



**Grosse Pointe Board of Education**  
**Minutes of the Regular Meeting of August 23, 2010**  
**Auditorium, Parcels Middle School**  
**20600 Mack Avenue, Grosse Pointe Woods, MI 48236**

<b>MEETING MINUTES</b>	President Steininger called the meeting to order at 8:05 p.m.
<b>CALL TO ORDER</b>	<p><b>Board members present:</b> Trustees Dindoffer, Gafa, Jakubiec, Minturn, Pangborn, Steininger and Walsh</p> <p><b>Also Present:</b> Superintendent Klein; Assistant Superintendents Beels, Fenton and Harwood</p>
<b>SUPERINTENDENT'S REPORT</b>	<p><b>A. Opening of School, September 7</b></p> <p>Dr. Klein noted that the New Teacher Orientation began today. School begins for staff on September 1<sup>st</sup> and on September 7<sup>th</sup> for students.</p> <p><b>B. Summer Projects</b></p> <p>Summer projects both inside and outside school buildings were reviewed with the Board:</p> <ul style="list-style-type: none"> <li>- Maire: parking lot, change of location for the playground and equipment</li> <li>- Monteith: internal ceilings, lighting, asbestos removal, new ceilings added, cabinetry (Mr. Fenton noted that the impetus was the new All Day Kindergarten Program)</li> <li>- Poupard: playground and equipment move and parking lot</li> <li>- Richard: new roof</li> <li>- Brownell: multipurpose room (which modernizes the exterior of the building), landscaping, resurfacing back parking lot, and irrigation system</li> <li>- North: track resurfacing, counseling center renovations, and Student Commons</li> <li>- South: corridor lighting in main hallway, parking lot off of Grosse Pointe Blvd. resurfaced</li> </ul> <p>Dr. Klein noted that a variety of other maintenance and cleaning projects were done inside the buildings.</p>
<b>PUBLIC COMMENTS ON CONSENT AGENDA ACTION ITEMS</b>	No one came forward to speak at this time.
<b>PUBLIC COMMENTS ON ACTION ITEMS</b>	No one came forward to speak at this time.
<b>CONSENT AGENDA ACTION ITEMS FROM JULY 26, 2010</b>	<p>A. Approval Human Resources Report for August, 2010</p> <p>C. Approval of Superintendent Goals and Evaluation Process</p> <p>D. Approval of 5<sup>th</sup> Grade Novels</p> <p>E. Approval of Board Policy and Bylaw Revisions</p> <p>F. Approval of Contract with Temporary School Services</p> <p>President Steininger removed the Minutes of July 26, 2010 as they have been revised and are being voted on separately.</p> <p><b>It was Moved by:</b> Trustee Dindoffer  <b>Supported by:</b> Trustee Walsh</p>

**THAT the Consent Agenda be approved to include Items A) Human Resources Report for August, 2010; C) Superintendent Goals and Evaluation Process; D) 5<sup>th</sup> Grade Novels; E) Board Policy and Bylaw Revisions for 1) Bylaw 0168.3, Committee Meetings; 2) Policy 2623, Student Assessment; 3) Policy 3122.02/4122.02, Non-Discrimination Based on Genetic Information of the Employee; 4) Policy 3160/4160, Physical Examination; 5) Policy 3362/4362, Anti-Harassment; 6) Policy 3419.01/4419.01, Privacy Protections of Self-Funded Group Health Plans; 7) Policy 3419.02/4419.02, Privacy Protections of Fully Insured Group Health Plans; 8) Policy 3430.01/4430.01, Family and Medical Leaves of Absence; 9) Policy 4140, Termination and Resignation; 10) Policy 5517, Anti-Harassment; 11) Policy 6144, Investments; and 12) Policy 9160, Public Attendance At School Events; and F) Contract with Temporary School Services.**

Trustee Pangborn requested **Item F. Approval of Contract with Temporary School Services** be removed from the Consent Agenda because it is an employment issue and should be voted on separately.

President Steininger recommended removal of Item F from the Consent Agenda as requested by Trustee Pangborn. He noted that only items A) Human Resources Report; C) Superintendent Goals and Evaluation Process; D) 5<sup>th</sup> Grade Novels; and E) Board Policy and Bylaw Revisions (as listed above) be included on the Consent Agenda.

**It was Moved by:** Trustee Walsh

**THAT the Revised Consent Agenda be approved as presented.**

**Ayes:** Trustees Dindoffer, Gafa, Jakubiec, Minturn, Pangborn, Steininger and Walsh

**Nays:** None

**Motion carried by a 7 – 0 vote.**

As a follow-up to the approved Consent Agenda, Mr. Harwood noted that the Human Resources Report contained the assignment of Karen Sullivan as the new Principal at Defer Elementary School. He welcomed Ms. Sullivan to the district's administrative team.

#### **VI. B. Approval of Minutes of July, 2010**

President Steininger then asked for a motion of support for the revised Minutes of July, 2010 which were presented for approval.

**It was Moved by:** Trustee Walsh

**Supported by:** Trustee Minturn

**Ayes:** Trustees Dindoffer, Gafa, Jakubiec, Minturn, Pangborn, Steininger and Walsh

**Nays:** None

**Motion carried by a 7 – 0 vote.**

#### **VI. F. Approval of Contract with Temporary School Services**

This contract with Temporary School Services, Inc. for the services of Mr. Lee Warras as the Executive Director of Instructional Services is for the period of September 1, 2010 through June 30, 2011. This ten (10) month contract with TSS, Inc. for the services of Mr. Lee Warras would yield a savings of approximately \$47,418 to the district.

**It was Moved by:** Trustee Walsh

**Supported by:** Trustee Minturn

	<p><b>THAT the Board approve the ten month Contract with Temporary School Services for the services of Mr. Lee Warras.</b></p> <p>Trustee Pangborn was concerned about this item as she would recommend more discussion and a streamlined job description for the position of Executive Director of Curriculum and Instruction.</p> <p>Trustee Minturn said that extended discussion has taken place on this position and he is comfortable that it is a position that fits with the zero-based budget model that the Board and administration used.</p> <p>Trustee Jakubiec said that he can understand both points that were discussed. He noted that if the Board moves forward with this position, a job description should be written up so that the Board could use it as they move forward (for the next budgeting cycle) since the proposal for the position is only for one year.</p> <p>Dr. Klein noted that the position was moved from a hire to a contract position and an updated job description could be provided to the Board.</p> <p>President Steininger concurred with Mr. Minturn that the Board had a lengthy discussion recently on this position and found it to be beneficial to the district and falls in line with the zero-based budgeting model.</p> <p><b>Ayes:</b> Trustees Dindoffer, Gafa, Jakubiec, Minturn, Steininger and Walsh  <b>Nays:</b> Trustee Pangborn  <b>Motion carried by a 6 – 1 vote.</b></p>
<p><b>ACTION ITEMS FOR AUGUST 23, 2010</b></p>	<p><b>A. Approval of Board Policy and Bylaw Revisions</b></p> <p><b>1. Bylaw 0167.3, Public Participation at Board Meetings</b></p> <p>Bylaw 0167.3 addresses issues or concerns relating to public participation at Board meetings including Board confidentiality on information discussed in closed sessions; requests for items on the agenda by the public; fair and orderly expression by the public; limitation for public participation; and the availability of audio and video recordings. The change for the public participation at Board meetings stated that any person or group wishing to place an item on the agenda shall register their intent with the Superintendent no later than <i>20 calendar</i> days prior to the meeting. Another change is from page 10 of 19 that states, “ The portion of the meeting during which the participation of the public is invited shall be limited to 120 minutes, unless extended by a vote of the Board. When the number of registered speakers suggests that the public comment will exceed 120 minutes, each speaker’s time will be proportionally reduced.”</p> <p><b>It was Moved by:</b> Trustee Pangborn  <b>Supported by:</b> Trustee Dindoffer</p> <p><b>THAT the Board approve Bylaw 0167.3, Public Participation at Board Meetings.</b></p> <p><b>Ayes:</b> Trustees Dindoffer, Gafa, Jakubiec, Minturn, Pangborn and Steininger  <b>Nays:</b> Trustee Walsh  <b>Motion carried by a 6 – 1 vote.</b></p> <p><b>2. Policy 2260, Non-Discrimination and Access to Equal Educational Opportunity</b></p> <p>Policy 2260 provides for an equal opportunity for all students, regardless of gender, religion, race, color, national origin or ancestry, age, disability, marital status, place of</p>

residence within the boundaries of the District, or social or economic status, and/or any other legally protected characteristic, to learn through the curriculum offered in this district.

In response to a Board member inquiry, this policy addresses needs and personalized services of students as well as heightened attention to discrimination issues. The administration does not anticipate the need for major changes in the support services daily operations. Should there be a special need that arises, each building team would address the need at that time.

**THAT Policy 2260, Non-Discrimination and Access to Equal Educational Opportunity be approved as presented.**

**It was Moved by:** Trustee Walsh

**Supported by:** Trustee Minturn

**Ayes:** Trustees Dindoffer, Gafa, Jakubiec, Minturn, Pangborn and Steininger and Walsh

**Nays:** None

**Motion carried by a 7 – 0 vote.**

**3. Policy 2260.01, Section 504/ADA Prohibition Against Discrimination Based on Disability**

Policy 2260.01 addresses the methods by which students with unique needs are provided for through classroom accommodation. The building level team meets to plan the special adjustments needed for a particular student.

**THAT Policy 2260.01, Section 504/ADA Prohibition Against Discrimination Based on Disability be approved as presented.**

**It was Moved by:** Trustee Walsh

**Supported by:** Trustee Minturn

**Ayes:** Trustees Dindoffer, Gafa, Jakubiec, Minturn, Pangborn and Steininger and Walsh

**Nays:** None

**Motion carried by a 7 – 0 vote.**

**4. Administrative Guideline, 5500a, Student Code of Conduct**

**5. Administrative Guideline, 5500b, Athletic Code of Conduct (new number)**

Trustee Walsh motioned to remove the Administrative Guidelines 5500a and 5500b from the agenda as Administrative Guidelines do not require Board approval.

**It was Moved by:** Trustee Walsh

**Supported by:** Trustee Minturn

**THAT items 4 and 5 be removed from the agenda for Board approval and vote.**

**Ayes:** Trustees Dindoffer, Gafa, Jakubiec, Minturn, Pangborn and Steininger and Walsh

**Nays:** None

**Motion carried by a 7 – 0 vote.**

**6. Policy 2431, Interscholastic Athletics**

Policy 2431, Interscholastic Athletics, underscores the importance of parents being involved in the understanding of the district's Athletic Code of Conduct and its provisions

banning illicit and performance enhancing drugs, nicotine and alcoholic beverages as well as the penalties for violating the Code. As part of the orientation to a high school athletic team, a list of performance-enhancing substances will be made available through a school district website or other means and communicated to student athletes and parents annually.

According to NEOLA, the district's policy provider, there is a legal requirement for providing information about penalties for use of performance-enhancing substances. Language was crafted regarding that requirement and was presented at the Board's last meeting.

It was noted that after section C of this policy, there was an omission of a word, "...if the district has a girls team..." and should be corrected to state, "...if the district does not have a girl's team in its scholastic activity..." Trustee Jakubiec asked that that sentence be reviewed and corrected.

Trustee Dindoffer said she is not sure if there is a need to correct the wording, or if it was worded that way intentionally. She said that research would be done on that point in question.

Trustee Dindoffer recommended that the Board approve Policy 2431, Interscholastic Athletics, with the changes that are being presented this evening. If the Board Policy Committee discovers that there is a typographical error, or that the language that was cited by Trustee Jakubiec is erroneous, then the Committee would bring it back to the Board for further change and approval to correct that sentence. If in fact, it is stated as planned, then the policy would rest as presented this evening.

**THAT Policy 2431, Interscholastic Athletics be approved as presented.**

**It was Moved by:** Trustee Walsh

**Supported by:** Trustee Minturn

**Ayes:** Trustees Dindoffer, Gafa, Jakubiec, Minturn, Pangborn and Steininger and Walsh

**Nays:** None

**Motion carried by a 7 – 0 vote.**

#### **7. Policy 5610.01, Permanent Expulsion**

The Board of Education is continually concerned about the safety and welfare of District students and staff and, therefore, will not tolerate behavior that creates an unsafe environment or a threat to safety.

In compliance with State and Federal law, the Superintendent shall expel any student who possesses a dangerous weapon in a weapon-free school zone or commits either arson or criminal sexual conduct in a District building or on District property, including school buses and other school transportation.

The Superintendent shall permanently expel a student in grade six or above if that student commits physical assault at school against a District employee, volunteer, or contractor. Physical assault is defined as "intentionally causing or attempting to cause physical harm to another through force or violence."

The Superintendent shall suspend or expel a student in grade six or above for up to 180 school days if the student commits physical assault at school against another student. The Board shall suspend or expel a student in grade six or above for a period of time as determined at the Board's discretion if the student commits verbal assault at school against a District employee, volunteer, or contractor or makes a bomb threat or similar threat

directed at a school building, property, or a school-related activity. Verbal assault is a communicated intent to inflict physical or other harm on another person, with a present intent and ability to act on the threat.

Disabled students under IDEA or Section 504 shall be expelled only in accordance with Board Policy [2461](#) and Federal due process rights appropriate to these students.

Dr. Klein noted some changes that the Board had already reviewed on the procedures and the process for the Discipline Review Process.

**It was Moved by:** Trustee Walsh

**Supported by:** Trustee Jakubiec

**THAT Policy 5610.01, Permanent Expulsion, be approved as presented.**

**Ayes:** Trustees Dindoffer, Gafa, Jakubiec, Minturn, Pangborn and Steininger and Walsh

**Nays:** None

**Motion carried by a 7 – 0 vote.**

**B. Approval of Revised Cash Flow Borrowing Resolution for 2010-2011**

Mr. Fenton said that this item is brought back to the Board again for a vote on a technical item involving a date that has been changed. He noted that there was a posting requirement for this Cash Flow Borrowing Resolution and to meet that requirement, and to comply with the letter of law, the Resolution has been posted for public viewing, and is being brought back to the Board for approval. The only change has been the date, from June, 2010 to August 23, 2010.

The resolution will authorize the district to proceed with the borrowing approval with the State of Michigan. Once the resolution is adopted and the application is signed, the administration will file an application with the state.

The line of credit would be placed with one of the school systems major depository banks. Ms. Van Dusen is advising that the line not be tax exempt and that the district choose a variable rate structure. The amount available under the line must not exceed 30% of the state aid expected in the fiscal year which would be approximately \$19.5 million. During the year, the line may revolve, but it cannot automatically renew. Ms. Van Dusen is recommending that the district put in place a line of credit in August 2010 that will expire in August 2011 and that it relate to state aid for the 2010/11 fiscal year.

**It was Moved by:** Trustee Minturn

**Supported by:** Trustee Pangborn

**THAT the Board approve the Cash Flow Borrowing Resolution for 2010-2011 as presented.**

**Ayes:** Trustees Dindoffer, Gafa, Jakubiec, Minturn, Pangborn, Steininger and Walsh

**Nays:** None

**Motion carried by a 7 – 0 vote.**

**ACTION ITEMS FOR  
SEPTEMBER 27, 2010**

**A. Approval of Human Resources Report for September, 2010**

This information will be available to the Board prior to the September 27, 2010 regular meeting.

**B. Approval of Minutes of August, 2010**

Minutes of August Board meetings will be available prior to the next regular meeting.

	<p><b>C. Approval of Tax Levy for 2010-2011</b></p> <p>Mr. Fenton noted that since the tax levy is based on enrollment, the final tax levy cannot be determined until the official student count in September.</p> <p><b>D. Approval of Textbooks</b></p> <p>The Power of Language was approved by the Board as part of the new English Language Arts curriculum. The following two books are part of the 11<sup>th</sup> grade course focusing most specifically on nonfiction and rhetoric.</p> <p>1. <u>Outliers</u> This book by Malcolm Gladwell presents an extended persuasive argument that identifies logical blueprint for the success of individuals across a wide range of careers and life plans.</p> <p>2. <u>Into the Wild</u> This text by Jon Krakauer is a journalistic essay detailing the journey of a young man who distances himself from society in order to find truth in his life in nature. Throughout the text, both the subject and the author cite works of literature that have an impact/and or link thematically to the text.</p> <p>Mr. Geoffrey Young explained how the two texts presented fit into the current curriculum.</p>
<p><b>INFORMATION AND DISCUSSION</b></p>	<p><b>A. Monthly Financial/Health Care Options</b></p> <p>Mr. Fenton said that he has outlined through the G.A.A.A. process the financial situation for the school district that is included in the budget book. He added that over the next couple of months there will be changes to the financial reports due to the recognition of revenue, given the settlement of contracts, the incentive buyout and also some changes in the state revenue. He also said that administration is hoping for restoration of half of the 20j funds in the September state aid report.</p> <p>Mr. Fenton said that the administration will also be bringing to the Board some changes with the first General Appropriations Act Amendment of the school year.</p> <p><b>B. Enrollment Update/Class Size/Staff Allocation</b></p> <p>Mr. Fenton said that the current enrollment for the district is 8,239 with 8,125 in general education. There are approximately 10-15 new enrollments per day, so this enrollment data will change.</p> <p>He then discussed how the enrollment changes have affected class size and anticipated revenue.</p> <p>Trustee Walsh highlighted information from a presentation that included enrollment, the foundation allowance, the retirement rate (part of the School Aid Bill), fund equity, legislation and the state retirement incentive.</p> <p><b>C. Board of Education Candidates for November Election</b></p> <p>Dr. Klein noted that incumbent Mr. Brendan Walsh and Mrs. Diane Karabetsos will be running for the one available Board of Education seat in the November election.</p> <p><b>D. Updated Financial Benchmark Report</b></p> <p>Trustee Walsh shared information that presented an updated view of the variables monitored</p>

	<p>throughout the budget process. The primary task for the Board was to make decisions based on staffing interests brought about by enrollment and address any existing “hot spots”.</p> <p>The information included detail on enrollment, increased revenue from enrollment, and the four identified “hot spots” in which classroom sections exceeded prescribed limits.</p> <p>Other variables discussed that were favorable for the district:</p> <ul style="list-style-type: none"> <li>- The School Aid Fund budget reduced the 2009-10 reduction from \$165 to \$154.</li> <li>- The state and district retirement incentive yielded a massive reduction in teacher salary cost.</li> <li>- The 2009-10 health care actual costs came in lower than forecast and enrollment in 2010-11 is proportionally lower than 2009-10. Both yield financial benefit for the district.</li> </ul>
<b>FUTURE MEETINGS</b>	<p>President Steininger then announced that the next regular meeting of the Board is on Monday, September 27, 2010 at 8 p.m. at North High School in the Library.</p>
<b>PUBLIC COMMENTS ON NON-ACTION ITEMS</b>	<p>Brian Benz, Pierce teacher and Grosse Pointe School parent, spoke about the need for parent-teacher conferences at the high school level as they promote communication between the parent and the teacher.</p> <p>Michelle Hodges, Defer PTO member, thanked the Board of Education for their selection of Karen Sullivan for the Defer principalship. She also thanked Rebecca Fannon for her help and support of the Defer greenhouse.</p>
<b>OTHER COMMENTS FROM BOARD AND SUPERINTENDENT</b>	<p>Trustee Jakubiec followed-up on comments from Mr. Benz regarding parental involvement in the school via parent conferencing and the importance they play at the high school level.</p> <p>Trustee Pangborn also agreed with Mr. Benz regarding high school parent-teacher conferences.</p> <p>Trustee Gafa welcomed Karen Sullivan to the Defer community as Principal. She also welcomed all of the new staff recently hired.</p> <p>Trustee Gafa thanked Joan Dindoffer and Brendan Walsh for their work to update policies and bylaws.</p> <p>Mrs. Gafa also thanked Mr. Harwood, Mr. Fenton and Mr. Walsh on the new budget reporting that is easier to read and understand.</p> <p>Trustee Walsh thanked members of the Board and Chris Fenton for the budget planning that went into this year’s final budget.</p> <p>Mr. Walsh noted that he began on the Board five years ago, starting out as a PTO Board Observer, and is now running again for a Board seat. He looks forward to the campaign and to having dialog with the community.</p> <p>Trustee Dindoffer congratulated Mr. Fenton and his staff for the projects worked on throughout the summer and for those coming to a conclusion soon, especially the Bond projects. She welcomed Karen Sullivan, who she said has a wealth of information and background. She thanked Brian Benz for his comments regarding high school teacher conferences and said his points were well taken. Mrs. Dindoffer also thanked Judy Gafa, Brendan Walsh and Lee Warras for their work on the Policy Committee.</p> <p>Dr. Klein said there are many summer projects coming to an end and she looks forward to the beginning of the new school year.</p>



	<p>President Steininger welcomed Karen Sullivan to the Defer Community as the new principal of that elementary school. He also welcomed all new hires to the district. Today was the first day of new teacher orientation and he was impressed with the new teachers.</p> <p>He thanked Tom Harwood for his work in the difficult process to fill the vacated teaching positions with new hires. He also thanked Chris Fenton and Brendan Walsh for the financial reports; Mrs. Dindoffer, Mr. Walsh and Mrs. Gafa for their policy work.</p> <p>Mr. Steininger said the district is in the right direction in all avenues. He then asked the community to support their local sports teams.</p>
<b>ADJOURNMENT</b>	There being no further business, President Steininger adjourned the meeting at 9:18 p.m.

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Board Secretary