



**Grosse Pointe Board of Education**  
**Minutes of the Regular Meeting of July 26, 2010**  
**Auditorium, Parcels Middle School**  
**20600 Mack Avenue, Grosse Pointe Woods, MI 48236**

<p><b>MEETING MINUTES</b></p> <p><b>CALL TO ORDER</b></p>	<p>President Steininger called the meeting to order at 8:01p.m.</p> <p>The meeting began with the Pledge of Allegiance led by Trustee Walsh.</p> <p><b>Board members present:</b> Trustees Dindoffer, Gafa, Jakubiec, Minturn, Pangborn, Steininger and Walsh</p> <p><b>Also Present:</b> Superintendent Klein; Assistant Superintendents Beels and Fenton; Executive Director Warras</p>
<p><b>SUPERINTENDENT'S REPORT</b></p>	<p>Dr. Klein noted that summer school programs continue with the second semester getting ready to begin. Summer School 2010 is hosting 839 students, an increase from last year.</p> <p>Tuesday, September 7, 2010 is the first day of school for students. Teachers return on Wednesday, September 1<sup>st</sup>.</p> <p>The process of hiring staff to fill open positions continues and the Human Resources office has processed nearly 2000 applications for jobs in the district.</p> <p>State Superintendent Mike Flanagan will be visiting the Grosse Pointe Public Schools on Wednesday, October 13<sup>th</sup> to learn more about district programs.</p>
<p><b>PUBLIC COMMENTS ON CONSENT AGENDA ACTION ITEMS</b></p>	<p>No one came forward to speak at this time.</p>
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<p><b>CONSENT AGENDA ACTION ITEMS FROM JUNE 28, 2010</b></p>	<p><b>A.</b> Approval of New Curriculum, 4<sup>th</sup> Grade Social Studies  <b>B.</b> Approval of 8<sup>th</sup> Grade Textbook for Honors English  <b>C.</b> Approval of Memberships for 1) MASB and 2) MHSAA  <b>D.</b> Approval of Resolution on Indemnification for 1) Liability and 2) Asbestos Indemnification for              a) Operation and Maintenance Employees, and b) Designated Asbestos Coordinator  <b>E.</b> Approval of Fidelity and Treasurer's Bonds  <b>F.</b> Approval of Designated Agent  <b>G.</b> Approval of School Breakfast Program  <b>H.</b> Approval of Authorized Debit/Credit Card Users  <b>I.</b> Approval of Transfer Agent to Designate Electronic Funds  <b>J.</b> Approval of Tuition Rates for 2010-2011  <b>K.</b> Approval of Co-Chairs for Human Sexuality Advisory Board for 2010-2011</p> <p><b>It was Moved by:</b> Trustee Jakubiec  <b>Supported by:</b> Trustee Minturn</p> <p><b>THAT agenda item J. <i>Approval of Tuition Rates for 2010-2011</i>, be removed from the consent agenda as he wished to discuss an increase for the tuition rate.</b></p>

	<p><b>Ayes:</b> Trustees Dindoffer, Gafa, Jakubiec, Minturn and Pangborn  <b>Nays:</b> Trustees Steininger and Walsh  <b>Motion carried by a 5 – 2 vote.</b></p> <p><b>It was Moved by:</b> Trustee Dindoffer  <b>Supported by:</b> Trustee Pangborn</p> <p><b>THAT the remaining Consent Agenda Items be approved as presented.</b></p> <p><b>Ayes:</b> Trustees Dindoffer, Gafa, Jakubiec, Minturn, Pangborn, Steininger and Walsh  <b>Nays:</b> None  <b>Motion carried by a 7 – 0 vote.</b></p> <p>After Board discussion and additional explanation by the administration about how and why the rates are set at their present level,</p> <p>Trustee Jakubiec withdrew his suggestion to raise the rate for tuition.</p> <p><b>It was Moved by:</b> Trustee Minturn  <b>Supported by:</b> Trustee Walsh</p> <p><b>THAT the tuition rates from the consent agenda and the tuition rates remain as originally presented at \$13.00 per day for the 2010-2011 school year.</b></p> <p><b>Ayes:</b> Trustees Dindoffer, Gafa, Jakubiec, Minturn, Pangborn, Steininger and Walsh  <b>Nays:</b> None  <b>Motion carried by a 7 – 0 vote.</b></p>
<b>ACTION ITEMS FOR JULY 26, 2010</b>	<p><b>A. Approval of Human Resources Report for July, 2010</b></p> <p>The Human Resources Report contained the appointment or recall of ten instructional staff members and one technology staff member; the termination of one plant staff member; the retirement, resignation or leave of six instructional staff and one office staff.</p> <p>Dr. Klein noted the retirements of Ann Anderson after 16 years in the district; Barbara Gruenwald after 33 years of service; and Susan Marshall after 35 years of service.</p> <p><b>It was Moved by:</b> Trustee Walsh  <b>Supported by:</b> Trustee Minturn</p> <p><b>THAT the Board approve the Human Resources Report for July, 2010.</b></p> <p><b>Ayes:</b> Trustees Dindoffer, Gafa, Jakubiec, Minturn, Pangborn, Steininger and Walsh  <b>Nays:</b> None  <b>Motion carried by a 7 – 0 vote.</b></p> <p><b>B. Approval of Special Meeting Minutes of June 3 and 21, 2010 and Closed and Regular Meeting Minutes of June 28, 2010</b></p> <p>Minutes of the Special Meetings of June 3 and 21, 2010 and Closed and Regular Meetings of January 28, 2010 were presented to the Board for approval.</p> <p><b>It was Moved by:</b> Trustee Walsh</p>

**Supported by:** Trustee Jakubiec

**THAT the Board approve the Special Meeting Minutes of June 3 and 21, 2010 and Closed and Regular Meeting Minutes of June 28, 2010.**

**Ayes:** Trustees Dindoffer, Gafa, Jakubiec, Minturn, Pangborn, Steininger and Walsh

**Nays:** None

**Motion carried by a 7 – 0 vote.**

### **C. Approval of Textbooks**

#### **1. Middle School English Textbook**

This textbook, a new edition of a book that is already in use, is needed due to changes in the state curriculum which are reflected in the new district curriculum recent adoption by the Board. The updated edition coordinates by genre directly to the state curriculum by grade level; ensures that at least 40% of the textbook includes nonfiction material, multiple thematic and stylistic links amongst texts; and offers multiple resources online accessible to both teachers and students. The title of the book is *Elements of Literature* and will be used for grades 6, 7 and 8 English/Language Arts classes.

#### **2. Advanced Placement Literature and Composition**

This textbook, Perrine's Literature: Structure, Sound, and Sense 10<sup>th</sup> Edition consolidates the works typically studied nationally by Advanced Placement Literature students and includes strong questions and activities for inquiry divided according to genre and ways of analysis.

**It was Moved by:** Trustee Walsh

**Supported by:** Trustee Minturn

**THAT the Board approve the new edition of the textbook used for middle school English courses and the advanced placement literature and composition textbook.**

**Ayes:** Trustees Dindoffer, Gafa, Jakubiec, Minturn, Pangborn, Steininger and Walsh

**Nays:** None

**Motion carried by a 7 – 0 vote.**

### **D. Approval of Cash Flow Borrowing for 2010-2011**

The school district has three options for borrowing money to meet cash flow need: Tax Anticipation Notes; State Aid Notes; and a Bank Line of Credit.

Based on an analysis of the district's cash flow needs, Amanda Van Dusen, legal counsel from Miller Canfield, is advising that the Board approve a resolution authorizing a bank line of credit.

The resolution will authorize the district to proceed with the borrowing approval with the State of Michigan. Once the resolution is adopted and the application is signed, the administration will file an application with the state.

The line of credit would be placed with one of the school system's major depository banks. Ms. Van Dusen is advising that the line not be tax exempt and that the district choose a variable rate structure. The amount available under the line must not exceed 30% of the state aid expected in the fiscal year which would be approximately \$19.5 million. During the year, the line may revolve, but it cannot automatically renew. Ms. Van Dusen is recommending that the district put in place a line

	<p>of credit in August, 2010 that will expire in August, 2011 and that it relate to state aid for the 2010/11 fiscal year.</p> <p>An \$8 million line of credit is needed based on projected fund equity and the district's ending balances.</p> <p><b>It was Moved by:</b> Trustee Gafa  <b>Supported by:</b> Trustee Pangborn</p> <p><b>THAT the Board approval the Cash Flow Borrowing Resolution for 2010-2011 as presented.</b></p> <p><b>Ayes:</b> Trustees Dindoffer, Gafa, Jakubiec, Minturn, Pangborn, Steininger and Walsh  <b>Nays:</b> None  <b>Motion carried by a 7 – 0 vote.</b></p>
<b>ACTION ITEMS FOR AUGUST 23, 2010</b>	<p><b>A. Approval of Human Resources Report for August, 2010</b></p> <p>This information will be available to the Board prior to the August, 2010 regular meeting.</p> <p><b>B. Approval of Minutes of July, 2010</b></p> <p>Minutes of July Board meetings will be available prior to the next regular meeting.</p> <p><b>C. Approval of Superintendent Goals and Evaluation Process</b></p> <p>Bylaw 0132.1 directs the Board to exercise its Executive responsibility “in part, by the appointment of the Superintendent.” Policy 1100 (District Organization) establishes the Superintendent as the Chief Executive Officer of the district. Policy 1210 (Board-Superintendent Relationship) establishes that it is “the primary duty of the Board to establish policies and that of the Superintendent to administer such policies.”</p> <p>Policy 1240 (Evaluation of the Superintendent) mandates that the Board evaluate the performance of the Superintendent annually. The objective of the resolution presented is to fulfill the Board's responsibility as directed by, and in accordance with, Board Policies 1210 and 1240 by establishing the criteria and process for evaluating the performance of the Superintendent.</p> <p>The proposed evaluation process included: the period of time the evaluation will commence and will conclude, sometime before September 1, 2011; Board established objectives; Superintendent developed objectives; Superintendent self evaluation; Board evaluation; and final report.</p> <p>Board Trustees asked that additional information be included in this process:</p> <ul style="list-style-type: none"> <li>- With a larger than normal staff turnover, Trustee Dindoffer asked that the Superintendent's goals include initiatives to ensure that a smooth transition and development for all of the new professionals hired is fostered.</li> <li>- Trustee Jakubiec asked that the 2010-2011 Superintendent Goals include implementation of a mechanism, such as a building scorecard, to provide updates to the Board on a regular basis for how each school building is performing throughout the year. He has shared this idea and provided samples earlier in the year with the Board and Superintendent.</li> <li>- Trustee Jakubiec also asked that a second goal be added to the Superintendent Goals to develop a model for student family input to the Building Administrator and even Teacher performance evaluations. The model should be developed and ready for Race to the Top implementation in our district as part of the Superintendent goals for this year.</li> </ul>

	<p><b>D. Approval of Contract with Third Party Health Care Provider</b></p> <p>Mr. Fenton explained that this item is not required for Board approval as the district's health care costs are paid through Blue Cross to an advisor.</p> <p><b>E. Approval of 5<sup>th</sup> Grade Novels</b></p> <p>Ms. Beels explained that, to align with the revised English curriculum, fifth grade teachers have selected multiple texts to accommodate the genres included in the course and to target students at various reading levels. Texts have been chosen to reach students reading at 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> grade reading levels. These titles will allow teachers to differentiate texts within a genre study thereby ensuring that all students learning profiles are prioritized. Each building will order a combination of titles equaling no more than three class sets of books. The highest district total will be approximately \$12,960.</p> <p>The texts recommended are: 1. <u>The Last of the Really Great Whangdoodles</u>; 2. <u>Pedro's Journal</u>; 3. <u>The City of Ember</u>; 4. <u>Chasing Vermeer</u>; and 5. <u>The Web Files</u>. All of these books have won awards and are approved by Scholastic Press.</p> <p><b>F. Approval of Board Policy Revisions</b></p> <p>Mr. Warras explained that the Board Policy Committee met to review specific policies and/or administrative guidelines requiring committee attention. The committee is recommending modification of Policy 2431, Interscholastic Athletics and 5610.01, Permanent Expulsion that will require action of the entire Board. A number of changes in Administrative Guideline 5500a, Student Code of Conduct and guidelines for the Athletic Codes of Conduct were distributed to the Board for action since they are documents that are related to the disciplinary consequences for students.</p> <p>The Policy Committee also provided Board members with a description of changes in several Administrative Guidelines which do not require Board action. These included: Administrative Guideline 5722, Student Media, Publication and Productions; Administrative Guideline 7510a, Use of School System Facilities; and Administrative Guideline 8330, Student Records.</p> <p><b>It was Moved by:</b> Trustee Minturn  <b>Supported by:</b> Trustee Gafa</p> <p><b>THAT Board members create a consent agenda to include items A.) Human Resources Report for August, 2010; B.) Minutes of July, 2010; C.) Superintendent Goals and Evaluation Process; and E.) 5<sup>th</sup> Grade Novels.</b></p> <p><b>Ayes:</b> Trustees Dindoffer, Gafa, Jakubiec, Minturn, Pangborn, Steininger and Walsh  <b>Nays:</b> None  <b>Motion carried by a 7 – 0 vote.</b></p>
<p><b>INFORMATION AND DISCUSSION</b></p>	<p><b>A. Monthly Financial/Health Care Options</b></p> <p>Mr. Fenton said that he had outlined through the G.A.A.A. process the financial situation for the school district which was included in the budget book Board members received.</p> <p>Mr. Fenton also noted that the monthly financial reports include the check register. Monthly summaries that reflect balances in various accounts. All financial reports are posted on the district</p>

	<p>website.</p> <p><b>B. Facilities Audit and Project Report</b></p> <p>Mr. Fenton provided the Board with a list of reports pertaining to the Facilities Audit and Project Report:</p> <ol style="list-style-type: none"> <li>1. Sinking fund projects for 2009-10</li> <li>2. Remaining bond projects</li> <li>3. Remaining bond project status as of July 21, 2010</li> <li>4. Rapid Pay Back Period Energy Report from May 12, 2010</li> <li>5. 2010 Summer Project Status Report from July 23, 2010</li> <li>6. Verification of 5-year Sinking Fund Projects (A study is being done by Barton Malow regarding additional energy savings with emphasis on wind and solar projects where appropriate.)</li> <li>7. A 20-year Facility Summary Report (This report is on file at the board office and is due to be updated in 18 months.)</li> </ol> <p><b>C. Security and Video Surveillance Program Report</b></p> <p>In accordance with Board Policy 7440, Mr. Fenton provided a list of security cameras currently installed in the district listing the building and whether or not they had door buzzers, intercom systems with cameras and/or building security cameras.</p> <p><b>D. Enrollment Update</b></p> <p>Mr. Fenton provided an enrollment update as of July 23, 2010. The report reflects an estimate of full time equivalent (FTE) students and an estimate of the number of special education students per level. The elementary level showed 3,181 students, or 6 over projection; the middle school level, 1,860, or 44 students under projection; and the high school level, 2,907, or 78 students under projection. Special education enrollment numbers remained at 245 students as projected. The total number of students as of July 23<sup>rd</sup> is 8,193, or 116 students under projection.</p> <p>He noted that the district monitors enrollment daily.</p>
<b>FUTURE MEETINGS</b>	<p>President Steininger then announced that the next regular meeting of the Board is on Monday, August 23, 2010 at 8 p.m. at <b>Parcells Middle School</b> in the auditorium.</p>
<b>PUBLIC COMMENTS ON NON-ACTION ITEMS</b>	<p>No one came forward to speak at this time.</p>
<b>OTHER COMMENTS FROM BOARD AND SUPERINTENDENT</b>	<p>Trustee Jakubiec said that although the district has had a return of \$11 per pupil for next year's budget allocation from the state, there is still a risk of mid-year cuts. He was glad that House Bill 6302 was introduced and hopes our legislators pass it to protect the learning environment for all the children throughout the state. He encouraged residents with children in the district to continue to contact the Board with improvement ideas along with our normal protocol form bringing up issues and concerns. He appreciates that feedback. Communication should start at the lowest level of the administration to get resolution quicker, and keep the Board informed of issues and opportunities to make the district better. He welcomed Monique Beels to the District.</p> <p>Trustee Pangborn reminded the community that petitions for the single vacant seat on the Grosse Pointe Public School Board of Education are due to the Grosse Pointe Park City Office by August 10, 2010 at 4:00 p.m.</p>

	<p>Trustee Minturn had no comment.</p> <p>Trustee Gafa welcomed Monique Beels to the district and said she hopes that everyone is enjoying their summer.</p> <p>Trustee Walsh also welcomed Ms. Beels. He thanked Chris Fenton for his stewardship over the past year on the district's finances. He also thanked Mr. Fenton's staff for their continued work on the budget and financial documents. He thanked Mr. Warras and Mrs. Dindoffer for their work on the Policy Committee.</p> <p>Trustee Dindoffer welcomed Monique Beels and also thanked Mr. Warras, Mrs. Gafa, Mr. Walsh and the Policy Committee for their efforts in continuing to update policies. She highlighted the enrichment and advanced opportunities for students at summer school and wished everyone an enjoyable rest of the summer.</p> <p>Dr. Klein added that since the district no longer conducts Board elections, Mrs. Pangborn's advice to return petitions to the city office in Grosse Pointe Park was important to note for interested candidates.</p> <p>As the community begins to make plans for the fall, Dr. Klein noted the North/South football game scheduled on September 24<sup>th</sup> at North. The Grosse Pointe Chamber of Commerce will partner with the school district for a special tail-gate picnic event prior to the game. There will be an inaugural concert on the evening of Saturday, September 25<sup>th</sup> in the Brownell multi-purpose room, featuring current as well as past Brownell students.</p> <p>President Steininger welcomed Monique Beels. He thanked those Board members that serve on the Policy Committee: Mrs. Dindoffer, Mr. Walsh and Mrs. Gafa.</p> <p>Mr. Steininger said that the hiring process continues in the district, noting that some job vacancies received in excess of 1,000 applications for a single position. He is pleased with the degree of expertise he is seeing in new hires. The district is attracting not just new, out of college teachers, but seasoned teachers from other districts who wish to join the Grosse Pointe Public School District. That that speaks well of this district and what the community has to offer to new families.</p>
<b>ADJOURNMENT</b>	There being no further business, President Steininger adjourned the meeting at 9:18 p.m.

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Board Secretary