motion carried by a 7 – 0 vote.

B. Approval of Fidelity and Treasurer's Bonds

The following is the coverage for all employees and Board members involved in daily money and security transactions. It is recommended that the following be approved for 2012-13:

\$1,000,000 Fidelity Bond (Criminal & Employee Dishonesty)

For All Employees and Board Members

This bond, in conjunction with internal controls, procedures, and outside audit, should allow adequate protection against any potential liabilities for the school system.

It was Moved by: Trustee Walsh

Supported by: Trustee Pangborn

THAT the Board approve the Fidelity and Treasurer's Bonds as presented.

Ayes: Trustees Dindoffer, Gafa, Jakubiec, Pangborn, Roeske, Valente and Walsh

Nays: None

Motion carried by a 7 – 0 vote.

C. Approval of Designated Agent

In accordance with the requirements of the Open Meetings Act, it is necessary to post the times and place of all Board of Education meetings. The following resolution authorizes the three employees listed to properly post such information:

BE IT RESOLVED: That the Executive Assistant to the Superintendent (Janet Truance) be and is hereby appointed as the designated agent of the Board of Education for purposes of issuing and posting notices of all Meetings of the Board of Education, pursuant to the Provisions of the Michigan Open Meetings Act. In the event of her absence, Superintendent's Office Secretary (Denise Sharples) is appointed as her first alternate and in the event of her absence, the Director of Business Operations (Isha Smith) is appointed as the second alternate.

It was Moved by: Trustee Roeske

Supported by: Trustee Walsh

THAT the Board approve the Designated Agent and her alternates as presented.

Ayes: Trustees Dindoffer, Gafa, Jakubiec, Pangborn, Roeske, Valente and Walsh

Nays: None

Motion carried by a 7 – 0 vote.

D. Approval of School Breakfast Program

Public Act 335 of 1993 (Reference 380.1272a, 380.1272d) required all K-12 districts provide breakfast for full-time students, except if the number of free/reduced lunches in the previous year was **20%** or less of the total enrollment at any of the school buildings in the district.

The administration is recommending that the school system not operate such a breakfast program in any one of its school buildings except at **Defer, Mason, Poupard Elementary Schools and Parcels Middle School**. The highest participation level in any one building except Defer, Mason, Poupard and Parcels is **19%** and local tax dollars would be needed to supplement state reimbursement or lunch prices would increase to offset the cost. The participation rate at Defer, Mason, Poupard Elementary Schools and Parcels Middle School ranges from 24% to 59%. The Board has conducted a public hearing as requested by law at the June 25, 2012 Board meeting.

It was Moved by: Trustee Walsh

Supported by: Trustee Jakubiec

THAT the Board approve the School Breakfast Program as presented.

Ayes: Trustees Dindoffer, Gafa, Jakubiec, Pangborn, Roeske, Valente and Walsh

Nays: None

Motion carried by a 7 – 0 vote.

Trustee Jakubiec asked Mr. Fenton if he could receive a report of the staff who supervise this breakfast program.

E. Approval of Tuition Rates for 2012-13

A tuition rate is charged based on the following categories:

- 1) For students (legal residents as defined by State law) who are in the process of moving into the district but the move in-date (closing) is after the start of school. This typically only impacts five families per year, sometimes more but generally not many families. A 20 day deposit is required upon entry.

- 2) For students (legal residents) who are moving out before the close of school year (or prior to a semester break) that want to complete the year or the term before enrolling in their new school. This affects only a small number of students per year. This usually runs a maximum of 20 to 40 school days.
- 3) For students (legal residents) who will be in their senior year of high school who have to move to another district. This student is allowed to finish high school in accordance with Board policy. This typically impacts only one or two students per year.

The tuition rates being proposed are based on the following: Category 1, 2 and 3 above, \$13.50 per day.

The rate is based on the following:

\$1,893 Hold Harmless Millage

180 School Days

\$10.52 per day tuition

\$ 2.98 per day based on 28.3% overhead

\$13.50 total per day tuition for Category 1, 2 and 3

It was Moved by: Trustee Walsh

Supported by: Trustee Dindoffer

THAT the Board approve the Tuition Rates for 2012-13 as presented.

Ayes: Trustees Dindoffer, Gafa, Jakubiec, Pangborn, Roeske, Valente and Walsh

Nays: None

Motion carried by a 7 – 0 vote.

Trustee Jakubiec asked Mr. Fenton if, in the future, the tuition formula could be expanded to include how other costs could influence the tuition amount.

F. Approval of Superintendent's Evaluation and Goals

President Judy Gafa received 6 of 7 evaluations of the superintendent in reference to the specific goals approved at a previous Board meeting. One member of the Board used a different modality of summarizing their evaluation of the superintendent.

Dr. Harwood was shown to be EFFECTIVE in all measurement areas associated with the superintendent's goals and objectives.

Areas that show EFFECTIVENESS, but areas of improvement included: Marketing initiatives and addressing the Plante Moran technology report.

Dr. Harwood received HIGHLY EFFECTIVE marks in several areas such as: Staffing analysis, working cooperatively with parents and PTOs, personal conduct, and budget parameters and budget efficiencies.

The Board was asked to accept the evaluation summary for the Superintendent for the 2011-2012 school year, as presented.

It was Moved by: Trustee Pangborn

Supported by: Trustee Roeske

THAT the Board approve the Superintendent's Evaluation and Goals as presented.

Ayes: Trustees Dindoffer, Gafa, Jakubiec, Pangborn, Roeske, Valente and Walsh

Nays: None

Motion carried by a 7 – 0 vote.

G. Approval of Contract for Food Services

The cafeteria food service program was contracted to Sodexo, Inc. (Sodexo, Inc.) on July 13, 2005, and rebid for 2009-10 (per state requirements). They have held the contract for the last 7 fiscal years.

The fixed price contract includes food cost, labor, benefits, on-site manager, administrative management fee and supplies.

The State of Michigan approved a 1 year extension on June 7, 2012. The approval was necessary due to changes required by the new federal law 'The Healthy Hunger-Free Kids Act' (HHFKA). The administration is asking the Board of Education to approve a one year contract with Sodexo. The State of Michigan regulates the food service Requests for Proposals (RFP), bid process and the renewal process. The State also allows for a renewal without a RFP for up to five years. There is no familial relationship with Sodexo Inc. Attached is the contract for the 2012-13 school year. We are required to formally bid the contract next year for 2013-14.

Sodexo has conducted improvements over the past years in food offerings (quantity and quality), a new point of sale debit system, and new equipment. Food demonstrations and surveys have been conducted to receive input from parents. Food participation at the various levels has been good with the exception of South High School which is in close proximity to restaurants and fast food service. Food prices are up approximately .14 cents due to the HHFKA. This one year extension is similar to the two prior year extensions.

It was Moved by: Trustee Valente

Supported by: Trustee Walsh

THAT the Board approve the Contract for Food Services with Sodexo, Inc. for a one year extension.

Ayes: Trustees Dindoffer, Gafa, Jakubiec, Pangborn, Roeske, Valente and Walsh

Nays: None

Motion carried by a 7 – 0 vote.

H. Approval of Parcels Pool Ramp/Waterproofing

The scope of the work for the Parcels pool ramp and waterproofing includes:

- Existing concrete ramp, sidewalk, curb and masonry planter removal.
- Foundation waterproofing and protection.
- Concrete stair restoration.
- Concrete ramp, sidewalk and curb.
- Metal handrails and guards.

Eleven companies attended the mandatory pre-bid meeting and four submitted bids. Administration is recommending that the project be awarded to Luigi Ferdinandi & Son Cement for \$46,999.

It was Moved by: Trustee Jakubiec

Supported by: Trustee Walsh

THAT the Board award the bid for the Parcels pool ramp and waterproofing to Luigi Ferdinandi & Son Cement for \$46,999.

Ayes: Trustees Dindoffer, Gafa, Jakubiec, Pangborn, Roeske, Valente and Walsh

Nays: None

Motion carried by a 7 – 0 vote.

VIII. AGENDA ACTION ITEMS FOR AUGUST 27, 2012

A. Approval of Human Resources Report for August, 2012

The Human Resources Report for August will be provided prior to the August, 2012 regular meeting.

B. Approval of Closed, Work Session and Regular Meeting Minutes of July, 2012

The Closed, Work Session and Regular Meeting Minutes will be available prior to the next regular meeting of the Board.

C. Approval of Federal Program Funding

Dr. Harwood explained that part of the auditing the district receives is for federal funding, part of which comes from Title I programs currently at Mason, Poupard and Defer. The district also participates in Title II which helps offset costs for Professional Development for administrators and teachers. Special Education Services also receives federal funding from IDEA Flowthrough Funds and a Preschool Program Grant. Dr. Harwood said that he would provide a breakdown of that revenue stream for the next Board meeting.

D. Approval of Bid for Third Party Administrator for Health Care

The district currently utilizes support from a third-party company for health care benefits for employees of the district. That third-party administrator for health care helps the district track costs and supply information on where expenses are highest and how they are being used across the district. Central office administration is recommending going out for bid for Third Party Administrators that can provide support and help the district in its cost savings efforts regarding health care, insurance and other related benefit costs.

IX. INFORMATION AND DISCUSSION

A. Monthly Financial Report/Health Care Report

The reports are in line with where administration anticipated and line up with the G.A.A.A. #3. Mr. Fenton noted that he is working with Mr. Walsh to develop more detailed monthly reports. He said that he is watching the property tax write-offs that the district received and the health care benefits which are a little higher than expected which may cause some slight fluctuations.

Dr. Dean said that the health care costs showed a slight increase in total costs for March through May. He noted that until the June final costs are all in and recorded, central administration won't know for sure where the increases were incurred. He said there is a possible \$200,000 to \$300,000 more in expenses than was budgeted in the BMU at this time, but receiving the June final costs will help to estimate more accurately the total health care costs for the year. Mr. Walsh checked the BMU and noted that the district is only about \$100,000 over budget at this time.

B. Board of Education Trustee Election

Dr. Harwood noted that August 14, 2012 is the deadline for those wishing to apply for one of the two seats on the Board of Education. Petitions may be obtained and submitted to the Grosse Pointe Park Municipal Clerk's Office with signed petitions or \$100 for those who would like to be considered on the ballot in November's election.

C. Facilities Audit and Project Report

In accordance with Board Policy 7410, the administration is to provide and update the Facilities Audit and Project Report to the Board of Education. The policy reads in part: "The Superintendent shall annually present

to the Board a consolidated report cataloging all repairs and renovations that, in the administration's judgment, each District facility will require in the current year and the ensuing three (3) years."

Attached please find the following:

1. A summary of potential projects and estimated costs for the next 1-3 years.
2. A summary of the projects for the 12-13 fiscal year, many of which are being done this summer.
3. A summary of other annual ongoing maintenance projects.

As you can see the total for these potential projects exceed the estimated \$7.5 million that is projected from the Sinking Fund as the main source of funding. Per policy 7410 "Projects should not be eliminated from the report on the basis of a lack of an identified funding source in an effort to help the Board understand the full scope of repairs and renovations District facilities may require." Prioritization will take place over the next three years from the projects identified to align with our revenue sources. Other funding sources could be provided for some of the projects, such as the green houses at Defer and Trombly.

Informational sources note that the average aged of the original structures (not including recent additions) is 71 years.

In addition to the reports provided to the Board (and posted on the district website), the administration maintains a 20 year forecast of potential projects which are updated every 3 years. That report is available in Mr. Fenton's office and is in the process of being updated.

D. Security and Video/Surveillance Report

In accordance with Board policy 7440, the following is a list of security cameras currently installed in the District.

Buildings	Door Buzzer/Intercom Systems with Camera	Building Security Cameras
Administration Building	No	2
North High School	Yes	55
South High School	Yes	60
Brownell Middle School	Yes	3
Parcells Middle School	Yes	4
Pierce Middle School	Yes	0
Defer Elementary School	Yes	0
Ferry Elementary School	Yes	0
Kerby Elementary School	Yes	0
Maire Elementary School	Yes	0
Mason Elementary School	Yes	0
Monteith Elementary School	Yes	0
Poupard Elementary School	Yes	0
Richard Elementary School	Yes	0
Trombly Elementary School	Yes	0
Barnes Early Childhood Center	No	1

X. FUTURE MEETINGS

President Gafa announced there will be a Work Session at 7:00 p.m. on Monday, August 20, 2012 and a Regular Meeting of the Board at 7:00 p.m. on Monday, August 27, 2012 in the Brownell Multipurpose Room. A meeting will be posted to hire a Kerby Principal and South/Pierce band director.

XI. PUBLIC COMMENTS ON NON-ACTION ITEMS

Brian Banks, Harper Woods, is currently running for State Representative in District 1 and is an advocate and will fight for adequate funding for education and for schools to retain local control.

Alan Grams, Grosse Pointe Park, shared his thoughts on the events surrounding the June 15, 2012 Special Meeting of the Board and its consequent transparency.

The following residents shared their comments on residency issues, procedures to enroll and recoupment of funds for non-residents in the district:

Michael Linebaugh, Grosse Pointe Woods

LeeAnn Smith, Grosse Pointe Woods

Joe Dillon, an attorney, speaking on behalf of Residents for Residency

Roy Villani, Grosse Pointe Woods

Patrice Asimakis, Grosse Pointe Shores

Bill Asimakis, Grosse Pointe Shores

Jim Valice, Grosse Pointe Shores

Kim Valice, Grosse Pointe Shores

Guy Gehlert, Grosse Pointe Shores

Alynne Sickmiller, Grosse Pointe Shores

John Posch, Grosse Pointe Woods

Kalli Cooksey, Grosse Pointe Woods

Julie Martinbianco, Grosse Pointe Woods

Leslie Derrick, Grosse Pointe Shores

Marietta Aluia, Grosse Pointe Woods

Dr. Laila Shehadah, Grosse Pointe Woods

Mike Romanelli, Grosse Pointe Shores

Thomas Lizza, Grosse Pointe Shores

Jeff Skau, Grosse Pointe Shores

Diane Karabetsos, Grosse Pointe Woods

President Gafa suggested a meeting that would be coordinated between Dr. Harwood and Mr. Dillon, attorney for the Residents for Residency group, to discuss how the district can resolve the issue of residency and re-enrollment in the district by working on policies and procedures.

XII. OTHER COMMENTS FROM BOARD AND SUPERINTENDENT

Board members thanked all of the speakers that attended the meeting this evening. Many Trustees also thanked CBS Sports and congratulated the student athletes and their coaches; Mr. Don Pata on his recognition for the Presidential Award for Excellence in Mathematics and Science; and the administration's presentation on the Student Demographic Data. Board members agreed on the recommendation for the administration to meet with the Residents for Residency so that the best solution can be agreed upon and implemented.

Dr. Harwood thanked the administration for the information on the Student Demographic Study that was presented this evening. He also applauded Mr. Walsh for sharing his points and clarifying the difficulty in understanding the legalities of the residency issue. Dr. Harwood welcomed Aaron Johnson to the district and both he and Maureen Bur to the administrative team in the curriculum department.

President Gafa complimented the middle school students and staff who participated in the Summer Music Festival at the Performing Arts Center noting that it was a wonderful program.

Mrs. Gafa also stated that she looks forward to working with the residency committee to work out the enrollment and residency issues facing the district. She commented that she worked diligently last year against Schools of Choice legislation. Mrs. Gafa encouraged residents to contact Lansing and share their concerns about Governor Snyder's proposal to rewrite the State School Aid Act which would negatively affect the Grosse Pointe Public School District.

XIII. ADJOURNMENT

There being no further business, President Gafa adjourned the meeting at 9:10 p.m.

Board Secretary